



Board of Selectmen

The Wellfleet Board of Selectmen will hold a public meeting on Tuesday, April 21, 2015 at 7:00 p.m. at the Wellfleet Senior Center, 715 Old Kings Highway, Wellfleet, MA 02667. It is anticipated that the meeting will be recorded by the Town. Anyone else desiring to record the meeting may do so only after notifying the chair and may not interfere with the conduct of the meeting in doing so.

- I. **Announcements and Public Comment [7:00]** Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comment.
- II. **Public Hearing(s) [7:05]**
 - A. Hardship – Commercial Shellfish Permit – Late Application: Rafe Emond
- III. **Licenses/Appointments/Reappointments/Use of Town Property**
 - A. Licenses
 - 1) Common Victualler: The Fleetian, Flying Fish Café, Mainstay Motor Inn
 - 2) Weekday Entertainment: The Fleetian, Flying Fish Café
 - B. Appointments
 - 1) Thomas Siggia (Historical, Recycling, Shellfish)
 - B. Reappointments: None
 - C. Use of Town Property
 - 2) Request of International Women’s Flag Football Association to use Baker Field on September 19 and 20, 2015, 9 am - 5 pm for 10th Annual Kate Clinton Flag Football tournament. Nonprofit. (Continued from March 24th)
 - 3) Request of Ragnar Events to use White Crest and Newcomb Hollow Beach parking lots, Lecount Hollow Road, Ocean View Drive and Gross Hill Road for charity road race Saturday, May 9, 2015 from 4 AM to 5 PM.
- II. **Business**
 - A. Conversion of Gull Pond Road affordable housing project from ownership to rental; acknowledgment of notice of proposed change; and request for a letter of support for change. [TA]
 - B. Continuation or termination of no trespass order to David Hawkins. [PD]
 - C. Amendments to Police Department Rules and Regulations. [PD]
 - D. Discussion of policy on plowing paved private roads. [Bruinooge]
 - E. Report from the Citizens Economic Development Committee. [Pilcher]
 - F. Review of Board of Selectmen’s goals [Pilcher]
- III. **Town Administrator’s Report**
- IV. **Future Concerns**
- V. **Correspondence and Vacancy Report**
- VI. **Minutes**
- VII. **Executive session**
 - A. Discussion of strategy with respect to collective bargaining with Wellfleet Employees Association Units A, B & C [TA]
 - B. Discussion of strategy with respect to ongoing litigation [TA]
- VIII. **Adjournment**

Meeting materials are available on the Town of Wellfleet web site: <http://www.wellfleet-ma.gov>. Motions may be offered and votes may be taken by the Board on any agenda item except for Announcements & Public Comment

75 Spring Valley Rd
Wellfleet, MA 02667

April 14, 2015

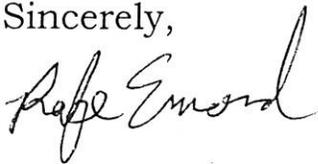
To Wellfleet Selectmen/women:

My name is Rafe Emond. I grew up in Wellfleet. I attended Wellfleet Elementary and graduated from Nauset High School. For the past 13 years, I have lived at 75 Spring Valley Road.

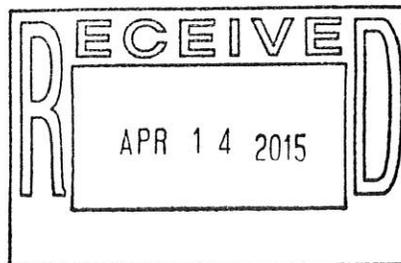
I worked as a carpenter my entire life, until an injury landed me in the hospital on December 6, 2015. After back surgery, I am left unable to work as a carpenter and unsure how I will meet my responsibilities: child support, house taxes, utilities, etc. My girlfriend spends a good deal of time caring for her elderly, disabled mother, who also lives in Wellfleet. I believe that shellfishing, working the tide, would be ideal for my present abilities as I can only work for a few hours at a time.

I am applying for a hardship shellfish license. I missed the deadline as I did not get discharged from the hospital until January 24, 2015. Thank you for taking the time to read and consider my request.

Sincerely,



Rafe Emond
(508) 246-8401



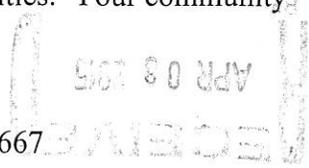


TOWN OF WELLFLEET
APPLICATION FOR TOWN BOARDS & COMMITTEES MEMBERSHIP

Wellfleet depends on its citizens to carry out many of our government's activities. Your community needs your help. *Please volunteer.*

FILL OUT THE FORM BELOW and mail or bring it to:

Wellfleet Selectmen's Office, Town Hall, 300 Main Street, Wellfleet, MA 02667



Name THOMAS SIGGIA Date 4-7-2015

Mailing Address 325 Paine Hollow Road
Wellfleet, MA 02667

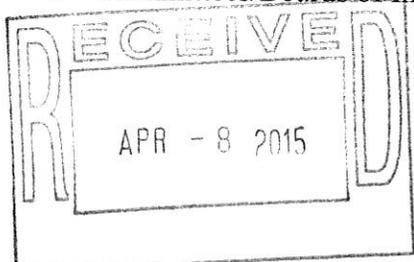
Phone (Home) _____ (cell) 518-935-3093

E-mail TSSIGGIA@GMAIL.COM

Please describe briefly any work experience, including volunteer service, that you feel would be useful to the Town: 35 yrs with IBM in Sales, Finance + operations
last 11 years as an executive w/ world wide responsibilities
on 3 boards which I resigned in 2013/2014. They were
Cystic Fibrosis - Northeast N.Y. Chapter, Country club of Troy
2nd VP, in charge of House, Fuerson (Heathcote Company)

Please add any other information that you think may be useful, including education or other formal training, specialized courses, professional licenses or certifications, etc.:

Committees/Boards of Interest: 1) Historical Commission
2) Recycling Committee
3) Shellfish Advisory Board



TOWN OF WELLFLEET
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY

Applicant Diane Beruldsen Affiliation or Group International Women's Flag Football Association

Telephone Number 305-897 - 4567 Mailing Address - 25 A 7th ave, Key West, FL 33040

Email address IWFFA@IWFFA.COM

Town Property to be used (include specific area) WELL FLEET PARK (Baker Field)

Date(s) and hours of use: SEPT. 19 + 20 . FROM 9AM TO 5PM

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

This event is the 10th annual Kate Clinton Women's flag football tournament .
Teams of women from other states and countries will compete for 2 days flag football.
Roughly 60 persons will be involved. We ask to borrow football down markers, pilings and to line the field.
We will not sell any food. participants will bring their own. We have used your field in past years for the tournament.

Describe any Town services requested (police details, DPW assistance, etc.)

This tournament will not require any public assistance

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$20.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted

_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: FEB 25 2015

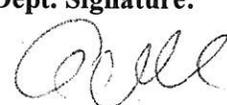
Processing Fee: _____

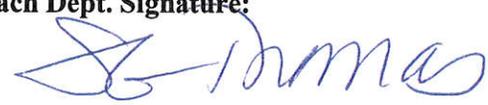
Fee: _____

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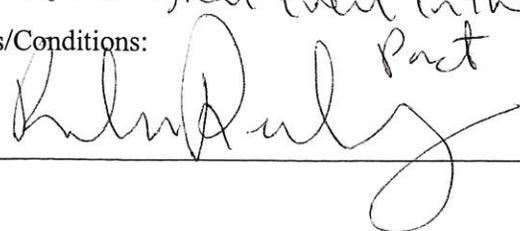
APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Cons. Agent Signature: Comments/Conditions: Permits/Inspections needed:	Inspector of Buildings Signature: Comments/Conditions: Permits/Inspections needed:
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Police Dept. Signature:  Comments/Conditions: OK 2/25/15	Fire Dept. Signature:  Comments/Conditions:
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DPW Signature:  Comments/Conditions: OK	Beach Dept. Signature:  Comments/Conditions: OK -
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Shellfish Constable Signature: Comments/Conditions:	Harbormaster Signature: Comments/Conditions:
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Recreation Dept. Signature: Don't have down markers, may need additional porta potties great Event in the Park Comments/Conditions: 	Town Administrator: H.S.C. TR.  Comments/Conditions: NOTE REC DIR'S COMMENTS
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**TOWN OF WELLFLEET
APPLICATION FOR PERMIT TO USE TOWN OWNED PROPERTY**

Applicant Tian Luu Affiliation or Group Ragnar Events
Telephone Number 801.635.8209 Mailing Address 12 S 400 W, 2nd Floor
Email address tian@ragnarrelay.com Salt Lake City, UT 84101

Town Property to be used (include specific area) White Crest Beach parking lot, Newcomb Hollow Beach parking lot, Lecount Hollow Rd, Ocean View Drive, Gross Hill Rd, Highway 6. Also see attached information packet.

Date(s) and hours of use: Saturday May 9, 2015 from 4 AM to 5 PM

Describe activity including purpose, number of persons involved, equipment to be used, parking arrangements, food/beverage service, etc. Also please indicate if fees will be charged by applicant.

200 mile overnight running relay in partnership with charity group, Hole in the Wall Gang Camp. Teams of 12 each run three legs consisting of 3-9 miles per leg. There will be 525 teams altogether spread out over the course of 12 hours so no more than 50 teams or runners will be on the road at once in a given section or at an exchange point (Newcomb Hollow Beach and White Crest beach) . We will place 6-8 portable toilets and 4-6 traffic cones on site at each parking lot to do the exchange points.

Describe any Town services requested (police details, DPW assistance, etc.)

Police detail will be coordinate through Lt Michael Hurley with the Town of Wellfleet Police Department

NOTE TO APPLICANTS: All applications must be accompanied by a non refundable \$20.00 processing fee. Applications must be received at least 30 days prior to the first event date to insure that all reviews can be completed prior to the event. This application is only for permission to use Town property. Any additional licenses, such as food service permit, etc., may be required and it is the applicant's responsibility to secure the same.

Action by the Board of Selectmen:

_____ Approved as submitted
_____ Approved with the following condition(s): _____

_____ Disapproved for following reason(s): _____

Date: APR - 8 2015

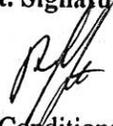
Processing Fee: _____

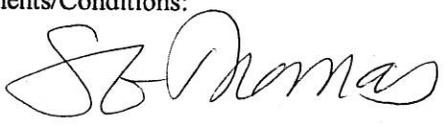
Fee: _____

(over)

APPLICANT IS RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND INSPECTIONS

Health/Cons. Agent Signature: Comments/Conditions: Permits/Inspections needed:	Inspector of Buildings Signature: Comments/Conditions: Permits/Inspections needed:
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Police Dept. Signature:  4/8/15 Comments/Conditions: OK will need detail officer	Fire Dept. Signature:  Comments/Conditions:
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DPW Signature:  4/8/15 Comments/Conditions: OK	Beach Dept. Signature: OK Comments/Conditions: 
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Shellfish Constable Signature: Comments/Conditions:	Harbormaster Signature: Comments/Conditions:
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Recreation Dept. Signature: Comments/Conditions:	Town Administrator: No fee charged in prior years. Liability ins. required. Applicant Comments/Conditions: responsible for post event cleanup + P.D. detail costs APR 8 2015 H&C/TJ
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Same event as 2012, 2013 & 2014

EVENT NOTIFICATION FORM

Date: 2/16/2015

Ms. Mary-Joe Perry
District Highway Director, District Five
MassDOT, Highway Division
1000 County Street
Taunton, MA 02780

Dear Sir:

Please be advised that the City/Town of Wellfleet has notified the Board of Selectmen/City Council, Local Police Department, Local Fire Department and if applicable the State Police of its intention to conduct road work/parade/race/other events impacting State Highways on Route(s) WIA in or through the City/Town(s) of Wellfleet benefiting hole in the wall gang camp

The Board of Selectmen/City Council understands that it must give the Police and Fire Departments at least 48 hours notice before the commencement of the proposed work or event.

The Grantee must supply a Traffic Management Plan when the roadway is occupied and for all detours associated with said events to this Department and to all officials listed below. The Grantee(s) must notify the local and/or state police to set up a detour of this area with appropriate signs and barricades. The local Fire Department must be notified of the detour to ensure that measures will be taken to minimize disruption to the Fire Department's emergency service during the event. The Grantee(s) must also notify local media (newspapers, radio) of this proposed event.

The following signatures are required prior to the issuance of the Permit. All officials listed below shall assume all responsibility and liability for all activity associated under their jurisdiction.

LOCAL POLICE DEPARTMENT

Signed: [Signature]

Title: Chief of Police

City/Town: Wellfleet

FIRE DEPARTMENT

Signed: [Signature]

Title: Fire Chief

City/Town: Wellfleet

BOARD OF SELECTMEN/CITY COUNCIL

Signed: [Signature]

Title: Town Administrator

City/Town: Wellfleet

STATE POLICE DEPARTMENT

Signed: _____

Title: _____

City/Town: _____



RAGNAR CAPE COD

May 8-9, 2015



a seriousfun camp



Ragnar Cape Cod 2015 | Supplemental Information

12 FRIENDS (2) VANS 2 DAYS 1 NIGHT 200 MILE RELAY UNFORGETTABLE STORIES

ABOUT RAGNAR

Ragnar is the overnight running relay race that makes testing your limits a team sport.

At Ragnar, we strive to make life more awesome. This may sound like a lofty goal, but it starts very simple. We believe in better health, lasting relationships and an enormous amount of fun.

Americans average 7 hours + of screen time and 4 minutes outdoors a day. We exist to break that cycle and rebuild individuals' connections with their mind and body, with nature, and with other like-minded people. Ragnar is changing relationships, communities, participant health and wellness, and the world of endurance sports.

The Cape Cod event is sponsored and managed by Ragnar Events LLC. Ragnar Events presented its first event, the Ragnar Relay Wasatch Back, in Utah in 2004. To date, Ragnar Events has presented over 40 events in 10 states (the courses for some events running through more than one state). The Ragnar Relay Series, now consisting of 15 events, is the largest series of overnight relays in the world. For more information, see www.ragnarrelay.com.

RAGNAR CAPE CODE 2015

The race will start at Nantasket Beach in Hull, MA on Friday May 8th, 2015 and will finish at The Pilgrim Monument in Provincetown on Saturday May 9th, 2015. The course will be nearly 200 miles consisting of 36 relay legs with each leg ranging in 3-8 miles.

Each team is responsible for providing two support vehicles, with six runners in each vehicle. The first vehicle will drop off the first runner at the start, and then proceed to the first exchange point. At the first exchange, the vehicle will drop off the second runner and pick up the first runner when that runner's leg is complete. Teams will repeat this pattern for six legs until they hand off to their second vehicle. This leapfrogging pattern will continue all the way to the finish line.

We anticipate 525 teams to participate in the race. Each team is typically comprised of 12 individuals and 2 vehicles (there are a few "ultra" teams that only have six (6) individuals and one van). Therefore, we anticipate 6100 participants and 1000 vehicles to be involved in the race.



12 FRIENDS @ 2 VANS 2 DAYS 1 NIGHT 200 MILE RELAY UNFORGETTABLE STORIES

RUNNER EXPERIENCE

In the Ragnar Relay Series, 12 crazy friends (or 5 crazier friends for an ultra team) pile into two vans and tag team running 200(ish) miles relay-style over two days and one night. Only one runner hits the road at a time. Often called a slumber party without sleep, pillows or deodorant, this unique relay turns out crazy costumes, inside jokes, close quarters and unforgettable stories. Each Ragnar brings thousands of people together to create deeper connections and celebrate together as they conquer a challenge they couldn't accomplish alone.

Participants have been unfailingly enthusiastic about their experiences. There are always a wide variety of human interest stories associated with these events. These range from the experienced runner finding special meaning through participation in a running event as a member of a team; to the first-time runner who participates at the urging of a friend and discovers previously unknown abilities and a love for running; to families, businesses, old friends and other groups who enhance their relationships as they individually and collectively test their limits; to teams who simply run for a cause, whether in honor of a deceased friend or relative, or to raise money for local charities or another charity of special importance to the team.

COMMUNITY IMPACT

Communities also directly benefit economically from money spent by participants for food, lodging and other services. Additionally, Ragnar partners with regionally based charities for each event to encompass an even more positive impact on the local communities.

This year Ragnar Events is very fortunate to partner with The Hole in the Wall Gang Camp, a non-profit organization dedicated to providing "a different kind of healing" to seriously ill children and their families throughout the Northeast, free of charge. It's a community that celebrates the fun, friendship and spirit of childhood, where every kid can "raise a little hell." Ray Shedd, Senior Development Officer of Hole in the Wall Gang Camp, said "the Ragnar experience embodies what Camp is all about – camaraderie, challenge, and a healthy dose of crazy, good fun!

Through our partnership, The Hole in the Wall Gang Camp will be receiving a monetary donation in addition to fundraising efforts on behalf of our teams.

To learn more about The Hole in the Wall Gang Camp visit: <http://www.holeinthewallgang.org/>



Proposal to the Town of Wellfleet

We propose using one of the two following routes as was used in 2014 pending the approval of the Town of Wellfleet and the Police Department of the Town of Wellfleet.

Turn by Turn Directions Leg 31:

- Heading West on Cable Road
- Turn Right on Nauset Road
- Turn Right to enter the Cape Cod Rail Trail
- Turn Right on Lecount Hollow Road
- Turn Left on Ocean View Drive
- Arrive at Exchange 31 – White Crest Beach

Van Route

- Heading West on Cable Road
- Turn Right on Nauset Road
- Turn Right on Highway 6
- Turn Right on Lecount Hollow Road
- Turn Left on Ocean View Drive
- Arrive at Exchange 31 – White Crest Beach

Turn by Turn Directions Leg 32:

- Heading north on Ocean View Drive
- Arrive at Exchange 32 – Newcomb Beach

Traffic | Safety | Emergencies | First Aid

Traffic Impact

We anticipate 525 teams to register for this year's event. That means no more than 525 runners will be on the course at any given time. Teams will be provided with staggered start times, from 5 AM to 4 PM on Friday, May 8th. Because start times are spread over a 9-hour period and only 525 runners are on the course at any given time, *there will never be a large group of runners at any one location*. Typically the complete group of 525 individual runners will be spread out over 30-40 miles.

Safety

Runner safety is of foremost concern. All teams are provided a Race Bible that includes a detailed course description and event rules. All runners sign waivers to acknowledge that the course includes areas where there may be traffic congestion and that they must obey race rules, which require observance of all applicable traffic rules and regulations.

All runners are required to run on the sidewalk when available. If there is no sidewalk available then the route has been designed where a sufficient shoulder or bike lane is available. Whenever, possible our runners are directed to run against traffic as that is typical safe practice for runners. Runners are all also required to obey all crosswalk signals. Vehicles with teammates are required to obey all speed limits, traffic signs, and laws of the road.

Each team must have at least six reflective vests and two flashlights. These must be presented at the time that the team checks in. Runners starting their legs after **6:30 PM** and before **6:00 AM** must be wearing a reflective vest, a flashing tail light and holding a flashlight or headlamp. Additionally, any team-member or spectator must wear a reflective vest during these hours when outside of their vehicle while on our course and on public roads.

Runners are also instructed during a required team safety briefing to text Ragnar for any concerns of problems out on the course. The designated number to reach Ragnar Race Command is 661-RAGNAR1 (661-724-6271). Race Command communicates with all Staff members via telephone, push-to-talk radio, and text. Race Command manages weather, runner location, lost runners, animal control, night time hours, and rule infractions. Teams may text if they have a lost or injured runner, a moved sign, or general question about the course. In case of emergency all runners and staff will call 911 then contact our Race Command number to let race staff know of the emergency. This number and information on our safety requirements are outlined as well on the RagMag – our race day publication.

We have 10-12 Ragnar Staff and trained volunteers on the course at all times monitoring the course. Ragnar teams can be issued by any Ragnar Staff or trained volunteer for violating any rules outlined in the RagMag. These violations are then reported to Race Command and Race Command will then notify the team that they have been given a violation.

First Aid

A first-aid station and first-aid staff will be located at each major exchange location. These first-aid stations will be equipped to handle extreme dehydration, heat stroke, and all of the minor sport injuries we often experience, including; blisters, sprains, strains, stings, etc. We require our first aid staff to be licensed to administer intravenous fluids (typically EMT intermediate and above, or RN, PA, M.D., etc). We hire first aid workers (EMT intermediate or above), either through a medical staffing agency.

In the event of a major medical emergency (i.e. any life threatening condition or injury that requires immediate medical attention) we instruct runners/volunteers to first call 911. The line of communication then follows: 911 → Race Director → Senior Race Director → Course Manager for that section.

In addition to our own first aid services on the course, we list the local emergency rooms near the course, along with their address and phone number in the race packets.

Safety | Emergencies | First Aid (2)

Contingency/inclement weather plan

Bad Weather

The race will occur rain or shine. However, under certain severe weather conditions where significant damage or alterations to the race course occur, we will cancel the event. Conditions that may result in a race being canceled or delayed include but are not limited to the following: severe electrical storm, snowfall, tornadoes, earthquakes, hurricanes, flooding, fog, etc.

Lightning

If there is lightning at the start of the race we will delay starts until the lightning clears. If runners see lightning on the course after the race has started, runners are to off the road and into the support vehicle. If lightning clears within 1 hour runner will go back on the road where they left and make a note of the time. If lightning persists longer than an hour, runners will move ahead to the next exchange and be informed of Ragnar decision on whether or not the race will continue.

Rain

If there is severe rain on the course, we will ask that runners and teams return to their support vehicles and drive to the nearest exchange point. Severe rain hold hours will be set in full hour increments. Runners will skip 1 leg per 1 hour of the hold. Teams will be directed to drive to the nearest exchange where Ragnar will send staff to manage exchange while keeping 4-8 staff members to troubleshoot on the course.

Heat

If the apparent temperature reaches 120°F we will implement a heat hold. The Heat Hold hours will be set in full hour increments. Runners will skip 1 leg per 1 hour of Heat Hold. Teams will be directed to drive to the nearest exchange where Ragnar will send staff to manage and explain the heat hold while keeping 4-8 staff members to troubleshoot on the course.

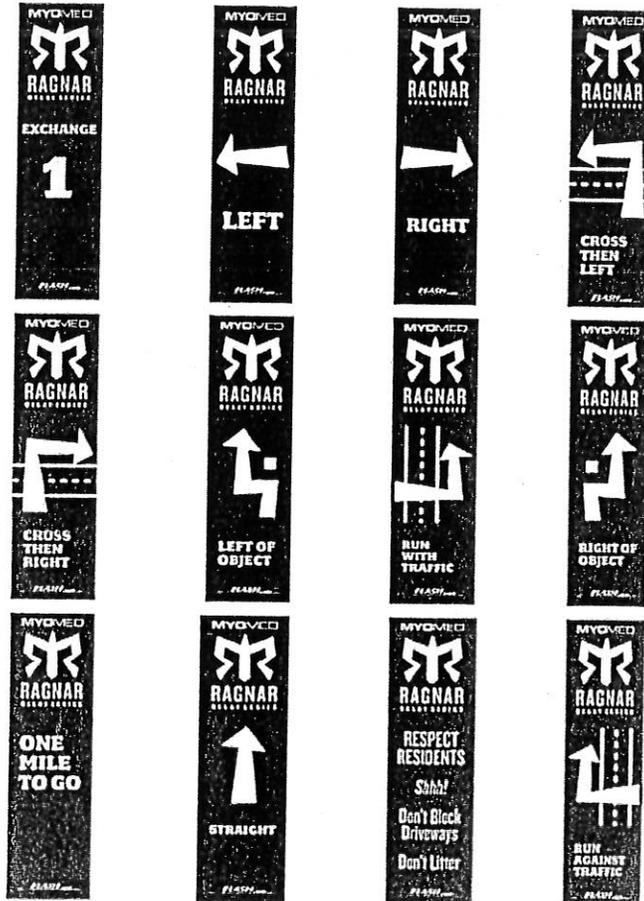
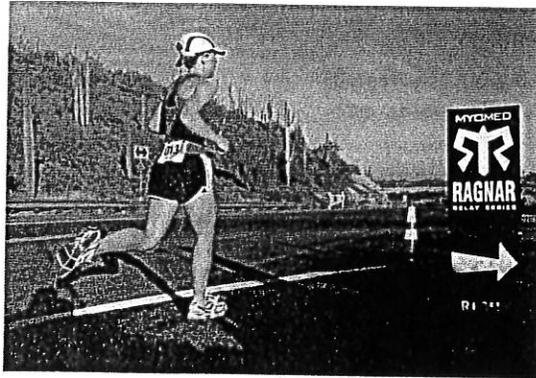
Flooding

If a runner encounters flooded areas that cannot be ran through, runner are to get into the support vehicle, drive the runner ahead where the road is no longer flooded to continue running his or her leg.

Signs

Along the course there will be course signs that communicate to the runners which direction to go, on what side of the road to run, which exchange they are at, etc. Directional signs are only placed at change of direction intersections. An example of such a sign can be seen in the picture below:

The signs are 42" High, 18" Wide, .25" Thick and are made of corrugated plastic. Each sign will be secured to a delineator post traffic cone. An example of the traffic cone is shown below.



Additional Information

Insurance

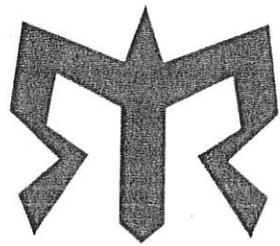
We are sanctioned under USA Track and Field through American Specialty Insurance. I will forward you the certificate of insurance as soon as it is issued to us.

Waste receptacles

We will hire a company to place dumpsters at each of our major exchange locations. In addition – the exchange will also have various Ragnar trash boxes for participants on site at the Finish line. Volunteers and Staff will be responsible for emptying the trash cans and keeping exchanges clean.

Toilets

We will hire a company to place toilets at each of our exchange locations. A minimum of 10 toilets will be placed at minor exchanges and 21 at major exchanges.



RAGNAR

Cape Cod
PRESENTED BY new balance



a seriousfun camp

Tian CK Luu | Race Director
Ragnar Relay Series

12 S. 400 W. | 2nd Floor
Salt Lake City, UT 84101

O 877.83.RELAY ext. 142

F 801.499.5023

C 801.635.8209

tian@ragnarrelay.com

www.ragnarrelay.com



Wellfleet Housing Authority
Town Hall - 300 Main Street
Wellfleet, MA 02667
508-349-0349

April 10, 2015

Wellfleet Board of Selectmen
300 Main Street
Wellfleet, MA 02667

Dear Members of the Board:

The Wellfleet Housing Authority (WHA) is writing to you with a request in regard to the proposed development at 250 Gull Pond Road. The attached materials provide background information on the request to change the development from home ownership to rental housing and from 5 units to 6 units including three 1-bedroom units and three 2-bedroom units, a total of nine bedrooms unchanged from the original number proposed.

Unfortunately, not enough potential buyers qualified for mortgages for the proposed 5 condominium units. In addition, due to changes in the economy, DHCD is no longer accepting applications for affordable home ownership developments. Faced with this situation, a decision was made by CHR, in conjunction with the Wellfleet Housing Authority, to pursue a rental housing approach.

Wellfleet is in great need of rentals and there is funding available to support rental projects. Ted Malone of CHR is applying for this funding. We respectfully request the Board of Selectmen to submit a letter addressed to the Undersecretary of MA Department of Housing and Community Development in support of the rental housing funding application being submitted by Community Housing Resource, Inc. for the 250 Gull Pond Road. The application is due April 23, so we request this item be on the Agenda for the Selectmen's meeting on April 21. In addition to the background information attached we are also including suggested language for both a motion and a letter. The WHA and CHR will be happy to provide any further information you might need.

Sincerely,

Elaine McIlroy, Chairman
Wellfleet Housing Authority

Wellfleet Board of Selectmen
April 7, 2015

Move to:

Submit a letter to the Undersecretary of MA Department of Housing and Community Development in support of the rental housing funding application being submitted by Community Housing Resource, Inc. for the 250 Gull Pond Road development in a form substantially the same as the attached to be signed by the Chair of the Wellfleet Board of Selectmen.

Letter:

Ms. Chrystal Kornegay
Undersecretary
Department of Housing & Community Development
100 Cambridge Street, Suite 300
Boston, MA 02114

Dear Ms. Kornegay:

This letter is to convey the Wellfleet Board of Selectmen's strong support for Community Housing Resource's application to DHCD for rental housing funding of the Gull Pond Road development in the amount of \$300,000. The Town has been committed to affordable housing purposes at this site since 2003 when Town Meeting voted to transfer the parcel to the Wellfleet Housing Authority (WHA). The use of the property for affordable rental housing will reach a broad segment of our community who lack stable affordable housing.

The Town has already committed the land and local resources from the Community Preservation Act to this property and the WHA has committed our local Affordable Housing Trust Fund resources. It is our understanding that Barnstable County favorably inclined to support this effort as well. DHCD has already supported this site for affordable housing with the award of CDBG Reserves for the infrastructure in 2011. We encourage DHCD to commit \$300,000 under the Housing Stabilization Program or the MA Affordable Housing Trust Fund, in this current funding round, that will allow this rental housing development to move forward.

We very much appreciate the support of DHCD.

Sincerely,

Elaine McIlroy, Chairman
Wellfleet Housing Authority

Gull Pond Road Wellfleet Rental Housing Background Information

March 24, 2015

A new rental housing development is planned by Community Housing Resource, Inc. (CHR) at 250 Gull Pond Road Wellfleet. The development is small with just 3 one-bedroom and 3 two-bedroom townhouse style units. It will serve a range of incomes including up to 30% AMI with project based rental subsidy, up to 60% AMI and up to 100% AMI. It is located on a high elevation wooded site located within easy reach of Route 6, Wellfleet Town Center and the Wellfleet Elementary School as well as the wonderful ponds and ocean beaches of the Cape Cod National Seashore.

As on all recent CHR developments, the development team includes Jessica Snare, Spring Hill Design Architects and East Cape Engineering, Inc., Development Consultant Dan Violi, Zoning / 40B Attorney Peter L Freeman and Closing Attorney Joel Feinberg; all of whom have worked together with Community Housing Resource, Inc. (CHR) on other successful affordable housing developments on the Outer Cape. CHR will serve as general contractor for the project, given the small size and expertise we have in-house.

A little background is needed to explain the current situation of the development:

The land for development was a Tax Title taxing by the Town of Wellfleet and was committed to affordable housing purposes in by vote of Town Meeting in April 2003. In mid-2006, after an RFP process, CHR was given Designated Developer status. From mid-2006 to late 2007, CHR, at its own cost, pursued site development engineering and architectural plans to submit for regulatory review. Following design work, construction and development budgets were prepared and financial feasibility was finalized including public subsidy sources needed.

With financial feasibility demonstrated, in February 2008, the regulatory process under Chapter 40B Comprehensive Permit could begin with a request submitted to the MA Department of Housing and Community Development (DHCD) for the required Project Eligibility Letter. On May 23, 2008, DHCD awarded Project Eligibility Letter for development of 5 home ownership condominiums with the potential for subsidy resources under the DHCD Housing Stabilization Fund Program.

With Project Eligibility Letter in hand the application to the Zoning Board of Appeals could be submitted May 27, 2008. The application to the ZBA was approved on October 30, 2008. With regulatory approvals in place, CHR was able to request subsidy funds from DHCD in December 2008, however, in January 2009 CHR was informed that due to changes in the economy DHCD would no longer be accepting applications for affordable home ownership developments.

Since 2009, efforts were made to assemble alternative funding sources. In early 2010, one major source was secured from another division of DHCD, the Community Development Block Grant (CDBG) was identified to pursue the infrastructure improvements. In August 2010 Wellfleet was invited to apply for these funds and by mid-2011 the funds were awarded to the Town. By the end of 2011, the Town had awarded a contract through a public bid process. The infrastructure construction began in December 2011 and was completed by July 2012.

While the infrastructure was underway, it became evident that the October 30, 2011 expiration of the ZBA Comprehensive Permit required an extension which was granted on October 6, 2011 by the ZBA for an additional three years to October 30, 2014.

Other than the CDBG award, only local resources were available to build the home ownership housing. Those funds were committed and increased. However with DHCD no longer funding home ownership projects as the original Project Eligibility Letter contemplated, a technical issue existed with the 40B Comprehensive Permit Project Eligibility Letter requirements which required an alternate "Subsidy Program", so a Local Initiatives Program application was pursued. The LIP approval was obtained in June 2014 and concurrent with marketing efforts construction on the homes was started to preserve the Comp Permit term requiring start by October 2014.

Unfortunately, marketing failed to attract enough eligible mortgage-able homebuyers, and the decision was made, in conjunction with the Wellfleet Housing Authority, to pursue the rental housing approach. CHR is in process of requesting ZBA approval of an amendment of the Comprehensive Permit to allow a change to rental and an increase of the number of units from 5 to 6, as well as approval of the new Subsidy Source reverting to the HSF Program from the more recently approved Local Initiative Program. The ZBA has been supportive of prior changes needed we anticipate approval at the hearing scheduled for April 17th.

Based on a Pre-Application submitted February 20th, DHCD has invited CHR to submit a full application for rental housing funding in the April 23rd Round. The request is for \$300,000 of DHCD funds under either the HSF or AHTF programs. These funds will supplement committed local resources in the amount of \$144,112 from the Wellfleet Community Preservation Act Funds, and \$228,000 from Wellfleet Affordable Housing Trust Fund. Additionally the Town of Wellfleet support of this development includes a contribution of the land valued at \$250,000 and Infrastructure Site Improvements that were supported by a DHCD CDBG Reserves award in 2011. Other local resources include \$200,000 from the Barnstable County HOME Consortium that is tentatively "reserved" conditioned on award of the necessary additional funds.

CHR is seeking Construction Period Financing from The Life Initiative in the amount of \$600,000 and Permanent Rental Financing from MHP in the amount of \$590,000.



TOWN OF WELLFLEET

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April 21, 2015

Ms. Catherine Racer
Associate Director
Department of Housing and Community Development
100 Cambridge Street, Suite 300
Boston, MA 02114

Re: Project Eligibility Letter; 250 Gull Pond Road, Wellfleet

Dear Ms. Racer:

This correspondence is to confirm that the Town of Wellfleet Board of Selectmen and the Town Administrator have been informed of the Project Eligibility Letter Request submitted to DHCD by Community Housing Resource, Inc. pursuant to a previously approved Comprehensive Permit, pursuant to Chapter 40B for 250 Gull Pond Road Wellfleet.

We are aware that a prior Project Eligibility Letter issued by DHCD under the Housing Stabilization Fund (HSF) Program was secured to initiate the Comprehensive Permit process for a home ownership development that was approved October 30, 2008. After the HSF Program was discontinued as a subsidy source for home ownership developments, a Notice of Change to the Comprehensive Permit was approved to change the subsidy program to the Local Initiatives Program (LIP).

The Wellfleet ZBA has the current Comprehensive Permit Notice of Change on their April 17, 2015 agenda to consider the change from home ownership to rental housing and the change from 5 to 6 units, as well as this change to the subsidy program to HSF for rental housing subsidy.

Please be advised that the 250 Gull Pond Road Rental Housing development is consistent with the Selectmen's goals for creation of affordable housing and that the Wellfleet Housing Authority has approved of the change from affordable home ownership to affordable rental housing and the change of number of units.

We recommend issuance of the Project Eligibility Letter so that the 40B Comprehensive Permit Notice of Change can proceed through the ZBA.

Sincerely,

Paul Pilcher, Chairman

NO TRESPASS FORM

	Wellfleet Police Department	Call #: <i>15-1778</i>
	NO TRESPASS FORM	OF or AR #: <i>15-70-0F</i>
	<p><u>M.G.L. c. 266 § 120 (in part reads):</u> Whoever, without right enters or remains in or upon the dwelling house, buildings, boats or improved or enclosed land, ... after having been forbidden so to do by the person who has lawful control of said premises, whether directly or by notice posted thereon, or in violation of a court order pursuant to M.G.L. c. 208 § 34B or M.G.L. c. 209A § 3 or 4, shall be punished by a fine of not more than one hundred dollars or by imprisonment for not more than thirty days or both such fine and imprisonment. A person who is found committing such trespass may be arrested by a ... police officer.</p>	

Property Owner or Designee's Information:

Name: *Harry Terkanian, Town Administer*
First Name Last Name

Address: *255 Commercial St*
Street

Wellfleet, MA 02667
City State Zip Code

Store Name: *Wellfleet Town Pier*
(If applicable)

As a person who has control of the premise, I hereby forbid the below party to enter or remain upon the land or building listed above.

Signature: *H. Terkanian*

Person to Be Served:

Name: *David Hawkins*
First Name Last Name

Address: *151 Rte 6A*
Street

Orleans, MA 02653
City State Zip Code

I hereby acknowledge service of this "No Trespass Order"

Signature: _____
Enter "Refused" or "Verbal Service", etc as appropriate.

Officer's Signature: *Quentin Lopez* Date: *4/9/15*

Town of Wellfleet Police Department

April 1, 2015

To: Board of Selectmen
From: Chief Ronald L. Fisette

Subject: Rules and Regulations Update

Over the past several months the supervisory staff, members of the department, the police and dispatch unions have been reviewing and working on our rules and regulations. We have come up with the attached rules and regulations for your review and approval. In accordance with MGL 41 § 97A and the town charter, I request you approve the attached rules and regulations.

MGL 41 § 97A in part reads: "The chief of police in any such town shall from time to time make suitable regulations governing the police department, and the officers thereof, subject to the approval of the selectmen; provided, that such regulations shall become effective without such approval upon the failure of the selectmen to take action thereon within thirty days after they have been submitted to them by the chief of police."

These rules and regulations are in compliance with the state model and similar to those adopted by other local town and police agencies. These model rules and regulations have been adjusted where appropriate to fit the needs of the Wellfleet Police Department and the Town of Wellfleet. The rules and regulations have been amended from the 2012 Rules and Regulations as follows:

- 1.0 Authority; page 1-1, has been amended to reflect the date given to the Board of Selectmen (April 1, 2015) and the date the new regulations will be effective (May 1, 2015)
- 10.5 Using Tobacco While On Duty; page 10-3, has been amended to prohibit the use of all tobacco products (now prohibiting chewing of tobacco products), except those appointed prior to January 1, 1988 (Chief Fisette & Sgt. Brazile) who are authorized to smoke tobacco products. This is only while on duty. Section 14 use of tobacco will remain in effect for officer appointed after January 1, 1988 which prohibits Officers from smoking tobacco product either on or off duty. However they could chew off duty if they so choose.
- 11.1 Criminal Conduct; page 11-3, has been amended to clearly identify a duty of the employee to notify the Chief of Police or his / her designee if they are

arrested, subject to a restraining order, harassment order, loss of driver's license or right to carry a firearm. This has never been an issue and always been a reasonable assumption but now put in place to clearly identify a person responsibility.

12.8 Required License; page 12-3, has been amended to require that an officer must maintain eligibility and not be disqualified from being issued a Massachusetts License to Carry Firearms (LTC) (No actual LTC need be issued). This requirement is identified in the policy and procedures but was inadvertently left out.

14.6 Use of Tobacco; page 14-2, has been amended to reflect the new title of section 10 as Using Tobacco while on Duty from Smoking While on Duty.

None of these changes are being done due to a current or past problem or issue.

No action from the Board of Selectmen is required. You may vote to formally accept the rules and regulations as a whole, or take no action and they go in effect on May 1, 2015. You may elect to deny the new rules and regulations as a whole and the old ones dated 2012 will remain in effect. I am available to discuss any of the proposed changes or the rules and regulations as a whole as you see fit.

Respectfully submitted for your information.



Ronald L. Fisette
Chief of Police

cc: Harry Terkanian, Town Administrator

BOARD OF SELECTMEN

Policy for Maintenance of Paved Private Roads Eligible for Plowing by the Town

Original Date: November 13, 2012

Approved: December 11, 2012 - 2012-2

Approved: June 24, 2014 - 2014-1

1. Purpose

- a. To provide standards for the maintenance of paved private roads that are eligible to be plowed by the Town to ensure safe and adequate access for Town vehicles. The following standards were compiled to address surface conditions, widths, clearances, and roadside obstacles that are identified as obstructions to safe, cost-effective snow removal operations. These obstructions can also inhibit or delay emergency response by EMS, fire and police personnel and can cause considerable damage to Town vehicles. Damaged vehicles or equipment may need to be removed from service, causing delays in the snow removal process throughout Town or delays in emergency response.

2. Minimum clearance and maintenance standards

- a. There must be at least one paved travel lane for a plow to work that is a minimum width of 10 feet.
- b. Roadside clearance of any obstacles, including vegetation, shall be maintained no less than 3 feet on either side. This includes, but is not limited to, basketball hoops or other recreational equipment, fences, mailboxes, stonewalls, rocks, shrubs, trees or any other object that may be damaged by snow removal equipment. It also includes a raised shoulder that prevents snow removal.
- c. Height clearance shall be no less than 14 feet from the road surface. This is to ensure that branches or any other objects over hanging the roadway, when laden with snow, do not impede access of snowplows and emergency vehicles.
- d. Space at the end of the paved private road shall be an enlarged area of sufficient size for Town vehicles to be able to turn around in a safe manner; such as a cul-de-sac.
- e. Paved private roads shall have no defects (potholes, ruts, etc.) exceeding 1 inch in depth. Manhole covers, catch basins, roots or other obstructions shall not protrude above the paved surface.
- f. All paved private roads covered by this policy shall have a visible street sign and be open to the public. Signs shall be of reflective material, blue in color, and measure 9 inches high with 6-inch letters. Owners shall contact the Wellfleet Dept. of Public Works for information on companies that supply these materials.
- g. These standards shall serve as basic requirements. Modest variations to these standards will be considered, upon written request, on a case-by-case basis. Certain sections of roads may require more stringent standards. These sections include, but are not limited to: intersections, sharp corners, cul-de-sacs and areas near water sources.

3. List of paved private roads covered by this policy

- a. The current list of paved private roads covered by this policy is incorporated by reference as Appendix A.

4. Inspections for maintenance to minimum standards

- a. The DPW, Fire Department and Police Department will perform inspections of all paved private roads on the list of roads eligible for plowing by the Town. These inspections will be completed by July 1. The Town will post a listing of roads with any deficiencies in Town Hall, on the Town web site, and in a local newspaper.

5. Failure to maintain minimum standards

- a. Roads that do not meet the standards will be removed from the list of paved private roads eligible for plowing by the Town. A four-year window will be observed prior to the enforcement of this policy in 2015-2016. The most deficient roads will be removed from the eligibility list in 2015-2016.
- b. Homeowners are advised that failure to maintain these standards may result in a delayed response by emergency personnel.

6. Opportunity for corrective action

- a. Property owners will be given the opportunity to take corrective action for roads that fail to meet the minimum standards. When repairs or other necessary measures are completed, the DPW, Fire Department and Police Department will, upon request, re-inspect a road to ensure that it complies with the standards. If the road is brought up to standards, it will be added back to the list of roads eligible to be plowed.

7. Plowing of paved private roads

- a. The DPW will not plow any paved private road that is not maintained to the standards of Section 2. However, the maintenance of a paved private road to the standards of Section 2 does not obligate the DPW to plow the road. The final decision whether to plow a private paved road will be made by the DPW in consultation with the Fire and Police Departments.

8. Implementation

- a. Upon implementation of this policy, residents who live on paved private roads should contact the DPW, Fire and Police Departments to inquire whether their road meets the standards set in Section 2.



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FINAL BOARD OF SELECTMEN GOALS 2014-2015

No goals appeared on all 5 Selectmen's list. All goals appeared on at least 1 list.

The following goals appeared on 4 lists:

1. Create universal pre-school program for Wellfleet residents for 2015-16 school year
2. Move ahead with dredging plans: complete engineering and permitting; present plan with price tag and time line to TM

The following goal appeared on 3 lists:

3. Create plan for harbormaster and shellfish constable shacks

The following goals appeared on 2 lists:

4. Include as budget item funding for post-employment benefits.
5. Keep overall increase in 2016 operating budget to 2 1/2% max
6. Create and pursue list of options to raise new revenue: consider short-term rental tax & summer parking at Marina
7. Each Department Head review fees and suggest feasible increases

The following goals appeared on 1 list:

8. Work with DPW & Water Commissioners to create plan whereby Town can install water mains.
9. Finalize plans for new police station with price tag and timeline
10. Finalize disposition re Mayo Creek
11. Implement plan for former COA building
12. Maintain current level of services without hiring additional full-time employees
13. Bring back July 4th fireworks

7/26/14



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To: Board of Selectmen
From: Harry Sarkis Terkanian, Town Administrator
Subject: Town Administrator's Report
Date: April 16, 2015

This report is for the period March 27, 2015 through April 15, 2015.

- 1 I was on vacation the week of March 30th through April 3rd.
- 2 Conservation Commission restoration project at Indian Neck. The Health and Conservation Agent as advised me that the cost of placing boulders to block closed roads is comparable to the cost of wooden posts and are more durable so they plan to use boulders instead of posts on that project.
- 3 Beach and Baker Field Concessions. Proposals for three of the ocean beaches and Baker Field were opened on March 27th. Some proposals were missing required elements and were therefore disqualified. Awards have been made for Newcomb Hollow and Maguire's. No award was made for White Crest as the only response above the minimum fee was incomplete. A new request for proposals was issued on April 16th for White Crest and responses are due on May 1st. The Town runs a recreation program at Baker Field and for that reason we have a responsibility to the children who participate in that program. In order to insure compliance with Recreation Department concerns about menu; in order to exclude some dates on which the Recreation Department had already scheduled fund raisers; and to insure that vendors were aware of the need for CORI and SORI checks on all employees I determined that it was in the Town's best interests to reject all bids and issue a revised request for proposals that specifically addressed these concerns. Because all bids for Baker Field were rejected, an in depth review of all submissions was terminated and no reference checks were done. The revised RFP for Baker Field was issued on April 16th and responses are due on May 1st. All persons submitting proposals under the earlier RFP have been advised of the opportunity to resubmit proposals in response to the revised specifications.
- 4 Mayo Creek update. The committee's tentative schedule for a temporary removal of the "duck bill" will include a public hearing on May 14th, a Conservation Commission hearing on May 20th, a presentation to the Selectmen on June 16th and a temporary removal of the "duck bill" beginning on June 18th.
- 5 Kendrick Ave. Parking lot. In response to Selectman Houk's inquiry, the health and conservation agent inspected the Town's parking lot and noted needed septic repairs. A portion of the building septic system is beneath the Town lot. The building owner has been requested to make repairs.

- 6 Additional Meetings. On April 6th I met with the DPW Director to review Amnesty Day plans. On April 8th I met with the DPW Director to review Department plans for facilities maintenance. Also on April 8th I attended a 208 Wasterwater meeting on Nitrogen removal goals for Wellfleet Harbor. Also on April 8th I attended the Personnel Board Meeting. On April 9th I met with the Treasurer to review the draft cash control policy. I also met on April 9th with John Riehl for an update on the Mayo Creek Restoration Project. Also on April 9th I attended the Cape Cod Managers Meeting. On April 10th I held a Department Heads meeting to discuss town meeting preparation. Also on April 10th I met with the Planning Board chairman to review the pending affordable housing permit. Also on April 10th I met with Don Paladino for an update on the Herring River Restoration Project. Collective bargaining sessions were conducted on March 27th and April 14th. On April 13th I met with the Board of Water Commissioners chairperson. Also on April 13th I attended the Building & Needs Assessment meeting. On April 14th I met with the Wellfleet and Eastham police chiefs. On April 15th I met with the Shellfish Constable for an update on Department operations. Andy has secured some volunteer help and will be out at Egg Island during next week's big tides removing abandoned gear.

7 Personnel Matters:

- a. Administrative actions:
 - i. Assistant Health & Conservation Agent position has been filled.
- b. Current employment vacancies (Charter 5-3-2 (i)):
 - i. Building – Building Inspector is part time.

Town of Wellfleet Committee Vacancies

Date: April 16, 2015
To: Harry Terkanian
From: Jeanne Maclauchlan
Re: Appointments to Town Boards

The following provides the appointing authority with a comprehensive view of vacant positions on each Town Board. Each identifies the amount and type of positions that are vacant, the authority for making the appointment, the length of the term and the number of applications requesting consideration to fill a vacancy.

Barnstable Human Rights Commission (1 Wellfleet Representative)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file.

Bike & Walkways Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file.

Board of Health (5 members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	6/30/2015 (to complete term)

Requesting Appointment: **One application on file.**

Building and Needs Assessment Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	3 years

Requesting Appointment: No applications on file.

Cable Advisory Committee (5 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Position	Board of Selectmen	1 year

Requesting Appointment: No applications on file.

Commission on Disabilities (up to 7 Members)

Vacant Positions	Appointing Authority	Length of Term
4 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file.

Council on Aging (at least 11 Members)

Vacant Positions	Appointing Authority	Length of Term
1 Positions	Board of Selectmen	3 years

Requesting Appointment: No applications on file.

Cultural Council (no more than 22 members)

Vacant Positions Appointing Authority
11 positions Board of Selectmen
Requesting Appointment: No application on file.

Length of Term
3 years

Energy Committee (11 members total)

Vacant Positions Appointing Authority
2 (Alternate) Positions Board of Selectmen
Requesting Appointment: **One application on file.**

Length of Term
6/2015 (to complete term)

Herring Warden (1 Warden, 1 Assistant Warden)

Vacant Positions Appointing Authority
1 Assistant Position Board of Selectmen
Requesting Appointment:

Length of Term
3 years

Historical Commission (7 Members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: **One application on file.**

Length of Term
6/2015 (to complete term)

Personnel Board (4 Community Members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: No applications on file.

Length of Term
6/30/2015 (to complete term)

Recycling Committee (Up to 11 Members)

Vacant Positions Appointing Authority
1 Position Board of Selectmen
Requesting Appointment: **One application on file.**

Length of Term
3 years

Shellfish Advisory Board (7 Members, 2 Alternates)

Vacant Positions Appointing Authority
1 Alternate Position Board of Selectmen
Requesting Appointment: **One application on file.**

Length of Term
3 years

Wastewater Planning Committee (7 Members)

Vacant Positions Appointing Authority
2 Positions Board of Selectmen
Requesting Appointment: No applications on file.

Length of Term
3 years



DRAFT

**Wellfleet Board of Selectmen
Minutes of April 7, 2015
Wellfleet Senior Center**

Present: Paul Pilcher, Chairman, Dennis Murphy, Berta Bruinooge, John Morrissey, Jerry Houk, Town Administrator Harry Sarkis Terkanian

Chairman Paul Pilcher called the meeting to order at 7:00 pm and welcomed Selectman Jerry Houk back.

Announcements, Open Session and Public Comment

Pilcher reminded that Pre-Town Meeting, an informal discussion of articles on the Wellfleet Annual Town Meeting Warrant will be at 7:00 PM on Thursday, April 16 at the Library.

Town Administrator Harry Terkanian announced:

- Committee secretary Christine Bates will retire in May, but will continue to serve the Town on part time basis.
- Animal Control Officer Suzanne Trasavage will be in training for the next 12 Fridays.
- Assistant Town Administrator Brian Carlson is in procurement training.

Police Chief Ronald Fisette announced:

- Lt. Mike Hurley and Officer Geraldine LaPense have selected two community service officers as a result of the recruitment process
- The second Open House for the for the proposed new police building design and the 13th Police Officer will be held on Monday, April 13, 2015 at 6:00 pm at the Fire Station.
- Selectman Dennis Murphy has graciously donated \$500 towards the Drug Abuse Prevention Fund and his contribution is greatly appreciated.

Fire Chief Richard Pauley announced:

- Fire Fighter/EMT Jim Willis will retire after 24 years of service effective July 1, 2015.
- Free pancake breakfast sponsored by the Wellfleet Fire Relief Association will be held on Saturday, April 11, 2015 from 9:00 am to 11:00 am at the Senior Center.

Public Hearing(s) [7:05]

Pilcher opened the public hearings at 7:05 pm.

Joanna Roche, WHAT Development Director presented the request of WHAT for one day liquor license for fundraising event on July 28, 2015.

MOTION 215-173: Murphy moved and Morrissey seconded to approve the request of WHAT for a one day all alcohol license on Tuesday, July 28, 2015 to be served and consumed under an event tent on the patio of the entrance to the theater. The motion passed 5-0.

MOTION 215-174: Bruinooge moved and Morrissey seconded to approve the request of SPAT for a two day beer and wine license on Saturday, October 17, 2015 and Sunday, October 18, 2015 to be served and consumed in a secure and contained area located in the Town Hall parking lot from 10:00 am to 5:00 pm. The motion passed 5-0.

Licenses/Appointments/Reappointments/Use of Town Property

MOTION 215-175: Houk moved and Murphy seconded to approve the Common Victualler License for Blue Willow Fine Foods and Bob's Sub & Cone. The motion passed 5-0.

MOTION 215-176: Murphy moved and Bruinooge seconded to approve Automated Amusement License for Bob's Sub & Cone. The motion passed 5-0.

MOTION 215-177: Bruinooge moved and Murphy seconded to appoint Mark Vincent to the Cape Cod Commission Joint Transportation Committee with indefinite term. The motion passed 5-0.

MOTION 215-178: Morrissey moved and Bruinooge seconded to appoint Brian Carlson as alternate to the Cape Cod Commission Joint Transportation Committee with indefinite term. The motion passed 5-0.

Cape Cod Metropolitan Planning Organization Sub-Region D Nomination

No action was taken on the request of the Cape Cod Commission for nomination(s) of a selectman to the Cape Cod Metropolitan Planning Organization Sub-Region D.

Use of Town Property

The request of International Women's Flag Football Association (IWFFA) to use Baker Field on September 19 and 20, 2015, 9 am - 5 pm for the 10th Annual Kate Clinton Flag Football tournament was postponed to the meeting on April 21, 2015 because there was no representative of the IWFFA and the Selectmen's questions and concerns of March 24, 2015 were not addressed.

Terkanian said that the request of Face Book Group *Trey Helliwell Remembered* to hold memorial live music concerts has been previously granted with an event fee of \$100 a day.

MOTION 215-179: Bruinooge moved and Murphy seconded to approve the request of Face Book Group *Trey Helliwell Remembered* to use Whitecrest Beach parking lot on Ocean View Drive on Saturday June 27, 2015 and Saturday July 11, 2015 from 5 pm to 9 pm (rain dates 6/28 & 7/12) for two memorial live music concerts in honor of Trey Helliwell with an event fee: \$100 a day and providing four portable potties and trash pick-up as requested by DPW. The motion passed 5-0.

Pilcher announced that an unforeseen Use of Town Property item was added to the original agenda as a result of changes to a previously granted Use of Town Property request by the movie makers of "Year By The Sea". Alexander Janko, movie producer, explained to the Selectmen the reason for the revised schedule for filming the movie. Pilcher wanted to know how long the closure of Main Street will be for. Police Chief Fissette said that the PD will be coordinating the traffic to avoid traffic back-ups and road issues. Pilcher asked for reassurance from Janko that there will be no long-term street closures creating back-ups and issues as a result of the movie filming. Murphy wanted to know what part of the Hatch's property will be impacted. Janko said that there will be no long term street closure and went over the filming locations. Morrissey wanted to know if residents and visitors will have access to downtown parking lots.

MOTION 215-180: Houk moved and Bruinooge seconded to approve the revised filming schedule for Year By The Sea, LLC with the conditions for Use of Town Property set on January 29, 2015 and with the stipulation that all police detail will be paid by the film makers. The motion passed 5-0.

Business

Ratification of use of town property fee schedule as amended on March 24th

Pilcher explained the reason for ratification of the Use of Town Property fee schedule. Terkanian went over the changes.

MOTION 215-181: Morrissey moved and Bruinooge seconded to accept the Use of Town Property Fee Schedule¹ as amended and presented in the meeting materials. The motion passed 5-0.

Indian Neck restoration proposal

Trudy Vermehren, Chair of Wellfleet Conservation Commission presented the proposed restoration of the Indian Neck with a Power Point² slide show. She said that there were three public hearings held with no public attendance. Morrissey wanted to know how the four poles will prevent the vehicular traffic and suggested widening the area to prevent creation of a new vehicular path.

MOTION 215-182: Morrissey moved and Murphy seconded to approve the request of the Conservation Commission for restoration of Indian Neck. The motion passed 5-0.

Closure to vehicle access to the sluiceway

Community Services Director and Beach Administrator Suzanne Grout Thomas presented the Gull-Higgins Sluiceway closure proposal³ with a Power Point presentation. Thomas presented the objectives of the closure, defined the problem, showed images of the damaged sluiceway and gave a historic overview of the sluiceway vehicular use over the years Thomas presented proposed restoration management plan based on similar successful town beach restoration projects on Great Pond, Gull Pond, Long Pond and Duck Pond since 1980. Murphy wanted to know the legality of closing a Town Road. Terkanian explained that closure of Town road is under the purview of the Selectmen. Morrissey wanted to know how the abutting resident will be able to access their property. Vermehren explained that a possibility for temporary closing of the gateway has been discussed, but the preference of the Conservation Commission is permanent closure. Murphy suggested that fire truck and ambulance access should be considered. The abutter Wilson Bartlett was present and spoke in favor of the efforts of the Conservation Commission and Thomas in planning the sluiceway closure.

MOTION 215-183: Murphy moved and Bruinooge seconded to approve the sluiceway closure to vehicular access with the provision that the gateway is located beyond the Bartlett's property. The motion passed 5-0.

Discussion on proposal for paid parking at the Marina

Pilcher presented the proposal for paid parking at the Marina and talked about possible deed restriction complications and costs associated with implementation of paid parking. Bruinooge wanted to know how the parking stations would know who has a resident sticker and who does not. Pilcher explained how the parking stations would work. Terkanian talked about a previous conversation he had with the Town of Provincetown about the operations of their parking stations. Discussion ensued. Murphy had a question on the potential revenue. Houk wanted to know what the

hours for paid parking would be. Pilcher suggested that this possibility may be considered to be further explored for next summer. Helen Miranda Wilson talked about parking situation in neighboring towns. Suzanne Grout Thomas, Community Services Director and Beach Administrator expressed her concerns for making people pay for parking while waiting to purchase a beach sticker. Murphy wanted to know where this potential revenue would go to - the General Fund or the Marina Enterprise Fund. Morrissey summarized the issues for charging for parking at the Marina and asked why only the parking at the Marina was considered as opposed to the parking lots at Town Hall and Preservation Hall. The discussion concluded by the Selectmen agreeing to further explore this matter in the future.

Transfer Station Amnesty Day on April 25, 2015

Terkanian explained how Transfer Station Amnesty Day would work and talked about the missed revenue and additional cost incurred last year by the Transfer Station as result of Amnesty Day. The Selectmen did not oppose holding Transfer Station Amnesty Day on April 25, 2015.

Discussion on Community Policing Petition⁴

Terkanian opened a discussion on community policing by saying that it would be useful to define what the objective for community policing is and what it means. Chief Fisetta agreed with Terkanian and said that he is happy and willing to work on this process. Pillar Cohens who attended the Provincetown community policing training read a brief report of the training that took place in Provincetown and spoke in favor of the training. Dennis Cunningham talked about the reason for the petitioner's proposal and the value of community policing training to the Town. Bruinooge wanted to know what kind of training was done in Provincetown and all other details associated with the community policing training before having a position on this matter. Chief Fisetta explained the process and said that it would cost approximately \$10,000 for the two-day training based on information provided from Provincetown. Murphy wanted to know what the benefits of the community policing training are and asked what problems triggered the petitioners' request. Cumminhgam explained that the community policing training concept is a state of the art concept at a very minimal cost. Cunningham explained that there was no specific event or problem that triggered the petition. Kristen Schantz talked about the training and the benefit to the stakeholders of the community where concerns are identified and addressed such as substance abuse, poverty and homelessness. According to her this is integration between police and community to solve problems. Houk expressed his support for community policing training. Helen Miranda Wilson said that she took the online course and found it very helpful and spoke about how the current society is more violent and the benefit of the training. Wilson suggested regionalizing the training with Truro and Eastham in order to share the cost. Pilcher summarized the two sides of the community policing. He said it should be a "two-way street" that involves both community and police input.

MOTION 215-184: Pilcher moved to ask the Police Chief to work with TA to address the concerns of Community Policing and come up with a plan for training and present it to the Selectmen in one of the upcoming meetings in May. Bruinooge seconded and the motion passed 5-0.

Town Administrator's Report

Terkanian briefly went over his report⁵ and added:

- Mass DOT has issued a one-time contract allowing the Town of Wellfleet to be reimbursed for up to \$37,426 for roadway repairs as a result of the harsh winter weather.
- The 2015 ATM Warrant and the annual Town report were sent to the printer.
- Updated the Selectmen on the FY15 snow plowing deficit and fire department engine repair

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- Department Heads have been asked to refrain from spending for the remainder of FY15.
- Updated the Selectmen on the Beach concessions RFP and awarding.
- First draft of Town Meeting motions are under review by Town Clerk and Town Accountant.
- Three union negotiations are still in progress.

Future Concerns

- Houk had concerns about the poor condition of the former WHAT parking lot on Kendrick Avenue.
- Terkanian said that the April 21 agenda will include amendments to the Police Department Rules and Regulations.
- Terkanian introduced a plan to re-landscape the Town Hall lawn.

Correspondence and Vacancy Report

Morrissey presented the Correspondence Report⁶ and talked about a letter by John T. Morin complimenting the services of the Fire Department and donating \$1,000 to the Firefighters Association. Morrissey also talked about a tide gauge communication by Andy Massey of USGA Letter. Terkanian gave a background for the tide gauge letter and talked about the cost and benefit associated with the tide gauge in terms of storm surge and weather forecasting.

Houk said that there are many volunteer opportunities on the Vacancy Report⁷ and encouraged the public to serve on boards and committees with openings.

MOTION 215-185: Pilcher moved and Murphy seconded to approve the Minutes⁸ of March 24, 2015. The motion passed 5-0.

Adjournment

MOTION 215-186: Bruinooge moved and Houk seconded to adjourn the public meeting at 9:00 pm. The motion passed 5-0.

Respectfully submitted,

Michaela Miteva
Executive Assistant

¹ Amended Use of Town Property Fee Schedule
² Power Point presentation for Indian Neck restoration proposal
³ Gull-Higgins Sluiceway closure proposal
⁴ Community Policing Petition cover page
⁵ TA Report of March 27, 2015
⁶ Correspondence Report of April 7, 2015
⁷ Vacancy Report of March 27, 2015
⁸ Minutes of March 24, 2015