

Approved October 24, 2019

**Wellfleet Local Comprehensive Planning Committee Meeting
Thursday, October 10, 2019 at 8:30 am
COA Conference Room**

LCP Members Present: Chair Suzanne Grout Thomas; Jan Plaue; Jay Horowitz; Bonnie Shepard; Library Director Jennifer Wertkin; Assistant DPW Director Jay Norton; Elaine McIlroy

Regrets: Janet Lesniak; Mac Hay;

Also Present: Executive Assistant Courtney Butler; Assistant Town Administrator Mike Trovato

Call Meeting to Order

Chair Grout Thomas called the meeting to order at 8:37 am. Chair Grout Thomas said that minutes will be approved on the 2nd meeting of each month.

Chair Grout Thomas reminded members that meetings will take place the 2nd and 4th Thursdays of the month, at 8:30 am, with the exception of the week of Thanksgiving and Christmas holidays.

Chair Grout Thomas welcomed Elaine McIlroy, the representative from the Housing Authority, to the group. McIlroy noted that, should she be absent for any upcoming meetings, another member of the Housing Authority will be able to take her place at the meetings.

Discussion on Placetypes – Goals, Vision, and Segments

Norton had to excuse himself to attend to a work matter.

The group picked up where they left off at their last meeting – assigning geographical locations and needs to the different placetypes. Grout Thomas suggested that, keeping with the goal of having a 24-page document plus appendices, that each placetype has 2 pages dedicated to it. A topic was assigned to each member, with the exception of Maritime Areas:

- Economic Vitality Areas – Shepard
- Light Industrial Area – Norton
- Transportation – Grout Thomas
- Community Activity Centers – Wertkin
- Historic Areas – Horowitz
- Rural Development Areas – McIlroy
- Natural Areas – Plaue

Shepard asked how the narrative for each placetype would read. Grout Thomas said it would include what an economic vitality area consists of; what exists inside of the area; needs for success in the area; and goals.

Grout Thomas discussed the process for the plan; which will be to comprise a draft document and present it to the public in public hearing settings, gather input from Boards, Committees, Department Heads, community groups, and the public; present the final draft at Town Meeting. Grout Thomas will work on a working time line for this project to ensure it is ready for April 2020 Town Meeting.

Adjournment

- Horowitz moved to adjourn.
- Plaue seconded, and the meeting adjourned at 9:50 am.

Respectfully submitted,
Courtney Butler, Secretary