

**Wellfleet Selectboard Meeting
Tuesday, January 28, 2020 at 6pm
Wellfleet Senior Center**

Selectboard Members Present: Chair Janet Reinhart; Kathleen Bacon; Helen Miranda Wilson; Michael DeVasto; Justina Carlson

Also Present: Town Administrator Dan Hoort; Executive Assistant Courtney Butler; Health and Conservation Agent Hilary Greenberg-Lemos; Town Moderator Dan Silverman; Conservation Commission members Barbara Brennessel, Deborah Freeman, Michael Fisher

Chair Reinhart called the meeting to order at 6:00 p.m.

ANNOUNCEMENTS, OPEN SESSION AND PUBLIC COMMENTS

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

- Bacon greeted the audience and viewers by saying “good evening, Wellfleet”
- Bacon gave a shout out to the founder of Art Peace, Harriet Korim Arnoldi, and the volunteers that organized the 18th MLK Walk on Monday, January 20, 2020.
- Bacon announced that Cumberland Farms will reopen Monday, April 27, 2020.
- Audience Member Dennis O’Connell announced that the Parking Task Force will be the presenter at the February 6 Community Forum at 7pm.
- Audience Member David Rowell asked the Board to look at the Wellfleet Municipal Water System Regulations regarding the possibility of prohibiting the use of municipal water for irrigation.

PUBLIC HEARINGS

Request from The Fox and Crow, Inc. to change from a Seasonal License to an Annual License

Trudy Vermehren presented her request. Wilson said she called the ABCC to clarify for herself that Vermehren couldn’t serve alcohol until both the Licensing Board and the ABCC had approved her license. Vermehren understood that she was fully aware of that. Wilson noted that there are 5 annual licenses available in Town. Audience member Richard Robicheau, an abutter, said he supported Vermehren 100%.

- Wilson moved to approve the request from the Fox and Crow, Inc. to change from a Seasonal License to an Annual License for the serving of liquor.
- Bacon seconded, and the motion carried 5-0.

Request to temporarily close – Wicked Oyster

Ken Kozak presented the request. Bacon asked if this closure was longer than usual; Kozak said no, they usually close anywhere from 6-8 weeks.

- Bacon moved to approve the request from The Wicked Oyster to temporarily close from February 17, 2020 through April 2, 2020.
- DeVasto seconded, and the motion carried 5-0.

Review and vote on all Town fees

Reinhart noted that the Board has 2 options with this request: move to continue reviewing all of the fees or vote on all fees except the Board of Health fees. The Board of Health informed Butler that

they would be voting on any changes at their next meeting. Wilson asked to also see Shellfishing Fees; Bacon asked to see Marina Fees.

- Bacon moved to continue until February 25, 2020.
- Wilson seconded, and the motion carried 5-0.

COMMITTEE UPDATE – CONSERVATION COMMISSION

Debbie Freeman, Chair of the Cons Com, and Conservation Agent Greenberg-Lemos presented the update. Other Cons Com members were present in the audience. Freeman noted that the Cons Com is a 7-member board but at present has only 5 members which has made things difficult during the winter months, when it can be hard to obtain a quorum. Freeman said that the Cons Com is working on a draft Wellfleet Environmental Protection Bylaw with the Association to Preserve Cape Cod which will seek to address climate change. They are looking at the landward migration of coastal marshes and upland expansion of inland freshwater wetlands due to increases in sea level and stronger storm intensity.

Freeman noted that the Cons Com is looking at Wesley Swamp and the issue of a pump operated by the Town to drain the isolated freshwater wetland. She stated that this is a violation of both Town and State environmental laws. The swamp is a Spade Footed Toad habitat. damages. Freeman asked the Board to determine how best to go about protecting the fragile wetland. Freeman also noted that in 2019 a large number of “after-the-fact” filings came to light, which were brought to the attention of the Cons Comm after damage to the resource has already occurred. She said that 6 or more after-the-fact filing sanctions were issued, with a fine of \$1,000 each. Freeman said that in 2020 this continues to be a problem. Reinhart asked Freeman to inform the audience about the filings and what they should not be doing. Freeman said these violations included removal of trees in the buffer area of a wetland, alteration of land, putting stone steps in without permitting, and building sheds within the resource area. She said there were also people who should generally be aware but acted as though the environmental bylaws did not exist, including landscapers and private parties. Bacon asked if the \$1,000 fine was a one-time fine; Freeman damage is not remedied. Bacon asked if this was enforced; Freeman said yes; Bacon said we will take their money and see if that does anything.

Bacon, in regard to Wesley Swamp, noted that she did not know it existed and asked Freeman to discuss it as a vernal pool. Greenberg-Lemos said it was actually an isolated freshwater wetland with a perched water table which provides special habitats for amphibians. She noted there were not too many similar situations in Wellfleet. Bacon asked when the pump was put into place; Greenberg-Lemos said 1970. Bacon asked the purpose for it and if it was for mosquito control; Greenberg-Lemos said it was for stormwater control. Greenberg-Lemos said studies have found that the surface water increased when the pump stopped, which it had due to malfunction a few times, causing overflow onto the lawn at Preservation Hall and the garden where the Penny Patch was. There was further discussion.

With regard to the fines placed upon offenders, the Board asked that the \$1,000 fine be raised. DeVasto noted that it is not always clear to a landscaper that they are doing work abutting a wetland and that not all violations are equal. He said that it is more important to get people into compliance, especially those who have not intentionally violated a bylaw. Wilson asked that the bylaws be sent to anyone who is a landscaper including those who requested in the past or may request in the future a permit from the Health Conservation Department. Audience member Vermehren said landscapers in Wellfleet are often not licensed, so contacting them might be difficult. She said one place the Board

could reach out to is the Technical School who puts them into the occupation and may not be teaching them about Town bylaws and permits.

Bacon asked if this was all going on in the dead of the night; Freeman said it generally goes on during the daytime. Carlson noted that it is not a landscaper's lands violations are occurring on; it's the property owners. She felt that they should be liable and did not personally feel the landscapers are the problem.

Reinhart asked if the fines could be raised; Greenberg-Lemos said the fines cannot be raised any higher than they already are. She said that the homeowners are held just as responsible, if not more than the contractor, in these situations and are both asked to attend a hearing.

DeVasto asked about the amount of water being pumped at Wesley Swamp, and if the pump was always running. Greenberg-Lemos said it runs when the surface level waters exceed a threshold; the DPW and ConsCom do not understand why the level is set at what it is. She said her department and the Cons Comm would like to meet with a consultant to see if the pumping needs to continue or not.

Wilson said the row of businesses along that part of Main Street are all on the municipal water system which adds many gallons, brought from a remote location, to what is already there; she asked where their septic systems were – Greenberg-Lemos said in the back. But, Greenberg-Lemos said, that Wesley Swamp is perched, so the groundwater should not be adding to the volume of surface water at that location.

Reinhart said she thinks it is a good idea to look at this issue and will speak to abutters including the managers of Preservation Hall and the Memorial Garden. DeVasto asked if the pump ever drains the water until there is none there; Freeman says the pump does not completely drain the swamp. DeVasto asked how diminished the Spade-Foot Toad habitat was; Freeman said there was serious damage when the pumps are running.

LICENSES

Special Event Liquor License – Jeanne Maclauchlan

Maclauchlan was present for her request. Wilson asked Maclauchlan if she would promise to have fun; Maclauchlan said absolutely. Reinhart asked if everyone was invited; Maclauchlan said absolutely.

- Bacon moved to approve a Special Event Liquor License for Jeanne Maclauchlan on February 1, 2020 for use at Adam's Lodge, 1 Masonic Lane.
- Carlson seconded, and the motion carried 5-0.

Common Victualler

- Bacon moved to renew the Common Victualler Licenses for Chequessett Yacht & Country Club, Dent Donuts, Emack & Bolio's, Endless Coast, Flying Fish Café, The Fox and Crow Café, PJ's Family Restaurant, Wellfleet Cinemas, Wellfleet Drive-In and Flea Market, Wellfleet Miniature Golf and Dairy Bar & Grill.
- DeVasto seconded, and the motion carried 5-0.
- Bacon moved to renew the Common Victualler License for Moby Dick's.
- DeVasto seconded, and the motion carried 4-0, with Wilson recused.

Weekly Entertainment

- Bacon moved to renew the Weekly Entertainment for Wellfleet Cinemas, Wellfleet Drive-In and Flea Market, Wellfleet Miniature Golf and Dairy Bar & Grill.
- Wilson seconded, and the motion carried 5-0.

Reinhart confirmed that each applicant would receive a copy of our noise bylaw.

BOARD/COMMITTEE APPOINTMENTS AND UPDATES

COA Board – Stephen Greenberg

Greenberg was present for his appointment request. The Board had no questions for Mr. Greenberg. Grout-Thomas said the COA would welcome his presence on the Board and he has already attended a few meetings.

- DeVasto moved to appoint Stephen Greenberg to the COA Advisory Board for a term ending June 30, 2022.
- Carlson seconded, and the motion carried 5-0.

Shellfish Advisory Board (alternate) – Damian Parkington

Parkington was unable to attend this evening's meeting but is a known person to the Board.

- Bacon moved to appoint Damian Parkington as an alternate to the Shellfish Advisory Board for a term ending June 30, 2023.
- DeVasto seconded, and the motion carried 5-0.

Disclosure of Conflict of Interest – Michael Fisher, Conservation Commission

Fisher was present to discuss his disclosure. Reinhart asked Fisher about the reason for his disclosure. Fisher said the problem has been that in the past he has recused himself because of his membership in the Wellfleet Conservation Trust and at times, when too few Cons Comm members are present to achieve a quorum, there have been a number of requested determinations which have had to be postponed. Fisher said he consulted the Ethics Commission and that it was determined that the Wellfleet Conservation Trust is not a business according to the State Ethics Commission and therefore his financial interests are not affected. He said, however, that due to the possible appearance of a conflict, he is disclosing that information. Wilson thanked Fisher for his integrity and thoroughness.

- Bacon moved that the Board has determined that the interest is not so substantial as to be deemed likely to affect the integrity of the services which the town may expect from Michael Fisher, member of the Conservation Commission. The disclosure is dated January 14, 2020.
- Wilson seconded, and the motion carried 5-0.

Conservation Commission – Leon Shreves

Shreves was present for his appointment request. Shreves said he has been to a couple of meetings and is aware of the business they do. He said he is very interested in the environment and worked with the National Weather Service for 6 years. Reinhart asked the Cons Com members how they felt about Shreve's appointment, and that generally, the Selectboard should know how a committee felt about new appointees. Wilson said it is ultimately the Board's decision to appointment and that a recommendation might be useful but not always in the best interests of the Town.

Freeman, Chair of the Cons Com, said Shreves has been an active participant at meetings and they would appreciate his appointment. Wilson asked Mr. Shreves if was clear to him that he could not miss more than 4 meetings over a period of more than 30 days; he said he was here a lot so that would not be an issue.

- Carlson moved to appoint Leon Shreves to the Conservation Commission for a term ending June 30, 2023.
- Wilson seconded, and the motion carried 4-0, with Bacon recused.

BUSINESS

CZM Grant – Hilary Greenberg-Lemos

Greenberg-Lemos, Steve Mague from the Center for Coastal Studies, and Tim Famulare from the Town of Provincetown presented information on the CZM Grant. Greenberg-Lemos stated that over the last 2 years the Conservation Agents from the Towns of Provincetown, Truro, Wellfleet, and Eastham have been meeting on a monthly basis to share ideas and identify areas where they can work together. She said that out of these meetings it became obvious that there was a joint interest in managing the Towns' shorelines and each participated in the MVP planning process which produced common priorities of shoreline protection and beach nourishment. The Towns received a \$115,000 grant to develop an Intermunicipal Shoreline Plan after applying for the CZM grant. The plan includes the shorelines from Rock Harbor in Eastham to Race Point in Provincetown - 35 miles of shoreline that the group hopes to one day manage together in a cost effective, mutually beneficial manner to increase resiliency. Greenberg-Lemos said that Mague has provided a database of environmental resources to the group, which he discussed. He said the database currently has over 175 files.

Reinhart said this is exactly what all the towns need to do – to work together. She commended the group on their collaboration efforts.

Bacon asked the group if they would be okay with her rewording the motion to read “Memorandum of Agreement between the Towns of Provincetown, Truro, Wellfleet, and Eastham to pursue the development of intermunicipal shoreline management.” Bacon congratulated Greenberg-Lemos on being the Project Manager for this endeavor. The group and Board approved of Bacon's suggested motion.

Reinhart noted that MVP is for the Municipal Vulnerability Preparedness program funded by the State.

- Bacon moved to approve the draft language of the Memorandum of Agreement between the Towns of Provincetown, Truro, Wellfleet, and Eastham to pursue the development of Intermunicipal Shoreline Management Coastal Zone Management grant.
- Carlson seconded, and the motion carried 5-0.

Authorize Housing Authority to apply for a Housing Choice Designation in 2020

Reinhart noted that this program is funded by the State. Karen Kaminski from the Housing Authority presented the request. She noted the Housing Authority is attempting to apply for a grant for Housing Choice Designation for 2020. She noted that there are a lot of requirements and the group is unsure if they can meet all of them. Kaminski said the designation could bring \$25,000-\$100,000 toward development of good housing for the community. Hoort said the group wants the Board's authorization to work on this. Kaminski said the group is trying to determine if they can meet the criteria; the application deadline is the end of March. DeVasto asked if the designation was denied could the group apply again next year; Kaminski said that yes, they could apply next year if it was not awarded this year.

- Bacon moved to authorize Housing Authority to apply for a Housing Choice Designation in 2020.
- Wilson seconded, and the motion carried 5-0.

Discussion of beginning Town Administrator search

Reinhart said there are 2 possibilities for proceeding: 1) selection of a search committee, with suggestions from the Selectboard for appointments to the committee and 2) to hire a consultant firm, such as Provincetown, Harwich, and Truro have done. Reinhart recommends the hiring of a firm, noting the time constraints of using a committee and the time commitment of committee members.

Reinhart outlined the process of using a consultant, stating that the firm would gather input from the Selectboard, Department Heads, and Boards and Committees. The firm would also write up the advertisement and place it and would go through applications to narrow down the applicants.

Wilson, having served on a pre-screening committee in the past, noted the use of a consultant during a previous Town Administrator search and said that the pre-screening committee did not have a good experience. She said the two other problems were that there were too many people on the pre-screening committee which could make it difficult to get everyone together for meetings and the amount of time the then-Selectboard took to meet on with the finalists which lead to a loss of candidates. Wilson did not think a consultant was a good idea.

Carlson agreed that a consultant would be good. She spoke with several principles of firms that specialize in staffing areas at the Massachusetts Municipal Association (MMA) Meeting and Trade Show this past weekend. Carlson noted that this was a critical hire for the Town.

Bacon agreed that a consultant was a good idea. She noted that the Town would be competing with Truro in the same period that they are searching for a Town Administrator and that time is of the essence. Bacon asked that the consultant look at the job description to fine-tune it. Bacon asked Hoort when the job should be advertised; Hoort said sometime in the month of February.

DeVasto said he was on the fence a little bit, noting that the Town likes to usually handle things on its own but noted the importance of hiring the right person. He asked about the cost of a consultant and what the Board gets to dictate in terms of the search. DeVasto asked if they consulted with the consultant in open session; Reinhart said she was unsure but that the consultant may talk with each member individually or as a Board to gather criteria. She listed some criteria that the Board could potentially ask the consultant to look at: leadership, financial experience, procurement, education experience, communication skills, management skills, leadership skills, and community. Reinhart noted that the consultant would narrow down the applicants based on the Board's needs and requests while consulting with the Board.

Hoort said that in contrast to using a consultant, a pre-screening committee would bring forward the final 3 to 5 candidates to the Board and the Board would conduct their interviews. Wilson said she favored this process, but that she could go with using a consultant and a pre-screening committee. Wilson also said the Board has to interview a consultant as well; Hoort said if this is the route that the Board wants to take, he will ask firms he knows of to submit proposals to conduct the Town Administrator search and then the Board would interview them.

Bacon said she believed the Board would have difficulty getting people to commit to a screening committee, saying she has already done a little outreach. The committee would be of 5 people and would need to commit to meeting at least 2 times a week for a few months. Reinhart noted that word has gotten out that Wellfleet is looking for a Town Administrator and that she and Carlson both have names of consultants in mind.

Reinhart asked for a motion to hire the consultant; Wilson asked for a motion to compile a search committee. DeVasto asked to hire the consultant first, prior to getting a search committee together.

- Bacon moved to instruct the Town Administrator, Dan Hoort, to reach out to several consultants so that the Board can begin the search for the Town Administrator.
- Carlson seconded, and the motion carried 5-0.

Reinhart asked the Board to submit names of those who may be interested and a good fit for the prescreening/search committee. Hoort asked the Board to forward the information of anyone who may be interested to him.

ATM Meeting Changes – Moderator

Moderator Silverman was present for the discussion. Silverman was glad this was being discussed so as to refresh viewers about his suggestions presented to the Board last May. He discussed the following points, which were listed in an email from Hoort to Silverman, that was included in the meeting packet:

- **Childcare** – we are working with the Wellfleet Elementary School and expect to have childcare available for the April 2020 Annual Town Meeting.

Hoort spoke with WES principal, Mary Beth Rodman, who said she could provide a room for such a service. Silverman questioned who would provide the service and suggested considering the services Eastham used or possibly hiring babysitters. Hoort and Butler said they would look into this matter, especially concerning legalities.

- **Bylaw Change allowing a 6pm start** – The Selectboard will discuss at the upcoming meeting whether they would like to put forward a bylaw for this.

Silverman said that this bylaw would go on this year's Warrant. He read the current bylaw – "ARTICLE I TOWN MEETING Section 1. Annual Town Meetings shall be opened at 7:00 o'clock in the evening. Special Town Meetings may be opened at 7 or 7:30 o'clock in the evening at the discretion of the Selectmen." He suggested that the Bylaw read that the meeting begin at a time to be determined by the Selectboard. Silverman noted that the Annual Town Meeting for this year would still begin at 7pm.

Reinhart, Wilson, and DeVasto agreed with this suggestion. Hoort said he would write up the Bylaw amendment article and present it to the Board for their insertion. Bacon said that for working people, getting to the meeting at 6pm would be difficult. She also that the Selectboard meets prior to the Annual Town Meeting so they would need to get there by 5:30 or 5:45. Carlson agreed with Bacon. Silverman said that working people also have a hard time staying until 11pm and the issue goes both ways. He also noted that this was up to the voters, if proposed as a Bylaw change.

Wilson liked the idea of leaving the language of the Bylaw open-ended and allowing the Board being able to look at the length of the Warrant each year and what was being presented to determine the start time.

DeVasto was concerned with it not being a consistent time each year and suggested it being at the Selectboard's discretion but also selecting a time. He did not feel the time needed to change each year. DeVasto suggested including the language to leave the determination of meeting time up to the discretion of the Selectboard. Silverman agreed with the notion that people expect it to be held at a certain time.

Reinhart asked that an extra set of registrars be added to move along the check-in process.

- **Change location of both screens to in front of audience** –Silverman reached out to our Media Operations Manager and IT to see if we can accomplish this.

Silverman asked if there was a better projection system and that this would need to be discussed with Barnstable County IT.

- **Assistive-hearing devices for those with severe hearing loss** –Silverman reached out to our Media Operations Manager and asked her to look into this. He expects to have it for April. Silverman asked Media Operations Manager Mia Baumgarten to do some research on this for hearing devices. Hoort said that Baumgarten will be providing him with a quote to obtain these devices, perhaps via renting them.

Silverman said only 6-12 would need to be purchased but could not provide an accurate number as to the actual need of the devices.

- **Consent Articles** – Silverman, Hoort and the Selectboard will see what articles can be grouped under a consent agenda.

Silverman noted that this grouping of Warrant articles moves along the process of voting at town meetings.

Additionally, Reinhart said she liked the idea of Town elections being the same date and time as State and Federal elections – or rather just on Tuesdays. Silverman said the two issues would be that the election days would be Tuesdays and that the polls not open or close earlier than the State polls do. He also noted the concern of getting enough poll workers. Wilson said there should be outreach regarding poll hours and that hours should be consistent.

Carlson asked Silverman about his recommendations for having two town meetings per year; Silverman said that a number of towns do this procedure where the one meeting is primarily a financial meeting and the other meeting is for all other business. He said this process almost guarantees getting a town meeting done in 1 night and gives people the opportunity to discuss issues without feeling rushed. Silverman noted that Wellfleet has held special town meetings in the past and noted that it is advantageous to decide and advertise that town meetings would be held routinely, twice a year. He noted there is always the opportunity to bring up timely issues as well, stating the meeting agendas would not exclude other categories of articles. He noted the extra expense for holding 2 Town Meetings; Reinhart said this expense is about \$5,000. Wilson said this has been discussed by the Charter Review Committee and that it was left the way it was – with the option, but not a requirement, for having a special town meeting. Wilson disagreed with Silverman's suggestion, noting that having a town meeting is always disruptive to the workflow of both staff and committees. Reinhart also disagreed with this suggestion. Carlson said it was exhausting to go 3 nights and notices that people leave and that it would be nice to have Town Meeting be 1 night.

DeVasto said personally, that having long town meetings can result in having articles being acted on in a rushed way. He could agree with having 2 town meetings. He said this does not have to be every year and would be dependent on the Warrant size. He suggested a trial.

Silverman asked the Board to consider putting a non-binding question on the Warrant to gauge voter interest in having 2 meetings; Bacon requested that this include the cost to having an additional meeting. Butler suggested doing outreach to gauge voters' interests, on social media, or the Town website, or some combination of platforms that includes relevant information such as costs. She noted the importance of hearing town meeting attendees' and voters' responses to the suggestions regarding meeting time and frequency.

Lastly, Silverman asked that petitioned articles not go last on the Warrant, stating that these articles are treated with less attention than regular articles. Bacon took offense to this and said the petitioned articles are not shoved at the back of the warrant due to the Selectboard's discretion, they are simply the last articles to come to the Board. Wilson said the petitioned articles deadline comes before the regular articles. She said that the custom of placing petitioned articles alongside regular articles when that arrangement is appropriate (for example, when a petitioned article treats similar material with different language) is efficient.

Approval of signature to Declaration of Restrictive Covenants

This item regarding a deed restriction on the former Wave property, now owned by Cumberland Farms, was discussed at the January 14 meeting. The Board had asked for further guidance from Town Counsel with regard to the use of the word "may" in Section 2 and that section's impact on the responsibilities of future Selectboards regarding maintaining the deed restriction mentioned in that section. KP Law responded that the "language regarding renewal would be operative only in the event the restriction was found not to be enforceable for the 99-year term. The Town would then have the option, in its sole discretion, to "renew" the restriction, for 20-year periods."

- Bacon moved to approve that the Selectboard sign the Declaration of Restrictive Covenants for 2619 State Highway, Rte. 6, Wellfleet.
- Wilson seconded, and the motion carried 5-0.

SELECTBOARD REPORTS

- Reinhart: attended the MMA conference with Carlson
- Reinhart: met with Rep. Peake and Sen. Cyr at the State House with DOT and DCR to discuss the plan for the Bike Path. Carlson was also present. She stated that she was aware that she would attend that meeting beforehand.
- Reinhart: March 10, 2020 will be when the DCR/DOT comes to present their plan to the Selectboard.
- Carlson: echoed Reinhart's comments on the MMA conference and encouraged members to attend next year.

TOWN ADMINISTRATOR'S REPORT

This report is for the period January 11, 2020 through January 24, 2020.

1. General
 - none.

2. Fiscal Matters
 - FY 2021 FinCom budget reviews in progress
3. Meetings
 - January 14 – Finance Dept. meeting
 - January 14 – Selectboard meeting
 - January 15 – Finance Committee meeting
 - January 16 – Meeting to discuss phone system upgrade
 - January 16 – Herring River Executive Council meeting
 - January 22 – Finance Dept. Meeting
 - January 22 – Dredging Task Force meeting
 - January 23 – Meeting with legislative leaders in Boston
 - January 24 & 25 – MMA Conference in Boston
4. Complaints.
 - none
5. Personnel Matters:
 - Begin process for Town Administrator search

TOPICS FOR FUTURE DISCUSSION

- Wilson: Discuss the meeting in which Reinhart and Carlson attended with Rep. Peake and Sen. Cyr on January 22.
- Wilson: Discuss a Herring River Restoration Project issue (perhaps in Executive Session), the issues brought up in an email from KP Law dated 1/28/2020 and its relevance to the Herring River Executive Council
- Bacon: review Chatham's Liquor License Policies and Regulations
- Bacon: determination on the Shellfish Shack
- Bacon: determination on taping all regulatory boards
- Wilson: final touches to the Board's marijuana policy
- Reinhart: Harbor meeting with numerous departments for input into a Harbor plan.
- DeVasto: bathrooms at Baker's Field

CORRESPONDENCE AND VACANCY REPORTS

No comments.

MINUTES

- Wilson moved to approve the minutes of January 7 and January 14, 2020 as amended.
- Bacon seconded, and the motion carried 4-0-1, with Carlson abstained.

ADJOURNMENT

- Bacon moved to adjourn
- Wilson seconded, and the meeting adjourned at 8:30pm.

Respectfully submitted,

Courtney Butler
Secretary

Public Records Material as of 1/22/2020

1. Public Hearing Papers for the request from The Fox and Crow, Inc., Wicked Oyster, and review of all Town fees;
2. Lists of all Town fees;
3. Presentation from the Conservation Commission regarding Wesley Swamp;
4. Memo from the Conservation Commission to the Selectboard regarding Wesley Swamp;
5. Special Event License request from Jeanne Maclauchlan;
6. List of licenses for renewal from Principal Clerk;
7. Appointment papers for Stephen Greenburg, Damien Parkington, and Leon Shreves;
8. Disclosure of Conflict of Interest filing from Michael Fisher;
9. Memo from Hilary Greenberg-Lemos regarding the FY20 CZM Coastal Resilience Grant Award;
10. Presentation on Increasing Coastal Resiliency Through Inter-Municipal Shoreline Management;
11. Housing Choice Designation information papers;
12. Email from Dan Hoort to Dan Silverman and Town Staff regarding ATM Meeting Changes, dated November 21, 2019;
13. Memo from the Moderator dated May 8, 2019 regarding ATM Post-Meeting comments;
14. Declaration of Restrictive Covenants from Moriarty, Troyer, & Malloy LLC;
15. Town Administrator's Report;
16. Correspondence and Vacancy Reports;
17. Draft and amended minutes of January 7, 2020 and January 14, 2020 meetings.