

**Wellfleet Board of Water Commissioners
Virtual Meeting – Zoom
Tuesday February 9, 2021; 4PM
Meeting Minutes**

Members Present: Jim Hood, Chair; Catharie Nass, Neil Gadwa, Tom Flynn

Members Absent: Curt Felix

Others Present: Rebekah Eldridge, Committee Secretary; Gail Ferguson, John Aprea, Jonathan Preissler.

Chair Hood called the meeting to order at 4:05pm

Meter Replacement – Eric Smith, Whitewater

- Smith was unable to attend the meeting. Aprea explained there wasn't too much to report. Chair Hood read an email that was sent by Smith explaining that there was a meeting with a TI sales representative and the quotes were given and the meters should be all bought and installed by the spring.

SCADA System

- Chair Hood explained to the group that Butch Neylon is in the process of fixing the system. The radios and antennas are in and should be finished by the end of the month.

Water Main Project

- Coastal engineering has been hired and the project is underway. Chair Hood explained there is nothing to report to the state now regarding the water main project. He continued explaining how the grant money would be used.

Tapping Equipment

- Chair Hood explained to the board that this machine was bought a few years back, but Aprea noticed that this machine wasn't in the building where it was being stored. Chair Hood stated he questioned Mark Vincent the DPW director and he will look for it. Chair Hood went on to tell the board that he has reported it to the Town Administrator and to the Chief of Police in case there is a report that needs to be filed.

Cold Weather Planning

- Chair Hood stated that he had sent a letter to the police chief, fire chief and Mike Nee from Whitewater to please keep an eye out for excessive pumping and leaking.

RFP for Financial Consultant

- Chair Hood stated that he has a list of three names for consultants and would like to send out the RFP sooner rather than later.

2022 Budget

- Chair Hood questioned Eldridge about the 2021 budget she pulled up the budget and explained that they can look at it and decide what changes need to be made. He explained that the board needs to let the finance committee know their most recent budget and the numbers that need to be adjusted. Chair Hood explained that he will reach out to the town accountant and get more detailed numbers. This will go on their next meeting agenda.

Approval of Minutes

- January 12, 2021 – postponed until the next meeting

Nass moved, Gadwa seconded; and it was voted to adjourn. 5-0
Meeting adjourned 4:30pm

Public Records:

Meeting Minutes from January 12, 2021
2021 Budget for the water enterprise fund