# Wellfleet Estate Planning Clinic South Coastal Counties Legal Services

# **REGISTRATION PROCESS & WHAT TO EXPECT**



### 1. COMPLETE AN INTAKE SCREENING

To be considered for the Clinic you will need to complete an intake screening. Interested applicants can contact Rasheda Dickerson at (508)-775-7020 ext. 2102, or by email at rdickerson@sccls.org.



### 2. IF INELIGIBLE

If it is determined that you do not meet the eligibility requirements for the Clinic, SCCLS will provide you with contact information for the local bar association and attorneys. We cannot guarantee representation and we cannot provide direct referrals.



### 3. IF ELIGIBLE

If eligible, we will contact you to let you know that you have been added to our placement list for the clinic. We will follow up with additional documents for you to complete.





# 4. COMPLETE THE ESTATE PLANNING QUETIONNAIRE

After you are added to the placement list, you will receive a call from Jamie Gau and we will arrange for you to receive an Estate Planning Questionnaire. This is the form that allows SCCLS and the volunteer attorneys to draft your estate planning documents.



Each applicant will need to fill out their own forms. Be aware the forms are double sided and remember to include copies of any requested documents. Please contact Jamie Gau (774-488-5953, jgau@sccls.org) with any questions when filling out the forms.



# 5. RETURN THE FORMS PROMPTLY - DEADLINE IS FEBRUARY 9, 2024

Once complete you will need to return the forms to Jamie Gau by mail (P.O. Box 2507 Fall River, MA 02722) or email (jgau@sccls.org). Please be aware the deadline for document submission is February 9, 2024.



### **5. WAIT FOR FOLLOW UP/REVIEW**

Once the forms are returned, SCCLS and the volunteer attorneys will begin drafting your documents. We will contact you to follow up. SCCLS will promptly reach out to you once complete. Please be patient.



## **6. MEET IN PERSON**

The Attorney will draft the proper documents and we will then call you to schedule a time to meet on February 16h. You will meet with the Attorney in person at the adult community center to review and properly execute the documents.