

**Wellfleet Board of Water Commissioners
Virtual Meeting – Zoom
Tuesday January 12, 2021; 4PM
Meeting Minutes**

Members Present: Jim Hood, Chair; Curt Felix, Catharie Nass, Neil Gadwa, Tom Flynn

Others Present: Rebekah Eldridge, Committee Secretary; Gail Ferguson, Eric Smith, Whitewater representative; John Aprea, Whitewater Area Manager; Jonathan Preissler, New Whitewater Representative;

Chair Hood called the meeting to order at 4:02pm

Rebekah's Departure

- Chair Hood informed the board that Eldridge will be available for any guidance moving forward with a replacement. The board wished Eldridge well in her new position and stated their appreciation.

SCADA System

- Chair Hood updated the board that everything to repair the system is in progress and should be done by the end of January. Once this is done the invoice will be sent to the state and it will be paid for with the housing choice grant.

Water Main Project

- Chair Hood updated the board that the contract has been signed and he expects that they should be receiving updated information to begin the survey work. The board continued discussion on the project.
- Gadwa would like the project to move forward with plastic pipes rather than ductal iron. Chair Hood stated he reached out to RBOUR asking their opinion on which would be a better choice. Aprea stated he prefers the iron pipes. Chair Hood stated he and Gadwa have spoken to the engineer Paul Millette to get his input. They continued the discussion using plastic verses iron. They came to an agreement that they would allow the engineers to make that decision.

Curb Stop for Masonic Lane

- Chair Hood explained to the board there is an 8-inch main that comes down Whit's Lane, he stated Masonic Lane has contracted RBOUR to do this work. Smith stated that he spoke with OUR and he agrees they are in a good place to move forward with the water installation.

Water Meters

- Smith explained to the board that he plans to circle back with Thye Sales and get concrete numbers to move forward. The town will be using Neptune meters moving forward and will work towards replacing homes with new readers. The board discussed details with Smith transitioning from Mueller meters to Neptune meters. Smith will have more details for the board at their next meeting.

Water Service on Squires Pond Lane

- Chair Hood gave the board details on this project. There are four residential lots. There is one home for sale and the projected buyers are asking about town water. Chair Hood explained it is a public way. He stated they are looking at this lane and are trying to figure out the best way to get the lane hooked onto town water. He stated there is a hydrant at the top of the lane on Main Street. Chair Hood stated he reached out to the fire chief to see his thoughts and recommendations. Chair Hood stated they need to reach out to the other property owners and see if they are interested in town water, he stated he would like to avoid putting in the water to just that property and then have another property request water months or years down the road. He will wait to hear from the fire chief. Chair Hood stated this will have to be a discussion about access fees. If the property owners pay for the connection the board may decide to forgo the access fee for them. The board will continue this discussion and speak to the other property owners and see where they stand.

Connection Fee Reduction – 25 Bank Street

- Chair Hood stated to the board that they will need to decide on this property. He gave some background information on the property. He stated that this is a small building, he explained to the board that it is a condo association and she would like to connect to town water and is willing to pay for the connection using RBOUR and is asking for a waiver with the access fee. Chair Hood stated that she went to the other owners and none of them have interest in connecting to town water. The board discussed this further and came to the decision that she needs to go back and read over her association rules and regulations before they can make a decision. The board doesn't want to be held liable if there is something stated in the rules and regulations that doesn't allow her to connect to town water. They questioned who the legal representative was for the condominium association. She would need to do some more research to find out what the rules and regulations are regarding her association. This will be on the agenda for their next meeting.

RFP Financial Consultant

- Chair Hood explained to the board that this has gone out using the standard form. He stated that before Mike Trovato left as assistant town administrator her submitted the RFP. They discussed a couple companies that could help with a consultant. They gave a few names of firms that would be a good fit for the town. Nass asked if there was a timeline on this, Chair Hood stated he would like to move forward with this rather quickly. The board discussed this further and get the full RFP out by February 1, 2021 and ask for a response by March 1, 2021.
- **Nass moved to send out the RFP by February 1, 2021 and expect responses by March 1, 2021 taking out the language “not to exceed”; Felix seconded the motion; motion carried 5-0.**

Minutes

- December 8, 2020 – **the board would like to re-read the minutes and vote on the at their next meeting.**

Next Meeting Date:

- Chair Hood would like to have meetings once a month until Rebekah's position is filled.
The board agreed and they decided their next meeting will be February 9, 2021 at 4pm

Felix moved to adjourn, Flynn seconded the motion, motion carried 5-0

Meeting adjourned 5:03PM

Public Records:

RFP Draft for a financial consultant

Meeting minutes