

**Wellfleet Board of Water Commissioners
Town Hall Conference Room
Tuesday, March 4, 2014**

Present: Justina Carlson, Chair; William Carlson, Neil Gadwa, Lori Vanderschmidt; BWC Coordinator Michaela Miteva

Regrets: Jim Hood

Chair Justina Carlson called the meeting to order at 7:10 p.m.

WhiteWater Operations Report

Roy Maher gave the March 4, 2014 WhiteWater Operations Report.¹ It dealt with the water main break at Rte. 6 and Old Hay Rd.; a thermostat switch for the tank heater; chlorination during the break and construction periods; new mains at Baker Ave. and Railroad Ave.; disposition of meters; and pumping and usage for December and January. Justina Carlson commended WhiteWater and Robert B. Our on their response to the break in the main. Roy Maher discussed repair procedures with the Board. This is something that BWC has been studying with consideration of DPW involvement.

Office Report

Coordinator Michaela Miteva presented the Office Report of March 4, 2014² which included: the financial report; connections to date; information on a March 14 workshop organized by the Waquoit Bay Reserve Foundation; and an announcement for the Second Annual Cape Coastal Conference scheduled for June 5 and 6. The second part of her report covered the subscription rate for Phase II; a motion for the Water Enterprise Budget; and notice of a Cape Cod *Times* article on testing for 1, 4-dioxane. Environmental Partners Group (EPG) has tested for the contaminant at the Wellfleet landfill, and no violation was found.

Lori Vanderschmidt moved to recommend the Water Enterprise Budget for the Annual Town Meeting Warrant. Bill Carlson seconded. The motion carried 4-0.

Miteva and the Board discussed obtaining a number of lead-free meters so that they would be available for new customers. Justina Carlson moved to approve the purchase of 10 meters for immediate needs and make provisions for a larger purchase at a future meeting. Bill Carlson seconded, and the motion carried 4-0.

Justina Carlson commended the work Michaela Miteva, Neil Gadwa and Harry Terkanian had done to fix the leak in the water main at Rte. 6 and Old Hay Rd. The

Board reviewed the Emergency Response Procedure, adopted on July 30, 2013 and recently amended.

Expansion Update

Michaela Miteva reported that the current expansion of the Water System was proceeding on schedule. She had been in contact with EPG on the project.

USDA funding Update

Justina Carlson reported on the USDA funding that once again the BWC had to turn down. Lori Vanderschmidt expressed regret that the Selectmen had not approved pursuit of more funding from USDA.

Planning

The Water Commissioners had completed SWOT (Strength-Weaknesses-Opportunities-Threats) Analysis forms³ prior to the meeting. Lori Vanderschmidt coordinated the responses which the Board members had made. Vanderschmidt referred to an existing *Frequently Asked Questions*⁴ and a graph representing average nitrate levels in Wellfleet.⁵ Justina Carlson presented a list of tactics⁶ which she had developed. Vanderschmidt will summarize the Board's findings for *Strengths* and *Weaknesses*, she said. The *Opportunities* and *Threats* half of the analysis will be continued at the next meeting.

Minutes

Justina Carlson moved to approve the amended minutes of February 18, 2014. Bill Carlson seconded, and the motion carried 4-0.

Adjournment

The meeting was adjourned 9:30 p.m.

Respectfully submitted,

Mary Rogers, Committee Secretary

Justina Carlson (Chair)

The Water Commissioners approved these minutes at the meeting held 3/18/14.

Public Records Material of March 4, 2014

- 1.) WhiteWater Operations Report of 3/4/14
- 2.) BWC Office Report of 3/4/14
- 3.) SWOT planning worksheets

- 4.) Frequently Asked Questions (5/31/200)
- 5.) Average Nitrate Levels in Wellfleet
- 6.) Tactics list