



**Wellfleet Board of Selectmen  
Minutes of the Meeting of July 8, 2014  
Wellfleet Senior Center, 7:00 p.m.**

**Present:** Paul Pilcher, Chairman, Berta Bruinooge, John Morrissey, Dennis Murphy, Jerry Houk; Town Administrator Harry Terkanian

Chairman Paul Pilcher called the meeting to order at 7:00 p.m.

**Announcements, Open Session and Public Comment**

Terkanian announced:

1. The rededication of the Skateboard Park to honor Kevin Fitzgerald is scheduled for Sunday, July 13<sup>th</sup> from 11:00 AM to 2:00 PM (rain date July 20<sup>th</sup>).
2. The interviews for the Town Clerk and Town Treasurer positions are in progress. The initial round of interviews is expected to be completed on Thursday, July 10, 2014.

**Licenses**

Discussion ensued regarding the license application by Bocce Italian Grill for a weekday entertainment license from 1:00 pm – 1:00 am. There were no representatives from Bocce Italian Grill to speak about the request. Houk requested that in the future all license applicants should attend the meeting.

**Motion 15-0001:** Morrissey moved and Bruinooge seconded to approve the application for Weekday Entertainment License from 1:00 pm until 1:00 am at Bocce Italian Grill. The motion passed 5-0.

**Appointments**

Arlene Kirsch was present for an interview and to present her interest to serve on the Personnel Board. She requested to serve for one year term.

**Motion 15-0002:** Bruinooge moved and Houk seconded to appoint Arlene Kirsch to the Personnel Board for one year term ending 6/30/15.

Police Chief Ronald Fisette recommended the appointments of Ryan C. Murphy and Laecio De Olivera as full time police officers from September 8, 2014 to September 30, 2015 pending meeting the conditions of his recommendation<sup>1</sup>.

**Motion 15-0003:** Houk moved and Bruinooge seconded to approve the appointments of Ryan C. Murphy and Laecio De Olivera as full time police officers from September 8, 2014 to September 30, 2015 subject to the conditions of Chief Fisette's recommendation. The motion passed 5-0.

**Use of Town Property**

Julie Willecke and Lydia Vivante were present to speak about the AIM Thrift Shop request to use Town Hall driveway on August 9, 2014 from 8:00 am-11:00 am for the 6<sup>th</sup> Annual AIM Art Sale.

**Motion 15-0004:** Houk moved and Morrissey seconded to approve the AIM Thrift Shop request to use the Town Hall driveway on Saturday, August 9, 2014 from 8:00 am-11:00 am for the 6<sup>th</sup> Annual AIM Art Sale (a nonprofit organization, proceeds to benefit health-related Outer Cape organizations).

Rebecca Swett was not present to speak about her request to play a small harp in front of Town Hall or other possible town-owned locations. The selectmen had concerns about the absence of set rules and regulations for street performers.

**Motion 15-0005:** Murphy moved and Bruinooge seconded to table the motion of Rebecca Swett's request to play a small harp in front of Town Hall for consideration of other possible locations. The motion carried 5-0.

### **2014 Oysterfest Use of Town Property Arrangements**

Pilcher presented the draft Oysterfest Arrangements<sup>2</sup>. Discussion ensued. Selectmen had concerns about the use of Town Property fee schedule. Pilcher explained that it would not be fair to have a different fee schedule based on the size of the nonprofit organization or event held, but based on the proposed arrangements SPAT will have to reimburse the Town for all additional event expenses incurred by the various Town departments.

**Motion 15-0006:** Bruinooge moved and Pilcher seconded to approve the draft of the 2014 OysterFest use of town property arrangements. The motion carried 4-1 (Morrissey).

### **Business**

#### **End of FY14 transfers**

Town Accountant Marilyn Crary announced that the auditors have arrived. She then presented the End of FY14 transfers<sup>3</sup>.

**Motion 15-0007:** Murphy moved and Bruinooge seconded to approve the End of FY14 transfers as presented by Crary. The motion passed 5-0.

#### **FY 2016 Capital Improvement Plan**

Terkanian presented the FY 2016 Capital Improvement Plan<sup>4</sup> and said that the FinCom will hold a public hearing on it on July 9, 2014 at 7:00 pm at the Senior Center. Discussion ensued. Terkanian said that there are several big items still missing and the document will be more precise in the fall. Selectmen considered revisiting the Charter if needed, to make the capital planning more accurate in the future.

#### **Building and Needs Assessment Committee correspondence about funding opportunities**

Hugh Guilderson opened a discussion of the Building and Needs Assessment Committee correspondence regarding availability of USDA and FEMA construction grants for the Marina and Police Station buildings. He suggested that the time to approach the funding agencies is now, because in the fall two architectural companies will present proposals based on the building studies. Guilderson also mentioned that the new building codes will take effect this

summer and now may be a good time to ask the architects to prepare their proposals to be in compliance with the new FEMA requirements.

### **Board meeting schedule**

The Selectmen agreed to meet at 7:00 pm on Thursday July 24, 2014, Tuesday August 5, 2014 and Tuesday August 26, 2014.

### **Selectmen's FY 2015 Goals**

Pilcher opened a discussion on the FY15 Selectmen's Goals. Bruinooge presented a list of her goals<sup>5</sup>. Pilcher spoke about his list of goals and said that he will be accepting suggestions from all selectmen for the next few days and present a prioritized list of goals at the next meeting.

### **Proposed FY 2015 Economic Development Fund Guidelines**

Pilcher presented the proposed FY 2015 Economic Development Fund Guidelines<sup>6</sup>. Discussion ensued. Terkanian gave information on how FY14 funds were allocated and recommended that the proposed text should include item #2 of the previous guidelines for the purpose of properly identifying the awarded applicants. Morrissey and Houk had concerns about the fact that the proposed guidelines were now including a consideration for year round projects and events, not exclusively for the shoulder and off season as approved by Town voters. Pilcher explained that first priority and consideration will be given to shoulder and off season initiatives.

**Motion 15-0008:** Murphy moved and Bruinooge seconded to approve the proposed changes for the FY15 Economic Development Fund Guidelines with the inclusion of item #2 from the FY14 guidelines. The motion carried 5-0.

### **Discussion of Herring River MOU III**

Morrissey opened a discussion on Herring River MOU III. He voiced his concerns about the Town Counsel's response about the lack of liability protection. Terkanian also spoke about liability concerns and risk management. He explained that all costs are built in and identified in the cost of the environmental impact report.

### **Continued review of Assistant Town Administrator job description**

Terkanian presented the job description of Assistant Town Administrator vacant position as reviewed and revised by the Personnel Board member Elizabeth Smith. The Personnel Board will meet on July 31 to finalize and approve the job description.

### **Town Administrator's Report**

Terkanian presented his report to the Selectmen<sup>7</sup> of June 3, 2014.

### **Future Concerns**

Morrissey had concerns about the Baker's Field bathroom project and requested this matter to be placed on a future meeting agenda for further discussion.

## **Correspondence<sup>8</sup> and Vacancy Report<sup>9</sup>**

Morrissey presented the correspondence report from June 25, 2014 to July 8, 2014.

### **Minutes**

**Motion 15-0009**: Morrissey moved and Houk seconded to approve the Minutes<sup>10</sup> of the June 24, 2014 meeting. The motion passed 5-0.

### **Adjournment**

**Motion 15-0010**: Houk moved to go into Executive Session and not come back into public session. Pilcher read aloud the purpose for Executive Session:

- A. To conduct strategy sessions for negotiations with non union personnel.
- B. To discuss the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.

Murphy seconded the motion. Pilcher, Bruinooge, Morrissey, Murphy and Houk each said yes. The public meeting was adjourned at 9:00 p.m.

Respectfully submitted,  
Michaela Miteva, Executive Assistant

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<sup>1</sup> Police Chief Ronald L. Fisette recommendation dated July 2, 2014 to appoint Ryan Murphy and Laecio De Olivera as a full time police officers from September 8, 2014 to September 30, 2015 (conditional)

<sup>2</sup> Oysterfest Arrangements Draft dated 07/03/2014

<sup>3</sup> End of FY14 transfers dated 7/8/14

<sup>4</sup> FY 2016 Capital Improvement Plan dated June 30, 2014

<sup>5</sup> FY15 Selectmen Goals by Berta Bruinooge

<sup>6</sup> Proposed FY 2015 Economic Development Fund Guidelines

<sup>7</sup> Town Administrator's Report of June 3, 2014

<sup>8</sup> Correspondence report from June 25, 2014 to July 8, 2014

<sup>9</sup> Vacancy report of July 3, 2014

<sup>10</sup> BOS Minutes of June 24, 2014