

**Wellfleet Finance Committee  
Virtual Zoom Meeting  
Wednesday October 28, 2020, 7:00PM  
Meeting Minutes**

**Members Present:** Fred Magee, Chair; Kathy Granlund, Vice chair; Ira Wood, Jeff Tash, Bob Wallace, Jenn Rhodes, Linda Pellegrino, Stephen Polowczyk

**Members Absent:** Sarah Robin

**Others Present:** Rebekah Eldridge, Committee Secretary; Maria Broadbent, Town Administrator; Mike Trovato, Assistant Town Administrator; Miriam Spencer, Town Treasurer; Chief Mike Hurley, Wellfleet Police Chief; Chief Rich Pauley, Wellfleet Fire Chief

Chair Magee called the meeting to order at 7:00pm

**Minutes ~ September 10, 2020**

**Polowczyk moved to approve the minutes; Granlund seconded the motion; Motion carried 7-0-1** (Rhodes abstained because she wasn't at the meeting)

**Review of FY2022 Capital Improvement Plan**

**MIS General Equipment ~ Recommend**

|             |               |             |
|-------------|---------------|-------------|
| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
| Polowczyk   | Granlund      | 8-0         |

**Town Clerk**

- **Microfilming permanent records ~ Recommend**

|             |               |             |
|-------------|---------------|-------------|
| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
| Granlund    | Polowczyk     | 7-1-0       |

- **Town Clerk Storage Vault Shelving ~ Recommend**

|             |               |             |
|-------------|---------------|-------------|
| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
| Granlund    | Polowczyk     | 7-1-0       |

**Shellfish**

- **Pick Up Truck ~ Reserve Recommendation**

|             |               |             |
|-------------|---------------|-------------|
| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
| Tash        | Polowczyk     | 7-0-1       |

- **Shellfish Floating Upweller ~ Reserve Recommendation**

|             |               |             |
|-------------|---------------|-------------|
| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
| Tash        | Polowczyk     | 7-0-1       |

## **Police Department**

- **Cruisers – Recommend**

Wallace spoke to the committee and recommended the committee consider replacing the police cruisers with electric Tesla's he explained the benefits of using these cars versus the gasoline cars. Chief Hurley gave the committee some information on electric cars and how he would go about doing it. Making the town greener friendly.

| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
|-------------|---------------|-------------|
| Tash        | Polowczyk     | 8-0         |

- **ATV's Beach Patrol ~ Recommend**

| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
|-------------|---------------|-------------|
| Tash        | Polowczyk     | 8-0         |

- **Portable Radios ~ Recommend**

| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
|-------------|---------------|-------------|
| Tash        | Polowczyk     | 8-0         |

- **Replace Police Equipment ~ Recommend**

| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
|-------------|---------------|-------------|
| Tash        | Polowczyk     | 8-0         |

- **Replace Tasers ~ Recommend**

| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
|-------------|---------------|-------------|
| Tash        | Polowczyk     | 8-0         |

- **Replace AED's ~ Recommend**

| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
|-------------|---------------|-------------|
| Tash        | Polowczyk     | 8-0         |

## **Fire Department**

- **Command Car 81 ~ Recommend**

| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
|-------------|---------------|-------------|
| Wood        | Tash          | 8-0         |

- **Portable Radio Replacement ~ Recommend**

| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
|-------------|---------------|-------------|
| Wood        | Tash          | 8-0         |

- **Replace Ambulance 98 ~ Recommend**

| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
|-------------|---------------|-------------|
| Wood        | Tash          | 8-0         |

- **Mobile Data Terminals ~ Recommend**  

|      |        |      |
|------|--------|------|
| Move | Second | Pass |
| Wood | Tash   | 8-0  |

**Recreation Department ~ Recommend Deferring to FY 2023**

- **Adult Fitness Station**  

|      |           |      |
|------|-----------|------|
| Move | Second    | Pass |
| Wood | Polowczyk | 8-0  |
- **Resurface Basketball Courts ~ Recommend Deferring to FY 2023**  

|      |           |      |
|------|-----------|------|
| Move | Second    | Pass |
| Wood | Polowczyk | 8-0  |

**Beach Department**

- **Portable Repeaters ~ Reserve Recommendation**  

|      |           |      |
|------|-----------|------|
| Move | Second    | Pass |
| Tash | Polowczyk | 8-0  |

**Marina**

- **Emergency Response Vessel – 25-foot center console ~ Recommend**  

|      |           |      |
|------|-----------|------|
| Move | Second    | Pass |
| Wood | Polowczyk | 8-0  |
- **All Terrain Forklift ~ Recommend**  

|      |           |      |
|------|-----------|------|
| Move | Second    | Pass |
| Wood | Polowczyk | 8-0  |

**Department of Public Works**

- **Equipment Line items #21-32 ~ Recommend**  

|          |           |      |
|----------|-----------|------|
| Move     | Second    | Pass |
| Granlund | Polowczyk | 8-0  |
- **Transfer Line items #33-37 ~ Recommend**  

|           |          |      |
|-----------|----------|------|
| Move      | Second   | Pass |
| Polowczyk | Granlund | 8-0  |
- **Facilities Line items #38-59 ~ Reserve Recommendation**  

|      |          |      |
|------|----------|------|
| Move | Second   | Pass |
| Wood | Granlund | 8-0  |

- **Capital Improvements Line items #60-61 ~ Recommend**  

|             |               |             |
|-------------|---------------|-------------|
| <b>Move</b> | <b>Second</b> | <b>Pass</b> |
| Polowczyk   | Granlund      | 7-0-1       |

#### **Administration**

- **Comprehensive Permit Tracking/GIS System**  
The Committee asked for more information from both Trovato and Broadbent on this system. They will come back at a future meeting with more information

#### **Discussion of ongoing financial issues/concerns for Fall 2020 and FY 2021/22**

Chair Magee began explaining that he believed the tax rate was not set at this time because town meeting was later than originally planned. He asked Spencer to update the committee on the current status of the town's finances. Spencer began by explaining that she was concerned a month ago because the previous town accountant was struggling. She explained to the committee that she is now working with the town of Eastham's finance director. He is helping set the tax rate and figure out finances. She explained they think at this time the tax rate will be set by the middle of November and the bills will go out. Chair Magee asked Spencer about a timeline before the town will run out of money, when can the town expect to see revenue coming back in. He expressed some concerns about the town's bond rating if the town defaults in anyway. HE asked what her expectations were regarding this. Chair Magee also asked why she is asking to borrow money internally rather than a short-term borrowing which she had asked about previously. Spencer explained to the committee that she is working with Rich and he suggested to borrow internally and that some taxes are already coming in as pre-pays. She stated the town received a nice bump from June through September rooms tax. She went on to explain that at this time the town has to prove to the state that they need the money to borrow and right now the town can't and she stated that's why she is going internally for the money and not externally. Discussion continued on money coming in from taxes and escrow accounts. They also discussed departments on where the money would be borrowed from and the concern for falling short with available funds. The committee discussed using an abundance of caution to make sure the town avoids any shortfalls. Spencer explained to the committee that if there was a need for short term borrowing, she would need three-weeks to get that processed and she is continuously checking the town's bank accounts and funds.

#### **Liaison Reports**

- Chair Magee asked the committee to defer their liaison reports until the next meeting.

#### **Transfers**

- There were no transfers presented at this meeting

**Correspondence**

- No Correspondence

**New Business**

- Public Hearing will be held November 18, 2020

**Wood moved to adjourn the meeting, Polowczyk seconded the motion; motion passed 8-0  
Meeting adjourned at 9:00PM**

***Public Records:***

*2022 Capital Improvement Plan*

*Memo from Miriam Spencer regarding finances for Wellfleet*

*September meeting minutes*