

**Wellfleet Selectboard
Tuesday August 10, 2021; 7PM
Meeting Minutes**

Members Present: Ryan Curley, Chair; Michael DeVasto, Vice chair; Janet Reinhart, Helen Miranda Wilson, John Wolf

Others Present: Charlie Sumner, Town Administrator; Mary McIsaac, Interim Town Accountant; Lisa Souve, Interim Town Accountant; Hillary Greenberg-Lemos; Health Agent; Karen Plantier, Secretary; Irene Goldman, Resident; Barry McLaughlin, Chequessett Neck Yacht & Country club manager; Alice Gong, Willie's SuperBrew; Paul Frisco, adult bootcamp instructor; Suzanne Grout-Thomas; George Harris, Resident applying for committees; Susan Baker, applicant for Historical Commission; Merrill Mead Fox, Historical Commission; Peter Cook, Bike and Walkways Committee; Irene Goldman, Resident; Diana Gisolottie; resident ; Brian Carlstrom, Cape Cod National Seashore; Michelle; resident; Chief Rich Pauley, Fire Chief; Dan Silverman, Town Moderator; Chief Michael Hurley, Police Chief

Chair Curley called the meeting to order at 7:00pm

I. *Announcements, Open Session and Public Comments*

Note: Public comments must be brief. The Board will not deliberate or vote on any matter raised solely during Announcements & Public Comments.

Wilson stated the Selectboard would have a public hearing on the 16th of August at 7pm to discuss the HDYTA property.

Wolf announced that he would be sitting in on a Marina Advisory Committee meeting on the following night.

Wilson also stated she and Wolf would be at a different meeting that is not affiliated with the town.

Chair Curley stated on the 24th of August, the Route 6/Main Street project will be on the agenda and the company Stantec will be the meeting.

II. *COVID-19 Updates and Recommendations*

Lemos updated the Board that there are currently 10 active case counts for Covid. She explained that there has been a request to all local businesses to require masks. She explained that the Board of Health would be meeting the following night to discuss a mask mandate for the town of Wellfleet. Lemos presented the board the mask mandate letter. She informed the Board that there will be a formal vote Wednesday evening and encouraged the public to attend. Lemos stated that she and the Board of Health would like to follow the neighboring towns. Wilson asked if there should be a motion made by the Selectboard. The Board discussed following the neighboring towns. Chair Curley stated he would like to see an end date for the mandate.

Wilson moved; Reinhart seconded; and it was voted to support the Board of Health's July 5, 2021; draft mask mandate proposal.

Roll Call Vote: 5-0-1 (DeVasto abstained)

III. *Financial Management Workplan*

- A. Chair Curley introduced Sumner, McIsaac, and Souve to present the financial workplan at this point. Sumner began stating that Souve and McIsaac have been going back the last two-years. He stated that the Department of Revenue was at town hall conducting interviews with the finance team and the administration to go over information and financial documents. He explained DOR will come back and meet with the Selectboard individually and a few members of the finance committee. Then DOR will come back and present their findings to the Selectboard at a later date. The goal is for the finance team to present their findings at every other Selectboard meeting with updates.
- McIsaac began with her report, she stated this was the first of many memos that will be presented to the Board. She explained they are currently working on. She stated they are working diligently to come up with a work plan. She stated they have done a lot of major funds and will move into a debt profile. She continued to go over the team's review.
- She discussed that all vendors were contacted so all W-9 tax forms will go out at the end of the year. She discussed the OPEB funds and interfund transfers. She explained that they refer to funding for different sources and gave examples of how those funds get used. She continued talking about the fiscal year 2021 and 2022 budgets. There have been new accounts set up by Souve so moving forward each department has the appropriate account number and at the end of each month each department will be given a statement regarding their accounts and balances. She continued giving the finance update, finishing that she has developed a debt amortization schedule that is used in communities that breaks down the debt services for the town, developing a capital improvement schedule and she listed a few other benefits of having this amortization schedule.
- Chair Curley called on Souve to add anything, she stated that McIsaac has summed up the finance accounts quite well. She stated they are working on the enterprise funds and gave some examples.
- Chair Curley asked the Board to avoid crossing certain lines and to wait for town counsels' response. Sumner explained that the accountants are working on keeping track of budgets as this has been an issue in previous years. He continued giving updates to the Board and how they will proceed moving forward. The Board asked questions regarding training to use the current system Vadar, if not could there be. Souve explained that Vadar is an easy system to use and explained that it is all how you set up the system, continuing that the system is used friendly. Sumner explained that there is a help desk for Vadar and they are always willing to help. Sumner stated they are hoping to establish practices and protocols so that when new employees come in it will be easy to transfer the knowledge.

IV. *Licenses*

- A. Chequessett Yacht & Country Club ~ Weekday Entertainment ~ Thursday's 5-7pm**

Chair Curley questioned McLaughlin why he was only applying for Thursday's and not other days of the weeks. He explained that he will for the next summer season, but the season is almost over, stating that their last performance is August 26, 2021.

Chair Curley Moved; Board Member Wolf Seconded; and it was voted to approve the weekday entertainment license to the Chequessett Yacht & Country Club for Thursday evenings from 5pm to 7pm through September 4, 2021.

Roll Call Vote: 5-0

V. *Use of Town Property*

- A. Willie's Superbrew ~ Alice Gong ~ Various Beaches to cleanup ~ September 18, 2021, 1-3pm**

Chair Curley explained that this is for beach cleanup, and it is done across the commonwealth. Gong explained that it was created last spring to get people out safely during the Covid pandemic. She gave some more background information, stating that there are a lot of Massachusetts beaches that are involved including the National Seashore. Center for social studies will be collecting data. She questioned the parking abilities and Chair Curley stated there shouldn't be an issue.

Reinhart stated that the DPW put a note in the packet asking them to bring the trash from the clean up to the transfer station.

Board Member Wilson moved; Chair Curley Seconded; and it was voted to allow Willie's Superbrew to conduct a beach clean up on September 18, 2021 from 1-5pm at various Wellfleet beaches including those listed in the application submitted by Alice Gong with no fee charged and as conditioned by the departments.

Roll Call Vote: 5-0

- B. Porchfest ~ Andrew Staker ~ Various Streets and the Pavilion ~ August 28, 2021, ~ 1-5pm**

Andrew Staker was not on the meeting, Reinhart suggested that they don't charge the \$110 fee as the Porchfest does not charge fees to perform. Wilson stated that there was a request from Suzanne Thomas that this should take place on Commercial Street

Jeanne MacLaughlan informed the Board that Andrew didn't get enough participation, so he pulled this request.

No Action Was taken

- C. Paul Frisco ~ Basketball Courts ~ Friday & Saturday through September ~ 8-8:45am

Frisco stated this is an adult bootcamp and would go through September 25, 2021. The Board didn't have any questions for Frisco.

Board Member Wolf Moved; Board Member Wilson Seconded; and it was voted to approve the request by Paul Frisco to use the basketball courts on Friday and Saturday Mornings through September 25, 2021, for a fee of \$200.00.

Roll Call Vote: 5-0

- D. Farm Project ~ Susie Nielsen ~ Town Pier, August 12, 2021, ~ 7-9pm;
Basketball Court ~ August 14, 2021, 7-9:30pm

Chair Curley explained that Nielsen is requesting to project imagery onto the basketball court. Nielsen wasn't on the meeting, but the Board agreed they had no issues approving this request.

Board Member Reinhart Moved; Chair Curley Seconded; and it was voted to approve the use of the town pier on August 12, 2021 and the use of the basketball court on August 14, 2021 from 7pm-9:30pm to Susie Nielsen for the fee of \$50.

Roll Call Vote: 5-0

VI. *Board/Committee Appointments and Updates*

- A. Discuss and Approve fall tax insert ~ Taxation Aid Committee ~ Dawn Rickman

Chair Curley explained that Rickman couldn't be on the meeting due to another commitment.

Chair Curley Moved; Board Member Reinhart Seconded; and it was voted to approve the fall tax insert from the Taxation Aid Committee.

Roll Call Vote: 5-0

- B. George Harris ~ Commission of Disabilities (3-year term); Council on Aging (3-year term)

Chair Curley asked Harris if he was interested in both Boards? Harris explained he was on a Council on Aging in another town years prior and has experience there. He also explained that he read the commission of Disabilities and felt he could be helpful there too.

Reinhart stated the Thomas was on the meeting and that his application was impeccable and asked Thomas to weigh in. Thomas spoke to the board and stated the Commission on Disabilities are in great need to of members, so they are able to meet again. There was discussion on the number of members on the board and are there to many members? Wilson stated that the Board should wait on the Council on Aging.

Board Member Moved; Board Member Seconded; and it was voted to approve George Harris to the Commission on Disabilities for a term of three years ending June 30, 2024.

Roll Call Vote: 5-0

Council on Aging Board the Board took no action.

C. Susan Baker ~ Historical Commission (3-year term)

Baker was on the call and stated that she works in Salem working with preservation issues, and stated she is working with Salem on historic issues and stated she is very committed and wants to get more involved in Wellfleet.

Chair Curley Moved; Board Member Wilson Seconded; and it was voted to appoint Susan Baker to the Historical Commission for a term of two-years to end June 30, 2023.

Roll Call Vote: 5-0

D. Bike & Walkways Presentation ~ Peter Cook

Cook began the presentation explaining how the committee worked on this report and presented a slide show which was shared on the screen. He explained to the public that the committee was given a charge by the Board to come up with some alternatives for the bike path. He went over each slide in detail.

The Board had questions for Cook regarding the routes and where the path would go. They discussed the option for the bike path further. Land exchange was discussed. Chair Curley spoke called on the public for comments. Goldman spoke to the Board regarding the power lines and stated that the property is 100% owned. She asked the Board to select another route for the bike path so that it doesn't run through private property. Gisoltie spoke to the Board also stating her private property was along the power lines and doesn't want the path on her property. Many residents that have property that abuts the power lines and spoke against both options that were presented at the meeting. Chief Pauley spoke to the bike path and gave his opinion.

VII. *Business*

A. Discuss and Vote to submit the Home Rule petitions approved at the June 26, 2021, Annual Town Meeting to state legislators"

Chair Curley stated he submitted an amended letter for each home rule petition and would like to go over them. Sumner stated that the process needs to start with these and approve them and he will work on the language and grammar with Ryan.

Board Member DeVasto Moved; Board Member Wilson Seconded; and it was voted to send the four home rule petitions approved at town meeting as drafted by Ryan Curley to be amended for grammar errors before sending.

Roll Call Vote: 5-0

B. Discussion of Fall Town Meeting ~ Chair Ryan Curley

Chair Curley spoke to the Board about the memo he sent regarding town meeting. He stated the Sumner, and the two accountants needed more time so Chair Curley is asking to have the meeting on December 4, 2021 and explained it cant be later than December 15, 2021.

DeVasto questioned the venue for the special town meeting and if a reduced quorum was still possible. Chair Curley stated that yes, this was the reason town meeting needed to be done before December 15, 2021. Silverman noted that a decent space for the meeting might be the Nauset High School. Which he feels would be bigger, the elementary school gym. They discussed the special town meeting and the logistics of it.

Chair Curley Moved; Board Member Wilson Seconded; and it was voted to send the drafted memo with modifications to the date. The likely date is December 4, 2021, with the warrant to close October 30, 2021, and that all articles should be submitted to the Board by October 8, 2021.

Roll Call Vote: 5-0

C. Remote Participation Policy ~ review ~ Chair Curley

Chair Curley explained to the Board that the wrong policy was sent out to boards and committees, and he questioned the board if they should send the policy back out to committees to be able to get remarks back from the boards.

Board Member DeVasto Moved; Board Member Wilson Seconded; and it was voted to send out the remote participation policy to boards, committees and department heads to be returned by August 30, 2021

Roll Call Vote: 5-0

D. Discussion on Town Administrator Search ~ discussion on the process and when to begin

Sumner began stating that this is an important discussion to have and an important discussion. He questioned how the Board would like to move forward, asking if they want to hire a firm, what would the timeline be? The board discussed hiring consultant verses not hiring a consultant. The discussion continued, how they would move forward with this search. Sumner explained to the board that he has been involved with different towns regarding a search. Chief Pauley stated that he feels this search should be kept in town and not require the assistance of an outside firm. He felt some department heads and some residents would be much more beneficial to the town and the departments. Chief Hurley agreed with Chief Pauley.

VIII. *Selectboard Reports*

Wilson stated she was delegated by the Board for a follow up and outreach regarding the round table. She stated she copied the Board on the return email she received. She continued to state she is still hearing back from different members that were involved in the round table.

IX. *Town Administrator's Report*

A. Please see Selectboard Packet for full report
Sumner went through his written report.

X. *Topics for Future Discussion*

Reinhart stated the Board needed to discuss fees for the use of town property in the near future. She also stated there should be an executive session to continue past executive discussions.

Wilson would like to see the round table meeting minutes. She also stated that there needs to be a green burial option.

Wolf updated the Board that he spoke with mosquito control and gave an update on the treatment of larva side for mosquitos, the were not allowed to cut into the vegetation area to treat where needed. He asked that he be able to bring both the mosquito person and the National Seashore to an upcoming meeting to hopefully come up with a plan to be able to spray in the necessary areas.

XI. *Correspondence and Vacancy Reports*

Wilson asked for a copy of the Stantec Report. Chair Curley stated that materials will be provided for the August 24th meeting.

Wolf stated that he would be willing to reach out to the seashore and mosquito control.

XII. *Minutes*

DeVasto stated he and Wilson made some amendments and he sent it to the Board.

A. June 22, 2021

Chair Curley Moved; Board Member Wilson Seconded; and it was voted to approve the minutes as printed in the packet.

Roll Call Vote: 5-0

B. July 13, 2021

Chair Curley Moved; Board Member DeVasto Seconded; and it was voted to approve the minutes as printed in the packet

Roll Call Vote: 5-0

C. July 27, 2021

Board Member Wilson Moved; Board Member DeVasto Seconded; and it was voted to approve the minutes as amended

Roll Call Vote: 5-0

Chair Curley Moved; Board Member Reinhart Seconded; and it was voted to adjourn open session and not to reenter public session and to move into executive session.

Roll Call Vote: 5-0

Meeting Adjourned 10:34pm

XIII. *Adjournment Open Session to go into Executive Session and not to return to open session.*

A. M.G.L. c.30A, Sec. 21-Effective July 1, 2010

- To consider the purchase, exchange, lease or value of real estate, if the chair declares that an open meeting may have a detrimental effect on the negotiating position of the public body.

XIV. *Adjournment of Executive Session*

*Approved on September 14, 2021 *** A full recording of this meeting can be found on the town's website***

*****Public Records: *****

Board of Health Draft Mask Mandate ~ July 5, 2021

Management Plan update letter

License applications

Use of town property applications

Tax Insert from the taxation aid committee

Application from George Harris to be on Commission on Disabilities and Council on Aging Board

Application from Susan Baker to be on Historical Commission

Bike and Walkways presentation

Paperwork for Town Administrators Search

Town Administrator's Report

Assistant town Administrators Report

Correspondence

Meeting Minutes

June 22, 2021

July 13, 2021

July 27, 2021