



**Wellfleet Board of Selectmen
Minutes of September 22, 2015
Wellfleet Senior Center**

Present: Selectmen Dennis Murphy, Berta Bruinooge, Helen Miranda Wilson and Jerry Houk;
Town Administrator Harry Sarkis Terkanian and Assistant Town Administrator Brian Carlson

Regrets: Paul Pilcher, Chairman

Vice-Chairman Dennis Murphy called the meeting to order at 7:00 pm.

Announcements, Open Session and Public Comment

Terkanian announced:

1. The FY 2016 tax rate has been set at \$6.83 per thousand, which is \$0.05 more than FY2015. The fall tax bills are expected to go in the first week in October. Terkanian said that Wellfleet was the twelfth community in MA that have set its tax rate and thanked the Assessor, Accountant and Treasurer for their work on setting the tax rate.
2. The wounded warrior event is scheduled for Friday, September 26 at 9:30 am in Provincetown.
3. The Community Policing forum will take place on Saturday, October 3, 2015 at 8:30 am at the Senior Center.

Denny O'Connell announced that the First Congregational Church has lost use of the back parking lot, because of the property being offered for sale and talked about challenges as a result of this situation.

Appointments

Ronald Fisette and Mark Vincent or Davis Walters as additional members to serve with the Building & Needs Assessment committee to evaluate proposals for owner's project manager services for the police station design & construction project

Terkanian explained the Town's policy on designer's selection and the need for two other town officials to serve with the Building and Needs Assessment Committee and recommended the appointments of Police Chief Ronald Fisette and DPW Director Mark Vincent.

MOTION 215-334: Wilson moved and Houk seconded to appoint Ronald Fisette and Mark Vincent as additional members to serve with the Building & Needs Assessment committee to evaluate proposals for owner's project manager services for the police station design & construction project. The motion passed 4-0.

Public Hearing

Murphy opened the public hearing at 7:05 pm.

Shellfish Constable Andrew Koch recommended the transfer of shellfish grant license #0902 from Rebecca Nazarian to Rebecca Nazarian and Brett Morse and the renewal of shellfish grant license #0902 for a ten year period. Wilson suggested that having a map of the grants available when the Board is making decisions would be helpful. Murphy asked Terkanian to address this request.

MOTION 215-335: Bruinooge moved and Wilson seconded to approve the transfer of shellfish grant license #0902 from Rebecca Nazarian to Rebecca Nazarian and Brett Morse and the renewal of shellfish grant license #0902 for a ten year period. The motion passed 4-0.

The public hearing was closed at 7:08 pm.

Appointments/Reappointments (continued)

Judy Taylor was not present, but Wilson recommended her appointment to the Local Housing Partnership. Terkanian said that Taylor has been on the Local Housing Partnership as a representative of the Housing Authority, and she would like to continue serving as a member.

MOTION 215-336: Wilson moved and Houk seconded to appoint Judy P. Taylor to the Local Housing Partnership with term ending June 30, 2016. The motion passed 4-0.

Use of Town Property

Wilson had comments on the Use of Town Property policy and wanted to know how the \$100 per wedding fee was determined. Discussion ensued among the selectmen about the costs associated to provide a Town-owned property for private use.

MOTION 215-337: Bruinooge moved and Wilson seconded to approve the request of Alice Kellogg and Corey Brownell to use Duck Harbor for a wedding ceremony on May 21, 2016 from 4:30 pm to 6:00 pm; \$20 application & \$100 event fees paid. The motion passed 4-0.

Cape Light Compact update

Maggie Downey, Cape Light Compact Administrator announced that on October 14, 2015 there will be an Outer Cape presentation for amendments for the proposed 2016-2018 energy efficiency plan and invited the Selectmen and the public to attend. She gave a brief presentation¹ about the proposed changes, enhanced energy efficiency offerings and new opportunities, and said that she will have a flyer available at the end. Downey also talked about the 2014 Cape Light Compact annual report² and a letter³ from Joyce Flynn to the Selectmen. She said that those documents will also be distributed at the end of her presentation. Downey updated the Selectmen on important happening during the past year and gave an opportunity for questions. Wilson wanted to know what an Aggregation Plan is. Downey cited Mass General Law Ch. 164, Section 134 for aggregating customers and becoming a municipal aggregator. She gave the web site www.capelightcompact.com for additional information on the subject. Lilli Green raised questions about the legality of the relationship between Cape Light Compact and Cape and Vineyard Electric Cooperative (CVEC). Downey advised Green to send a written request and to contact the Attorney General's office with these questions. Wilson wanted to know why Wellfleet is not a member of CVEC and how much of Wellfleet's funds went to CVEC. Downey referred to the 2014 Annual Report and said that \$403,455 were given as grants from Cape Light Compact to CVEC to pursue renewable energy projects. Murphy thanked Downey for the update and the discussion concluded with no action taken by the Selectmen.

Energy Committee photovoltaic array update

Dick Elkin, Chair of the Energy Committee gave a brief update on the photovoltaic array status and said that Larry Franke is available to answer technical questions. He said that when all technical issues are ironed out a Town meeting vote will be needed to authorize a long term lease for solar panels at the Transfer Station. Elkin also updated the Board on the Green Communities grant status. ATA Carlson said that he is working on the project and the Town should be receiving funding as the project progresses. Elkin informed the Board that there may be other possible funding opportunities. Wilson

requested to see the list of upgrades provided by the Green Communities funding on the Town's web site. Houk had a question on what happens with the solar energy produced in excess. The discussion concluded with no action taken by the Selectmen.

Request for forgiveness of parking fees for SPAT volunteers during Oysterfest

Michelle Insley, Wellfleet SPAT Executive Director presented a request for forgiveness⁴ of parking fees for OysterFest volunteers. She said that so far 115 volunteers have registered to help during 2015 OysterFest, of which 70 are out of Town. This would amount to \$700 in parking fees. Wilson said that this request is reasonable and expressed her support for it. Houk wanted to know how this will be handled. Insley said it could be on an honor bases or that a simple bright colored card might be used as a permit – similar to the vendors parking permits. Wilson said a special permit or badge will be better than an honor system. Insley said that the permit could be emailed. Community Services Director Suzanne Grout Thomas recommended that all volunteers park at White Crest beach parking lot and if a list of volunteers is provided they will be admitted for free upon satisfactory identity verification. The Selectmen agreed that Thomas's proposal is appropriate and there was no other action taken.

Second review of the revised Information Technology Policy & proposed Social Media Policy

Terkanian said that the revised Information Technology Policy⁵ and proposed Social Media Policy⁶ have not changed since the last meeting and this is the second review for possible approval.

MOTION 215-338: Wilson moved to adopt the revised Information Technology Policy and proposed Social Media Policy as printed. Bruinooge seconded and the motion passed 4-0.

Approval of Budget Policy Message and FY17 budget/2016 annual town meeting calendar

Terkanian said that the Budget Policy Message and FY17 budget/2016 annual town meeting calendar are the same as presented during last meeting with the only difference of the changes from FY16 shown in color as requested by Bruinooge and Wilson.

MOTION 215-339: Wilson moved to adopt the Budget Policy Message⁷ and FY17 budget/2016 annual town meeting calendar⁸ as printed. Houk seconded and the motion passed 4-0.

Terkanian went over the changes of the FY17 budget and 2016 ATM calendar. He explained that there are many unknowns in the budget process and calendar due to the fact that Nauset Regional School budget and employee benefits premiums get released just a few days before the Warrant print deadlines. Terkanian then asked the Selectmen for guidance on the potential department candidate for a budget audit. Murphy said that during the slow time between the budget policy and the actual budget approval would be good time to review one of the big three budgets in order to identify savings and cost efficient measures, and suggested taking more time on some budgets in conjunction with FinCom. Wilson supported this idea and said that the FinCom should be informed. Bruinooge also supported Murphy's suggestion about the big ticket items.

Town Administrator's Report

Terkanian presented his report⁹ and added that three interviews for the Treasurer vacancy have been conducted and two more are scheduled for Thursday.

Future Concerns

- Wilson requested a map of shellfish grants to be available when reviewing grant requests.

- Wilson suggested having a meeting with the Shellfish Constable for an update on all grants once a year to get an overview similar to the one Cape Light Compact gave.
- Houk had concerns about the bidding process on food concessions on Baker field and suggested having it in April rather than May for better planning purposes. Terkanian said that the bidding was originally done in April, but all bidders were rejected and the bid was done again in May.
- Wilson asked the Board to consider not having meeting on major Jewish holidays such as Yom Kippur.
- Terkanian asked the Selectmen if they like to consider accepting MGL Chapter 166 Section 32A that allows the Inspector of Wires to provide electrical services In the same town of serving as wiring inspector.

Correspondence¹⁰ and Vacancy¹¹ Reports

Wilson spoke about a letter from Susan Peters about purchasing a lot that came before the 2015 Town Meeting as a request by the Housing Authority that lost by one vote. She said that this small piece of land will not take anything away from the Housing Authority and suggested considering this request for the 2016 ATM warrant. Terkanian wanted to know if the Request for Town Property disposition should be initiated. The Selectmen directed him to have this on the next agenda.

Minutes

MOTION 215-340: Wilson moved and Bruinooge seconded to approve the minutes¹² of September 8, 2015. The motion passed 4-0.

Adjournment

MOTION 215-341: Bruinooge moved and Wilson seconded to adjourn the meeting at 8:35 pm. The motion passed 4-0.

Respectfully submitted,

Michaela Miteva
Executive Assistant

¹ Cape Light Compact presentation by Maggie Downey

² 2014 Cape Light Compact Annual Report

³ Letter from Joyce Flynn of Cape Light Compact to BOS dated September 17, 2015

⁴ Wellfleet SPAT request for forgiveness of parking fees for volunteers during OysterFest

⁵ Draft of revised Information Technology Policy

⁶ Draft of proposed Social Media Policy

⁷ Budget Policy Message and FY17 budget/2016 annual town meeting calendar

⁸ FY17 budget/2016 annual town meeting calendar

⁹ TA report of September 11, 2015

¹⁰ Correspondence report of September 22, 2015

¹¹ Vacancy report of September 17, 2015

¹² Minutes of September 8, 2015