

**Wellfleet Board of Water Commissioners
Tuesday July 16, 2019
Town Hall 2nd Floor Conference Room 7PM
Meeting Minutes**

Members Present: Jim Hood, Chair; Curt Felix, Catharie Nass, Tom Flynn, Neil Gadwa

Others Present: Roy Maher, Whitewater Representative; Gail Ferguson, Community member; Rebekah Eldridge, Committee Secretary

Scada Back-Up System Shutdown

- Maher updated the board on the shut down over the fourth of July weekend. He reported that he arrived at work Monday morning (July 8th) and a report had come in from the police station with reports of low water pressure when flushing the toilets. Roy went and checked out the station, when he checked the spicket he reported the water was almost nonexistent. He turned on the wells to get the pressure up and ran them all night it finally shut off the following day. He went to check the computer and found that it was shut off. He doesn't know how it was shut off. He stated that it was as if someone had turned off the computer and battery backup. He believes this happened before the fourth of July. Eldridge reported a few phone calls reporting no water or very low water pressure. Chair Hood asked if there was any type of technology that would alert them if the system was down. Scada told him that the computer system is the reporting system. Felix stated he feels the computer system needs to be moved to a more secure location, the police or fire station. Stating that the computer isn't secure, and anyone can have access to it. Nass asked how to arrange the computer being moved. Maher stated that there needs to be an antenna at the police or fire station. The board will talk to the town administrator about moving the Scada system from the DPW to the police or fire station.
- **Felix moved to find a secure location for the Scada computer system, Nass seconded the motion. Motion carried 5-0**

Coles Neck Well Repairs

- Maher reported that well 1 couldn't have a camera go down. The pump was repaired not as much as an output, but he reported he is able to run both wells at the same time. Gadwa asked what the pipe was made from, Maher stated it was steel. They discussed having a communication email if the computer goes down. Maher will investigate that. Maher included in his report update on replaced meters, there were a few meters that were struck by lightning and had to be replaced. The board discussed lightning strikes to the meters and damage that could be caused. Maher also reported to the board that whitewater is painting hydrants around town. As far as the Scada system repairs at the site, this job must go out to bid. Chair Hood stated regarding Lawrence road water, there are still funds available to be used for this project.

Financial Model and Connection Fees

- Felix reported he is still gathering and cleaning up data set and once that information is received the board will be able to start figuring out loss rates. There will be better knowledge of seasonal water use verses year-round water use. There was discussion about changing the wording from connecting fee to access fee.

Channel 18

- The board discussed video taping again. The board feels that having the meetings taped will discourage certain discussions. The board wants to be comfortable when discussing issues and having a camera there may inhibit that. The board asked Ferguson how she would feel having the meetings taped, she expressed mixed feelings about being taped. Flynn stated the board doesn't really do policy like other boards. Felix reminded the board that they did discuss with Mia that they will have some meetings taped when they need the public's input. The water connection fees and changes will be taped so the public knows the new policies that will take place.
- **Nass moved to maintain the Board of Water Commissioners current policy of not being taped. Flynn seconded the motion, motion carried 5-0. Eldridge will send a letter to the select board relating the water committee's decision.**

Board Signatures for Water Liens

- The board signed the water liens

EPG Estimates for Coles Neck for Main Replacement

- Chair Hood updated the board on the main replacement and the Lawrence road project. He told the board that he has reached out to DEP Charles Sherpa, to try and get an idea what they would expect from the water committee regarding the highways. Chair Hood told the board he also reached out to EPG for an estimate and he reported that the engineer costs were expensive.

Minutes

- June 18, 2019 – **Felix moved to approve the minutes as written, Nass seconded the motion, Motion Carried 5-0**
- In reviewing the minutes, the board will put discussion about what a consultant can do regarding helping the board with a financial model and pursuing grants from the state on their next meeting agenda.
- Felix informed the board that the select board has gone ahead with the Mayo Creek restoration, with that, the harborside village has hired a lawyer. Felix informed them that he stated to harborside that the water proposal is still standing for that community when and if they decide to connect to town water.
- Nass told the board that she will try to come up with report for the August meeting.

Meeting adjourned 8:10 PM