

*Approved in draft on July 14, 2020 – A full audio recording of this virtual meeting can be found on the Town's website under Wellfleet Town Media.*

**Wellfleet Selectboard Meeting  
Tuesday, July 7, 2020 at 11am  
Zoom Virtual Meeting**

**Selectboard Members Present:** Chair Michael DeVasto; Janet Reinhart; Helen Miranda Wilson; Justina Carlson; Ryan Curley

**Also Present:** Town Administrator Dan Hoort; Assistant Town Administrator Mike Trovato; Executive Assistant Courtney Butler; Beach Administrator Suzanne Thomas

Chair DeVasto called the meeting to order at 11:05 a.m. This meeting was held via Zoom and the recording is available on the Town website.

**ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT**

There were no announcements or public comments.

**REVIEW & APPROVAL OF M.A FRAZIER CONTRACT FOR PORTABLE RESTROOMS**

DeVasto asked the members of the Board if they had any questions; Wilson asked Hoort why the contract ended in March 2021. Hoort said the start of the season is considered April, so the contract runs per season. Wilson asked the cost of paying an outside service to clean the public restrooms after the season is over; Thomas said there is a schedule of portable toilets and the only one after Labor Day are at Bakers Field, Power's Landing, and previously one at the Elementary School. Thomas said that most of the cost is incurred in July and August, and it is a per unit, per day cost. Hoort said there is a strong likelihood the Town could be reimbursed for the extra expenses, during COVID.

DeVasto said this was a Request for Proposal (RFP) and the current facilities are very old, and not well ventilated. Curley asked about restrooms being placed in areas where there are pre-existing bathrooms in good condition; he asked if any of the beaches or other locations require portable bathrooms beyond Sept. 7. Hoort, in response to the use of portable vs. standing restrooms, said that this recommendation came from the State, but very late in the game. He said the Town could not change gears. Thomas said that traditionally the DPW leaves bathrooms open until Columbus Day Weekend, and since the State's guidance has changed, they will remove portable toilets on Sept. 7 and leave the standing bathrooms open until Columbus Day. She noted that there will be more stringent cleaning guidelines in place at that time.

Carlson was in favor of the contract and said it was important, since it is already July 7, to sign the contract. Reinhart did not have any further comments but that she was told by someone how clean the facilities at Duck Harbor were. Wilson clarified that this bid, with M.A.Frazier, was the lowest and best bid; Hoort said yes, there was one other bid which was higher.

- Reinhart moved to accept and approve the contract for M.A. Frazier, for the portable toilets, for the dates listed in the contract.
- Wilson seconded, and the motion carried 5-0.
  
- Wilson moved to authorize the Town Administrator to sign the contract with M.A. Frazier, Ent., Inc.
- DeVasto seconded, and the motion carried 5-0.

*Approved in draft on July 14, 2020 – A full audio recording of this virtual meeting can be found on the Town's website under Wellfleet Town Media.*

## **ADJOURNMENT**

- Wilson moved to adjourn.
- Curley seconded, and the motion carried 5-0.

The meeting adjourned at 11:30am.

Respectfully submitted,

Courtney Butler,  
Secretary

Public Records Documents available as of 7/7/2020:

1. 2020-2021 Portable Restroom Contract between the Town of Wellfleet and M.A. Frazier, Ent., Inc.