

**Wellfleet Energy Committee
Minutes of the Meeting
Council on Aging
June 8, 2015 at 6:00PM**

A request to tape record the meeting was made by Lilli-Ann Green and Lawrence Franke. Franke noted that he was recording only for meeting minutes verification. The requests were granted by the Wellfleet Energy Committee (WEC) Chairperson, Marcus Springer.

Present: Richard Elkin, Lawrence Franke, Lilli-Ann Green, Marcus Springer and Jeffrey Tash

Absent: Vasilios Katsavrias

Guest: Charles Cole

Chairman Marcus Springer called the meeting to order at 6:10 p.m.

BUSINESS

Energy Fair Update

Green presented copies of the Energy Fair posters which contained drawings from 25 Wellfleet Elementary School (WES) students.² She also had posters for distribution around Town. There are 3 posters formats. One poster has general information, another lists the vendors and participants that will be represented, and a third poster lists the speakers, their topics times of the speaker events. Green worked with the Wellfleet Elementary School (WES) and coordinated a poster contest with the 5th grade classes. Green took each 5th grader's art work and included this in posters she created for the event. Green also arranged for the displays by working with the community organizations, non-profit organizations and vendors who will display. She lined up speakers and topics and will coordinate the slide decks and follow up with speakers and displays at the event. She coordinated with the Council on Aging and followed up with the town departments involved. She worked with Tash to write the public relations materials, and then sent out public relations materials and followed up with the town and various organizations and media publicizing the event such as the town website, the Wellfleet Forum, the Wellfleet Chamber of Commerce and the Wellfleet Non-Resident Taxpayer Association. The press release³ has been widely distributed in various venues online, such as Tash's posting on the Wellfleetian website. Green made the initial contact and arranged there would be a radio show interview on Ira Wood's WOMR radio program June 16 and Tash, Cole and Springer are scheduled to be on the show as Green has a broken ankle and Tash thinks she will not be able to easily enter the WOMR studio. Katsavrias has arranged for food vendors. Franke will look into using the Town's electronic roadside display. The enthusiastic support of the WES staff and students was acknowledged. Green donated gifts she purchased for each student (sketch pads to further their creative drawing), the three winners of the poster contest (art sets with pencils and art drawing materials), the teachers (zen gardens) and the school principal (a hand made clock from a local gallery). Tash picked up the posters, and delivered the gifts. The WEC setup crew will arrive at 8:30 on June 20th with doors open to vendors at 9:00. Parking options were discussed.

Selection of officers and establishing procedures

Motion: Green moved that she be elected chairperson of WEC. The motion was seconded by Cole. Discussion was held.

Motion: Green moved to withdraw motion until there is a full committee present at a WEC meeting and to postpone election of officers until such time. The motion was seconded by Tash. The vote was unanimous.

Designation Grant Update:

Springer and Franke attended a meeting with Assistant Town Administrator Brian Carlson, DOER representative Seth Pickering and by phone Bill Maine of Rise Engineering. In response to DOER comments on the original Designation Grant application, Rise Engineering is revising grant supporting documents. A revised Designation Grant Application will be prepared by Brian Carlson with assistance from Franke & Springer. Because the chiller did not meet DOER criteria for funding, other Energy Conserving Measures (ECM) will be included in the revised grant application. The new ECM's may include a heat pump for the Shellfish/Beach Sticker building and insulating and sealing at the Council on Aging Building. It was noted that process is taking longer than expected but Pickering explained that the process often takes this long. Moving forward the WEC's involvement with the Green Communities Act grant is to come up with new ECM's.

Large Solar Array Update.

Franke had visited DPW and determined that DPW roof would not support any solar array and the DPW barn roof design loads are being reviewed. Franke has communicated with Nauset Regional School District's Jim Nowack and attended a WES School Committee meeting and at this time there appears to be interest in installing a solar array on the WES. The next step might be to approach the Town Administrator about having a vendor stakeholders meeting. After stakeholder meeting, the Town's Power Purchase Agreement (PPA) solar array options can be updated and reviewed by the WEC.

Website. Tash's vision is to have the website be a clearinghouse for information on energy related topics for residents. If a blog format is used, it should be used by WEC member in a way that would not violate the Open Meeting Law.

Correspondence

None discussed

Old Business

None discussed

New Business

None discussed

Future Concerns

None discussed

Minutes of 5/11/2015 meeting¹

Motion: Elkin moved that the 5/11/15 WEC meeting be approved as submitted. The motion was seconded by Tash. The motion passed with 4 in favor, and 1 abstention (Franke).

Motion: Green moved to adjourn the meeting. Springer seconded. The motion passed with unanimous vote in favor. The meeting was adjourned at 7:41 PM.

Respectfully submitted,

Lilli Ann Green

Lilli-Ann Green, Committee Secretary

¹ 5/11/15 WEC Meeting Minutes Draft

² 3 Energy Fair Poster Examples (General information, Displays, Speakers)

³ Energy Fair Press Release