

**Wellfleet Board of Water Commissioners
Town Hall Conference Room
Tuesday, February 4, 2014**

Present: Justina Carlson, Chair; William Carlson, Neil Gadwa, Jim Hood, Lori Vanderschmidt; BWC Coordinator Michaela Miteva

Chair Justina Carlson called the meeting to order at 7:05 p.m.

WhiteWater Operations Report

Roy Maher distributed and reviewed the WhiteWater Operations Report of February 4, 2014.¹ He discussed: the feed pump at the Coles Neck Station; the electric heater and generator at the tank; new mains from Hiller Ave to Chequessett Neck Rd.; precautionary chlorination; meters that are no longer lead complaint; price quotes for new meters; and the pumping and usage statistics for November and December, 2013.

Office Report

Michaela Miteva presented the BWC Office Report of February 4, 2014.² She included information on: finances; connections to date; water quality reports; extension of Cumberland Farm's request to dig under Route 6 for a water connection; Change Orders for construction; and a draft survey for future expansion of the Water System. The Board examined a map locating nitrate levels of concern in Wellfleet³ and made suggestions for the survey.

Staffing Needs

Justina Carlson reported on the Board of Selectmen's meeting that she and Jim Hood had attended. They have also spoken to the Town Administrator about staffing needs for the Water System, she said.

Communication Outreach

Justina Carlson said that it is important to continue good communications with the Board of Health. BWC will also meet with Finance Committee when they have time available.

Warrant Article

Michaela Miteva and Justina Carlson had done preparatory work⁴ for submitting an Article for the Annual Town Meeting Warrant. Miteva highlighted goals identified by the 2008 Local Comprehensive Plan for the Board of Water Commissioners to address. Justina Carlson shared some of the figures she had been calculating for implementation of the Master Plan for the Water System. She said that she was seeking the direction that the Water System should be

following. BWC members did not feel comfortable about presenting a Warrant Article for the April 2014 Annual Town Meeting. Justina Carlson suggested for future meetings spending fifty percent of the time for planning and fifty percent on operations. Board members will share their suggestions for development of the Master Plan at the next meeting.

Minutes

Hood moved to approve the minutes of January 7, 2014. Bill Carlson seconded, and the motion carried 5-0.

Adjournment

The meeting was adjourned 7:45 p.m.

Respectfully submitted,

Mary Rogers, Committee Secretary

Justina Carlson (Chair)

The Water Commissioners approved these minutes at the meeting held 2/18/14.

Public Records Material of February 4, 2014

- 1.) WhiteWater Operations Report of 2/4/14
- 2.) BWC Office Report of 2/4/14
- 3.) Map of Well Nitrate Levels in Wellfleet
- 4.) Preparatory materials for a Warrant Article