



**Wellfleet Board of Selectmen  
Minutes of June 23, 2015  
Wellfleet Senior Center**

**Present:** Paul Pilcher, Chairman , Dennis Murphy, Berta Bruinooge, Helen Miranda Wilson, Jerry Houk, Town Administrator Harry Sarkis Terkanian and ATA Brian Carlson

Chairman Paul Pilcher called the meeting to order at 7:00 pm.

**Announcements and Public Comment**

- John Martens informed the Selectmen about a problem he has with the Harbormaster and his missing mooring and said that because of this he is intending to file a legal suit. Houk wanted to know the details. Terkanian explained the background of this case. Pilcher said that no discussion and deliberation can take place, because it was not a posted on the agenda, but if Mr. Martens likes he can request to have the issue for discussion on a future meeting agenda.

**Appointments**

Wilson recommended the appointment of Jacob Puffer from SAB alternate to SAB regular member.

**MOTION 215-251:** Wilson moved and Bruinooge seconded to appoint Jacob Puffer from SAB alternate to SAB regular member with term ending June 30, 2018. The motion passed 5-0.

Joanna Marie Roche was present to answer Selectmen's questions regarding her interest to serve on the Cultural Council.

**MOTION 215-252:** Bruinooge moved and Wilson seconded to appoint Joanna Marie Roche to the Cultural Council with term ending June 30, 2018. The motion passed 5-0.

Steve Gazzano had asked to have the review of his request for Personnel Board appointment to be postponed.

**Reappointments**

**MOTION 215-253:** Murphy moved and Bruinooge seconded to reappoint Harry S. Terkanian to Parking Clerk with term ending June 30, 2016. The motion passed 5-0.

**MOTION 215-254:** Bruinooge moved and Murphy seconded to reappoint Suzanne Trasavage to Animal Control Officer with term ending June 30, 2016. The motion passed 5-0.

**Use of Town Property**

Grant Reed presented his request to use White Crest Beach from July 1 to November 15 for surfing lessons and answered Selectmen's questions. He addressed concerns about the frequency and times of the lessons and the number of participants. Bruinooge suggested a later start of the lessons in order to avoid ticketing people taking lessons without beach stickers. Discussion about the use of town property fee ensued. Murphy had a question about the beach clean up provision in the request.

**MOTION 215-255:** Murphy moved and Bruinooge seconded to approve the request of Grant Reed to use Whitecrest Beach from July 1 to November 15 for surfing lessons; Conditions: Liability insurance

required; use fee \$350 and sign off from the Beach Administrator and DPW regarding the beach clean-up provision. The motion passed 5-0.

Julia Willacke, President of AIM Thrift Shop presented a request for annual thrift sale at the Town Hall driveway and spoke about how the proceeds of the fundraising event are allocated.

**MOTION 215-256:** Houk moved and Wilson seconded to approve the request of AIM Thrift Shop to use Town Hall driveway for annual thrift sale on July 25 from 8:30 AM – 10:30 AM (rain date August 1); The motion passed 5-0.

**Request for approval of fiscal year end transfers between accounts**

Terkanian presented the list of transfers between accounts with surpluses to accounts with existing or potential deficits. Wilson wanted to know if any of these transfers are appropriated by Town Meeting vote. Terkanian explained the inter-accounts transferring authority of the Selectmen and added that the list has to be approved by FinCom as well.

**MOTION 215-257:** Wilson moved and Murphy seconded to approve the fiscal year end transfers as presented. The motion passed 5-0.

**Senior Housing Project Status** – postponed to a future meeting per the Housing Authority request.

**Selection of design alternatives for the Route 6 – Main Street intersection improvement project**

Terkanian went over his memo<sup>1</sup> on the subject and said it is up to the Board to decide if they will act on this matter at the current meeting or hold a public hearing in July. Bruinooge wanted to discuss the topic based on her impressions of the meeting with the project designer. Terkanian had a Power Point presentation with four alternative approaches addressing the designer's concerns about the intersection and the environmental constraints. Discussion ensued. Heidi Homles had concerns about parking. Fire Chief Richard Pauley asked the Board to consider reducing the three lines on Route 6 to two lines for safety purposes. Janet Morrissey had comments about preservation of the vegetation along the intersection. Bruinooge said that based on the meeting with the project designer Alternative 1 emerged as the favorite design of the meeting attendees. Since there was no urgency to make a decision, the Selectmen decided to hold a public hearing on July 14, 2015 before selecting a design.

**Status report on Baker Field Restroom Project & request for authorization to revise scope**

Terkanian presented his memo<sup>2</sup> on Baker Field Restroom Project and talked about the 2013 ATM appropriation. The project architect will have to do a change of scope with updated cost estimates if the Selectmen direct him to do so. Terkanian asked for the Selectmen's guidance and comments. Bruinooge requested that a modular building is considered. Pilcher agreed with the proposed revision of the project scope. Wilson spoke about composting toilets; Houk had concerns about future maintenance of the building.

**MOTION 215-258:** Bruinooge moved and Wilson seconded to approve the recommendation of the TA to proceed with the revised scope of the Baker Field Restroom Project and Tennis Courts to include design and cost estimate for a joint restroom and recreation building. The motion passed 5-0.

**Initial consideration of amendments to the Senior Citizens Tax Work-Off Policy, Veterans Tax Work-Off Policy, Baker Field Tent Use Policy and Equal Opportunity, Discrimination and Sexual Harassment Policy<sup>3</sup>**

Terkanian presented the proposed changes for initial review of the Senior Citizens Tax Work-Off Policy. Discussion ensued.

**MOTION 215-259:** Wilson moved and Bruinooge seconded to amend the section about eliminating the income 2014-2015 levels in the Senior Citizens Tax Work-Off Policy and leaving the authority of setting the income levels to the government agency responsible for it. Further discussion ensued. Pilcher said that the annual income level changes are already covered in the policy and said that he is against the motion. Bruinooge said that would be better if an attachment is provided with the policy. The motion passed 3-2 (Pilcher and Murphy).

Terkanian went over the proposed changes for initial review of the Baker Field Tent Use Policy. Bruinooge suggested raising the use fee. Pilcher said that the fee should become part of Use of Town Property fee process and should be assessed based on the nature of event plus the cost of the employee time needed to oversee the tent for the duration of the event.

Terkanian went over the proposed changes on the Equal Opportunity, Discrimination and Sexual Harassment Policy and said that the changes on that particular policy have been reviewed by Town Counsel. According to Wilson there was an overlap between the Equal Opportunity, Discrimination and Sexual Harassment Policy and the Workplace Violence Policy. She wanted to know why special municipal employees are not included in the policy. Terkanian said that he will check with Town Counsel on this. Pilcher wanted to know what was meant when the term "Town" was used in the policy.

#### **Review of Selectmen's policies**

Terkanian said that all other policies are available for amendments if the Selectmen chose to do so.

#### **Request to authorize litigation re tax title property**

Terkanian presented the request to authorize litigation re tax title property as presented in his memo<sup>4</sup>. He explained the background of the property prior to the foreclosure. The Selectmen had questions and wanted to know why this summary action has not been taken sooner.

**MOTION 215-260:** Bruinooge moved and Wilson seconded to authorize the Town Administrator to proceed with summary action to take possession of the foreclosed property. The motion passed 5-0.

#### **Review of Selectmen's Goals**

Pilcher presented the compiled list of FY 2016 proposed Selectmen's goals<sup>5</sup>. Discussion ensued. Houk suggested combining Goals 9 and 10 on the list. Pilcher disagreed and said they should stay separate. Based on Wilson's comments the Selectmen decided to add Goal #11 derived out of Goal #10. Goal #11 would state "Improve methods of financial intake and output." Pilcher asked the Selectmen to prioritize the list of proposed goals and inform him of their selections prior to the July 14, 2015 meeting.

#### **Approval and execution of landfill monitoring agreement**

Terkanian explained that the approval and execution of the landfill monitoring agreement<sup>6</sup> is needed to meet the Mass DEP landfill testing requirements. Murphy wanted to know how the contract has been procured and had concerns about the liability provision. Houk agreed with Murphy's comment on liability. The Selectmen directed Terkanian to conduct a competitive bidding process before the next landfill testing contract comes up for renewal.

**MOTION 215-261:** Murphy moved and Bruinooge seconded to approve and execute the landfill monitoring contract with Environmental Partners Group, Inc. and put it out to competitive bid for next year. The motion passed 5-0.

## **Town Administrator's Report**

Terkanian presented his report<sup>7</sup> and gave an update on the dredging meeting. Pilcher stressed the importance of timely action for the funding opportunity by creating public awareness and suggested holding a public hearing on the subject on July 28, 2015.

## **Future Concerns**

- Public Hearing on Harbor Dredging on July 28, 2015.
- Public Hearing on Route 6 - Main St and Snow Plowing of Private Roads on July 14, 2015.
- Public Hearing on amendments to SAB Rules and Regulations on August 11, 2015.
- Wilson requested that Terkanian to check out Harbor Mapping project funding opportunities.
- Houk wanted to find out about the possibility of solar panels at the landfill.
- Houk wanted to explore the possibility of having No Smoking bylaw for part of Main Street.

## **Correspondence and Vacancy<sup>8</sup> Report**

Wilson presented the correspondence report<sup>9</sup>. She specifically talked about the Vegetation Management Plan of EverSource and recommended a public hearing on the subject.

## **Minutes**

Wilson had additional language to Motion 2015-243 of the June 9, 2015 minutes and gave the changes to the Executive Assistant.

**MOTION 215-262:** Bruinooge moved and Wilson seconded to approve the minutes of June 9, 2015<sup>10</sup> as amended. The motion passed 5-0.

## **Executive session & Adjournment**

Pilcher read the purpose of the executive session in public meeting: *To conduct a grievance hearing involving the Wellfleet Police Officer's Union.*

**MOTION 215-263:** Murphy moved and Bruinooge seconded to enter into executive session and not go back into public session. The motion passed by each Pilcher, Murphy, Bruinooge, Wilson and Houk saying "Aye". The public meeting adjourned at 9:18 pm.

Respectfully submitted,  
Michaela Miteva, Executive Assistant

## **Public Record Documents**

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<sup>1</sup> TA memo on Route 6-Main Street intersection design alternatives

<sup>2</sup> TA Memo on Baker Field restroom and tennis court project

<sup>3</sup> First review of revised Senior Citizens Tax Work-Off Policy, Veterans Tax Work-Off Policy, Baker Field Tent Use Policy and Equal Opportunity, Discrimination and Sexual Harassment Policy

<sup>4</sup> TA Memo on litigation re Tax Title foreclosed property

<sup>5</sup> FY 2016 list of proposed Selectmen's goals

<sup>6</sup> 2015 landfill monitoring agreement with EPG

<sup>7</sup> TA report of June 19, 2015

<sup>8</sup> Vacancy report of June 19, 2015

<sup>9</sup> Correspondence report of June 23, 2015

<sup>10</sup> Draft Minutes of June 9, 2015