**Wellfleet Board of Water Commissioners (BWC)**

**Town Hall Conference Room, 300 Main St**

**March 7, 2017, 6:00 PM**

**Commissioners Present:** Chair Justina Carlson, Curt Felix, Neil Gadwa, James Hood, **Commissioners Absent**: Catharie Nass, James Hood

**Also Present**: Michaela Miteva, Executive Assistant, Roy Maher, WMWS Manager, Helen Miranda Wilson, Board of Selectmen and Charter Review Committee Member

Chair Carlson called the meeting to order at 6:05 PM.

**Discussion of adding Alternate Members**

Helen Miranda Wilson introduced the idea of alternate members that was discussed with the Charter Review Committee and asked the Water Commissioners for input. Since the Board was not complete, Carlson deferred decision to later meeting when all members are present.

**Water Operator’s RFP**

Roy Maher presented the reporti of the Water Operator for the period dated March 7, 2017. Discussion ensued about the beacons on the water tower. Miteva will check the FAA requirements and report back to the Board about legal requirement.

**WMWS Manager Report**

Miteva presented the WMWS Manager Reportii dated March 7, 2017.

**Open Cape Generator Use**

Miteva said there has been increased electricity usage since the OpenCape microwave back-up generator was installed on the water tower. Curt Felix identified the issue-the generator isa back-up generator and the OpenCape equipment is using the WMWS electricity account to operate. Discussion ensued about the possibility to invite OpenCape to a meeting and come up with a solution to this matter.

**FY18 Budget Update**

Miteva gave handouts with the most recent budgetiii update for the water Enterprise Fund. The Finance Committee has not voted on the revised FY18 Water Enterprise Fund Budget yet.

**BWC & Wastewater Committee Collaboration**

The Water Commissioners discussed a possibility for collaboration with the Wastewater Committee and hiring a department head to oversee the activities for both committees.

**Public Outreach-Not discussed**

**Master Plan-Not discussed**

**Master Plan Funding Alternatives-Not Covered**

**Minutes-N/A**

**Correspondence-N/A**

**Topics of Future Concern**

**Next Meeting:**

The next meeting will take place on Tuesday, March 21, 2017 at 6:00 PM in the Wellfleet Town Hall Conference Room.

**Adjournment**

The meeting was adjourned at 7:35 PM.

Respectfully submitted,

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Michaela Miteva, WMWS Manager Justina Carlson, Chair (Date)

Public Records Materials of 3/7/17

i WMWS Operator Report dated March 7, 2017

ii WMWS Manager Report dated March 7, 2017

iii FY18 Water Enterprise Fund Update