

Approved in draft on July 14, 2020 – A full audio recording of this virtual meeting can be found on the Town's website under Wellfleet Town Media.

**Wellfleet Selectboard Meeting
Tuesday, June 23, 2020 at 7pm
Zoom Virtual Meeting**

Selectboard Members Present: Chair Michael DeVasto; Janet Reinhart; Helen Miranda Wilson; Justina Carlson; Ryan Curley

Also Present: Town Administrator Dan Hoort; Executive Assistant Courtney Butler; **Police Chief Michael Hurley**

Chair Reinhart called the meeting to order at 7:00 p.m. This meeting was held via Zoom and the recording is available on the Town website.

REORGANIZATION OF THE SELECTBOARD

Reinhart nominated Michael DeVasto for Chair; Wilson nominated herself.

- Reinhart moved to appoint Michael DeVasto as Chair of the Board for the next year.
- Wilson seconded and the motion carried 4-0, with Curley abstained.

- DeVasto moved to appoint Janet Reinhart as Vice Chair of the Board for the next year.
- Wilson seconded and the motion carried 4-0, with Curley abstained.

- Reinhart moved to appoint Ryan Curley as Clerk of the Board for the next year.
- Wilson seconded and the motion carried 4-0, with Curley abstained.

Congratulations to our new officers!

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENT

- Reinhart shared that Richmond Bell passed away on June 14 and shared many accolades in his memory.
- Chief Hurley asked everyone to be patient with the traffic and police who are working to dilute it, particularly in the area of Ocean View Drive.
- Chief Hurley also reminded everyone that fireworks are illegal.

DISCUSSION OF COVID-19; UPDATES AND RECOMMENDATIONS

Reinhart asked for a recap of the 10AM call of the Emergency Management Team; Chief Hurley said that it was decided that the meetings will now take place on the 3rd Tuesday, and the next meeting is on July 21.

DeVasto said that indoor seating has been allowed in restaurants, and that he was surprised by this. DeVasto thanked the restaurant owners for providing their services and asked everyone to be patient with them. DeVasto noted the Board's June 16th vote to permit Maguire Landing to resident/non-resident taxpayers only.

Audience member Lilli-Ann Green, the Wellfleet Representative to the Barnstable County Assembly of Delegates spoke of resources available through the County and State.

BOARD/COMMITTEE APPOINTMENTS AND UPDATES

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Annual Reappointment of Members

Wilson asked that all reappointments be provided the State Ethics and Open Meeting Law Training; Butler said the Town Clerk will handle it.

- Wilson moved to reappoint the Committee and Board members as listed on the Reappointments List from the Principal Clerk to the respective committees and boards as listed for terms as listed.
- DeVasto seconded and the motion carried 5-0.

Committee Update - Energy and Climate Action Committee

Dick Elkin presented the update along with Suzanne Ryan. Ryan said that in 2020, the Committee applied for 2 grants – the Green Energies Community Grant and the Municipal Vulnerability Programs – which are now being reviewed. Elkin discussed the goal to reduce Green House Gas Emissions in relation to the new Nauset Regional High School. There was further discussion.

Curley asked to have a member of the Nauset Regional School Building Committee present at a future meeting.

- Wilson moved to have the Energy and Climate Action Committee send the memorandum, as presented in the packet for this meeting, to be drafted as a letter to the Nauset Regional School Building Committee, with acknowledgement of the Board's support.
- Carlson second, and the motion carried

David Mead-Fox presented an overview of the proposed Net-Zero Action on the Outer Cape plan, which was presented in this packet and is available as public record. This plan suggests forming a Net-Zero Task Force which would be composed of town officials, stakeholders, and advocates.

Wilson asked why the solar panel at the Landfill is not turned on; Mead-Fox said there was a hold up in land court.

BUSINESS

Discussion of Town Administrator Hoort's Last Day

Hoort said that he would like to push his retirement date back to July 31. He said that Maria Broadbent would not start until September 1 and that he'd be available as a resource to Town staff in the interim. The Board was amendable to the July 31 date.

- DeVasto moved to extend Dan Hoort's contract until the 31st of July.
- Wilson seconded, and the motion carried 5-0.

Discussion of COVID-19 Effect on Town Budget

Hoort said this is a very hard conversation to have. He said he has looked at using Free Cash or the Stabilization Fund to cover exorbitant expenses, but none of the ones he has thought of is a great solution. Hoort said there could be a deficit of \$1 Million. There was further discussion.

DeVasto said there was \$1.2 Million in the Stabilization Fund and \$833,000 in Free Cash; he said that if this wasn't an emergency, then he did not know what was. He agreed with Hoort that budget cuts seems premature. Wilson said that the OPEB (other postemployment benefits) not be touched. She suggested asking Union employee members to see if they have any ideas for proposals that do not include furlough.

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Reinhart said a good place to start would be with the Finance Committee, who is meeting tomorrow. She suggested discussing this again on July 8. There was further discussion. Curley asked how much the portable toilets were going to cost this year; Hoort said about \$250,000 and that last year, it was \$42,000. With respect to pay cuts, Curley said that he did not feel comfortable cutting staff salaries without cutting the Board's small pay too. Wilson said the Board needs to keep meeting on the budget and asked it to be recurring as an agenda item.

DeVasto asked about the CARES Act Funds; Hoort said the Town has already been reimbursed once and that cleaning and maintenance of portable toilets is also covered under these funds.

Approval of July 2020 Budget by Selectboard

Hoort said that he asked the Department Heads to produce budgets for July – September and those will need to be approved by the Board. He then presented the proposed July 2020 budget at a total of \$3,518,822.

- Carlson moved to approve the July 2020 budget as presented by the Town Administrator in the amount of \$3,518,822.
- Wilson seconded and the motion carried 5-0.
- Wilson moved to approve the July 2020 Enterprise Fund Budget in the amount of \$61,5000 and the Water Enterprise Fund in the amount of \$28,6000, as presented by the Town Administrator, per Section 5 of An Act to Address Challenges Faced by Municipalities and State Authorities Resulting from COVID-19, Chapter 53 of the Acts of 2020.
- Reinhart seconded and the motion carried 5-0.

Approval of Contract for New TA Maria Broadbent

There was no discussion.

- Reinhart moved to approve a three-year contract with Maria Broadbent to serve as the new Wellfleet Town Administrator, as amended.
- Wilson seconded and the motion carried 5-0.

SELECTBOARD REPORTS

- Carlson: attended the Cape Cod Water Protection Collaborative meeting
- Wilson: attended an MMA webinar
- Wilson : attended the COVID Community Needs Task Force meeting

TOWN ADMINISTRATOR'S REPORT

This report is for the period June 6, 2020 through June 19, 2020.

1. General

- Portable Toilets RFP are due June 24th.
- Working on final town meeting warrant for approval by the Selectboard over the summer.
- Town buildings remain closed as precaution to the COVID-19 virus. Town staff is available by appointment.
- Following Governor Baker's directive staff has been directed to continue to work from home whenever possible.
- Staff members sharing an office alternate their time in the office

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2. Fiscal Matters
 - FY 21 budget and CIP requests are under review. FY 20 budget will be used until FY 21 budget is approved.
3. Meetings – All meetings are via conference call
 - June 8 – Selectboard meeting
 - June 9 - Selectboard/Emergency Management Team (EMT)
 - June 9 – Selectboard regular meeting
 - June 10 – Wellfleet Chamber of Commerce
 - June 10 – Board of Health meeting
 - June 10 – Selectboard executive session
 - June 11 – Emergency Management Team meeting
 - June 11 – Cape Cod Commission – Herring River DRI hearing
 - June 17 – Finance Committee chair
 - June 19 – Selectboard Chairs and Town Administrator's meeting
4. Complaints.
 - None, other than usual
5. Personnel Matters:
 - Open position – Assistant Town Collector/Treasurer.

TOPICS FOR FUTURE DISCUSSION

- Curley: NRSB member present plans for school and energy usage plans
- Curley: address response rate to the Census
- Curley: Bike path
- Reinhart: COVID-19 budget
- Wilson: designation of member to sign the Warrants
- DeVasto: Health Agent update with regard to restaurant seating

CORRESPONDENCE AND VACANCY REPORTS

There were no comments.

MINUTES

Wilson said, speaking in regard to her tradition of reviewing and amending minutes, said that the minutes can be approved as a draft and that she will not be reviewing them in the future. She did not review any of the minutes provided to her for tonight and that there was an audio recording of these all as well.

- Reinhart moved to approve the minutes of May 26, June 2, June 4, June 8, June 9, and June 16, 2020 as drafts and release them.
- Carlson seconded, and the motion carried 3-1-1 with Wilson opposed and Curley abstained.

ADJOURNMENT

- Wilson moved to adjourn.
- Curley seconded, and the motion carried 5-0.

The meeting adjourned at 9:12pm.

Respectfully submitted,

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Courtney Butler,
Secretary

Public Records Documents available as of 6/23/2020:

1. List of Board and Committee members for reappointment
2. Memo from the Energy and Climate Action Committee, re: Net-Zero Construction at Nauset Regional High School
3. Memo from the Energy and Climate Action Committee, re: Draft Net-Zero Action on the Outer Cape
4. Memo from Dan Hoort, re: Plan for Addressing Financial Impact of COVID-19 virus
5. Town Administrator's Report
6. Correspondence report
7. Draft minutes of the May 26, June 2, June 4, June 8, June 9, and June 16, 2020 \