

**Wellfleet Board of Selectmen  
Minutes of the Meeting of February 25, 2014  
Council On Aging Building, 7:00 p.m.**

**Present:** Berta Bruinooge, Jerry Houk, John Morrissey, Dennis Murphy, Paul Pilcher; Town Administrator Harry Sarkis Terkanian.

Chair Berta Bruinooge called the meeting to order at 7:00 p.m.

***Announcements, Open Session and Public Comment***

- Pilcher spoke about the sudden passing of former Wellfleet Assistant Town Administrator Rex Peterson and suggested setting up a memorial in his honor through the Preservation Hall Board.
- Town Administrator Harry Terkanian announcements:
  - Annual Town Meeting petitioned articles are due Feb 28, 2014.

***Licenses***

**Motion 14-0089:** Houk moved to approve the annual business license for Marconi Beach Restaurant. Murphy seconded the motion and it passed 5-0.

***Appointments***

**Motion 14-0190:** Pilcher moved to approve the appointment of Rachel McGrath as a full time Firefighter/Paramedic as of February 25, 2014. Houk seconded the motion and it passed 5-0.

***Business***

**Award Baker's Field Restroom Designer Services contract**

**Motion 14-0191:** Murphy moved to Award Baker's Field Restroom Designer Services contract to Touloukian & Touloukian. Morrissey seconded the motion and it passed 5-0.

**Approve 2014 Landfill Operation & Maintenance Services contract**

**Motion 14-0192:** Pilcher moved to approve the 2014 Landfill Operation & Maintenance Services contract with Environmental Partners Group, Inc. Morrissey seconded the motion and it passed 5-0.

***Correspondence and Vacancy Report***

John Morrissey had prepared the Correspondence Report<sup>1</sup>. A copy was made available for review.

- Responding to a correspondence sent by Jeffrey White, Pilcher asked the Town Administrator to explore the possibility of setting up a scholarship fund in Miles Tibbets' name. He would like to put this issue on the March 25, 2014 BOS agenda.
- Houk spoke about exploring the issue of purchasing gas in Wellfleet instead of Eastham. He requested putting the issue on a future BOS meeting agenda.

***Public Hearing(s) [7:15]***

**Shellfish**

**Motion 14-0193:** Houk moved to reinstating the commercial shellfish permit for Sebastian Frawley. Pilcher seconded the motion and it passed 5-0.

**Liquor License**

**Motion 14-0194:** Murphy moved to approve the application from Rookies, Inc., dba Bob's Sub 'N Cone for a new Seasonal All Alcohol Restaurant License. Morrissey seconded the motion and it passed 4-1 (Houk).

## **Change of Manager**

**Motion 14-0195:** Pilcher moved to approve the request received February 25, 2014 from Wellfleet Marketplace, Inc. for a change of manager from Paul J. Sousa to Robert Medeiros. Morrissey seconded the motion and it passed 5-0.

## **FY2015 Operating Budget**

Chair Berta Bruinooge led the page by page review of the Fiscal Year 2015 Operating Budget<sup>2</sup>.

### *241 Building*

Terkanian explained that the increase in Building Department salaries is due to an estimate of potential demand for electrical and plumbing inspections. Morrissey suggested that there may be an increase in demand for electrical inspections because of the Solarize Wellfleet program. Murphy confirmed that the Town utilizes our inspectors for building maintenance issues.

**Motion 14-0196:** Murphy moved to approve the FY2015 Building budget (241). Morrissey seconded the motion and it passed 5-0.

### *543 Veterans Services*

**Motion 14-0197:** Pilcher moved to approve the FY2015 Veterans Services budget (543). Morrissey seconded the motion and it passed 5-0.

### *610 Library*

The proposed FY2015 budget helps the Library achieve compliance with required state funding levels for books/periodicals. The Town hopes to incrementally improve their contribution toward this requirement over time.

**Motion 14-0198:** Morrissey moved to approve the FY2015 Library budget (610). Murphy seconded the motion and it passed 5-0.

### *630 Recreation*

The Recreation budget reflects an increase summer seasonal wages, pay for referees and a fee increase for the half hour daily extension of the summer program.

**Motion 14-0199:** Morrissey moved to approve the FY2015 Recreation budget (630). Bruinooge seconded the motion and it passed 5-0.

### *690/692/696 Historical Commission, DPW Holiday Celebrations/Cultural Council*

**Motion 14-0200:** Murphy moved to approve the FY2015 Historical Commission, DPW Holiday Celebrations/Cultural Council budgets (690/692/696). Morrissey seconded the motion and it passed 5-0.

### *699 Beach*

Morrissey questioned the \$8,000 in the overtime budget. Beach Administrator Thomas said this was an accounting correction, placing any overtime pay from the straight salary line into a properly identified overtime budget line.

**Motion 14-0201:** Pilcher moved to approve the FY2015 Beach budget (699). Murphy seconded the motion and it passed 5-0.

### *753/756/911/912/913/914*

#### *Short Term Loan/Interest/Retirement/Workers Comp/Unemployment/Health Insurance*

Morrissey/Murphy 5-0

**Motion 14-0202:** Morrissey moved to approve the FY2015 Short Term Loan/Interest/Retirement/Workers Comp/Unemployment/Health Insurance budgets (753/756/911/912/913/914). Murphy seconded the motion and it passed 5-0.

915/916/917/945

*Group Life Insurance/Medicare/Health Insurance Stipend/Liability Insurance*

**Motion 14-0203:** Pilcher moved to approve the FY2015 Group Life Insurance/Medicare/Health Insurance Stipend/Liability Insurance budgets (915/916/917/945). Murphy seconded the motion and it passed 5-0.

Although the current budget for the FY2015 Planning Board is approved and contains \$8,000 to fund a part time planner, Pilcher would like to revisit the Planner position with the suggestion that Tim King acquire training and fill the role for the Town.

#### **Additional departmental budget requests**

Fire Chief Richard Pauley requested a \$16,000 increase to Fire Fighter Stipend Call (210-5147.4) to establish a more dynamic call member service pattern during the busy summer season, and \$6,248 for additional Fire Department summer personnel for the Day/Weekend budget line (201-5147.10). Morrissey elected to err on the side of safety but would like to see research that other towns are pulling their weight for providing ambulance service for mutual aid. Pilcher concurred. Murphy asked if the additional call member service would help to offset Fire Department overtime costs and Chief Pauley said the addition of call members on duty would likely result in reduced overtime costs.

**Motion 14-0204:** Murphy moved to approve the following additions to the FY2015 Fire Department budget:

- 220-5147.4 Stipend Call in the amount of \$16,000
- 220-5147.10 Day/Weekend in the amount of \$6,248

Pilcher seconded the motion and it passed 5-0.

The Personnel Board requested an additional \$500 for secretarial services.

**Motion 14-0205:** Pilcher moved to approve the addition of \$500 to the Consultancy budget line (196-5300) to pay for secretarial services for the Personnel Board. Murphy seconded the motion and it passed 5-0.

#### **FY2015 Marina Enterprise Fund Budget**

Terkanian reviewed the Marina Enterprise Fund budget<sup>3</sup> and would like to lower the stabilization fund transfer to \$10,000. Pilcher would like to see requested funds for an engineering plan to dredge Wellfleet Harbor in the capital budget. From the audience, Accountant Marilyn Cray noted that there is encumbered money to use toward work provided by Bourne Consulting. Houk suggested constructing culverts under the existing Marina parking lot for better tidal flow.

**Motion 14-0206:** Morrissey moved to approve FY2015 Marina Enterprise Fund Budget as presented.

Bruinooge seconded the motion and it passed 5-0.

#### **Review and/or approve FY2015 Capital Budget**

The Selectmen requested that the review of the FY2015 Capital Budget<sup>4</sup> be addressed at the March 11, 2014 BOS meeting.

#### **Bruinooge called a recess from 9:03 to 9:10 p.m.**

#### **Town Meeting Warrant**

Terkanian presented the proposed Articles<sup>5</sup> for the Annual Town Meeting to be held at 7:00 p.m. on April 28, 2014 at the Wellfleet Elementary School. The Selectmen reviewed the draft Articles and took action on the following:

**Motion 14-0207:** Murphy moved to place and recommend Article BB to establish a stabilization fund pursuant to the authority in G. L. c. 40, §5B, said fund to be known as the "Marina Enterprise Stabilization Fund." Houk seconded the motion and it passed 5-0.

**Motion 14-0208:** Murphy moved to not place Article BC to establish a stabilization fund pursuant to the authority in G. L. c. 71, §16G1/2, to approve the establishment by the Cape Cod Regional Technical High School Committee of a stabilization fund. Pilcher seconded the motion and it passed 5-0.

**Motion 14-0209:** Houk moved to place and recommend Article BI to fund the Retirees Health Benefits Unfunded Liability in the amount \$200,000. Morrissey seconded the motion and it passed 5-0.

**Motion 14-0210:** Houk moved to place and recommend Article BJ to fund the Stabilization Fund in the amount of \$50,000. Murphy seconded the motion and it passed 5-0.

**Motion 14-0211:** Moved to place all listed Articles in the 2014 Annual Town Meeting Warrant, with the exception of Article BC - the establishment by the Cape Cod Regional Technical High School Committee of a stabilization fund. Morrissey seconded the motion and it passed 5-0.

**Motion 14-0212:** Pilcher moved to place all listed Articles in the 2014 Annual Town Meeting Warrant, with the exception of Article BC - the establishment by the Cape Cod Regional Technical High School Committee of a stabilization fund. Morrissey seconded the motion and it passed 5-0.

### **Town Administrator Review**

The Selectmen will address the Town Administrator review at the March 11, 2014 BOS meeting.

### **PAYT March 10 meeting agenda review**

Bruinooge read a memo prepared by Paul Pilcher that reviewed the suggested rules of order for the March 10, 2014 Pay As You Throw public meeting<sup>6</sup>. Morrissey suggested having some informational material available to the meeting attendees.

### ***Town Administrator's Report***

Town Administrator Harry Terkanian reviewed the Town Administrator's report<sup>7</sup>. He noted that the Cape Cod Commission subcommittee charged with placing items on Transportation Improvement Plan will meet on Friday, March 14, 2014 at 8:30 a.m. and requested that a member of the Board of Selectmen attend. Murphy volunteered to represent the Selectmen. Morrissey told the BOS that he has been attending local 208 water quality management plan meetings and will keep the BOS updated on progress.

### ***Future Concerns***

None presented from the Selectmen at this meeting.

### ***Adjournment***

#### ***Executive Session***

**Motion 14-0213:** Morrissey moved to go into Executive Session and not come back into public session. Bruinooge read aloud the purpose for Executive Session:

2. To discuss strategy with respect to collective bargaining with the Wellfleet Communications and Police Unions if an open meeting may have a detrimental effect on the bargaining or litigation position of the public body and the chair so declares.

Pilcher seconded the motion. Bruinooge, Morrissey, Murphy and Pilcher each said yes, each said yes, and the regular meeting was adjourned at 9:38 p.m.

Respectfully submitted,

Amy Voll, Executive Assistant

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<sup>1</sup> 2014-02-25 Correspondence Report

<sup>2</sup> 2014-02-25 Draft FY2015 Operating Budget

<sup>3</sup> 2015-02-25 Final Marina Enterprise Budget

<sup>4</sup> 2014-02-25 Draft 2015 Capital Budget

<sup>5</sup> 2014-02-25 Proposed Articles for the Annual Town Meeting

<sup>6</sup> 2014-02-25 Pilcher memo re: Suggestions for March 10 meeting

<sup>7</sup> 2014-02-25 Harry Terkanian Town Administrator's Report