



**Wellfleet Board of Selectmen
Minutes of June 27, 2017
Wellfleet Senior Center**

Present: Selectmen Dennis Murphy, Chair, Janet Reinhart, Kathleen Bacon, Helen Miranda Wilson and Jerry Houk; Town Administrator Dan Hoort, Assistant Town Administrator Brian Carlson;

Chairman Murphy called the meeting to order at 7:00 PM.

Announcements, Open Session and Public Comment

- Wilson thanked Ed Simpson for his many years of service on the Conservation Commission and other committees;
- Wilson said that after the last rain, the Gipsy Moth caterpillars have been gone and there should no longer be a need for spraying.
- Reinhart thanked the Wellfleet Arbor Group for the beautiful flowers planted in the front and back of Town Hall.
- Denny O'Connell announced that the Friends of Library annual book sale will be on July 9 from 9 am to 1 pm at the Town Hall driveway.
- The Selectmen recognized the birthday of selectman Jerry Houk.
- Reinhart brought up the idea of earlier time for meetings to be discussed in the future.

Murphy opened the public hearing at 7:05 pm.

Public Hearing: Joseph Gray and Louis Doucette to transfer shellfish grant license #755 from Joseph Gray and Louis Doucette to Joseph Gray and Rachael Aurelie Finn

Acting Shellfish Constable John Mankevetch recommended the transfer of the requested shellfish license. In the absence of Aurelie Finn, the Selectmen decided to continue the hearing to July 11.

MOTION 217-379: Wilson moved and Reinhart seconded to continue the public hearing to approve the request of Joseph Gray and Louis Doucette to transfer shellfish grant license #755 from Joseph Gray and Louis Doucette to Joseph Gray and Rachael Aurelie Finn to July 11, 2017. The motion passed 5-0.

Murphy closed the public hearing at 7:07 pm.

Appointment of Shellfish Constable/ discussion of Shellfish Department

Wilson opened the discussion by announcing her top three finalists - Stephen Wisbauer, followed by Nancy Civetta and Katie Murphy. Murphy also had three finalists, but proposed to have each member come up with their top two candidates and have them re-interviewed. Reinhart agreed with Murphy. Bacon did not feel a need to re-interview and was ready to vote. Houk preferred hiring a Shellfish Constable from Wellfleet and his three choices were Nancy Civetta, John Mankevetch and Michael Parlante. Discussion ensued where the Selectmen had to narrow their choices to top two candidates. Murphy's top two choices were Nancy Civetta and John Mankevetch. Reinhart's top two choices were Nancy Civetta and Katie Murphy. Bacon's top two choices were Katie Murphy and John Mankevetch. Houk's top two choices were Nancy Civetta and Michael Parlante. Wilson's top two choices were Nancy Civetta and Stephen Wisbauer. Based on the top two rankings the Board will interview Nancy Civetta, John Mankevetch and Katie Murphy. A meeting will be scheduled for Wednesday, July 5 at 4 pm.

Appointment of Mia Baumgarten to the Housing Authority to June 30, 2020.

Hoort explained on December 13, 2016 the Board voted to recommend Mia Baumgarten's appointment to the Governor. The Governor failed to make his appointment within the 120-day period and now the appointment is

back in the hands of the Selectmen. Mia Baumgarten had work obligations and was not present. Elaine McIlroy expressed the support of the Housing Authority for Baumgarten's appointment.

MOTION 217-380: Pursuant to MGL, c. 121B, section 5 Wilson moved and Reinhart seconded to appoint Mia Baumgarten to the Housing Authority for the remainder of the term, expiring on January 20, 2021. The motion passed 5-0.

Appointment of Janet Hymowitz to the Cultural Council with term to June 30, 2020.

Janet Hymowitz stated her interest to serve on the Cultural Council.

MOTION 217-381: Reinhart moved and Bacon seconded to appoint Janet Hymowitz to the Cultural Council with term to June 30, 2020. The motion passed 5-0.

Use of Town Property: Request of the Wellfleet Chamber of Commerce for an Annual Holiday Parade

MOTION 217-382: Reinhart moved and Bacon seconded to approve the request of the Wellfleet Chamber of Commerce to use the Marina parking lot, Holbrook Avenue, Main Street and East Commercial Street for Annual Holiday Parade on July 4, 2017 from 8 am to 10 am with no use fee and conditions as listed on the use form. The motion passed 5-0.

Request of Lee Wotherspoon/Quiet Mind Studio to offer yoga classes at the Marina Bandstand

Lee Wotherspoon answered Selectmen's' question related to her use of Town property request about any potential interference with the square dance and other recreational events at the bandstand. Murphy requested naming the Town of Wellfleet as an additional insured party. Suzanne Grout Thomas said that the bandstand is not handicap accessible and children may not be on the bandstand. The Board discussed railings and bandstand site safety and fee for the use.

MOTION 217-383: Wilson moved and Bacon seconded to approve the request of Lee Wotherspoon/Quiet Mind Studio to use the Marina bandstand for yoga classes from July 3 to August 28, 2017 from 5:15 pm to 7 pm with a \$100 use fee and compliance with the conditions as listed on the use form contingent upon there being no requirement for handicapped access because it is on Town Property. Reinhart suggested to re-verify the fee. The motion passed 4-1 (Murphy).

Use of Town Property: Request of Katherine Weeks/Sugar Surf Cape Cod for surf lessons White Crest Beach during low tide from June 20 to October, 2017.

MOTION 217-384: Bacon moved and Reinhart seconded to approve the request of Katherine Weeks/Sugar Surf Cape Cod to use White Crest Beach for surf lessons from June 20 to October 30, 2017 during low tide with \$350 use fee and conditions as listed on the use form. The motion passed 5-0.

Licenses: Food Truck and Common Victualer's License for Provincetown Pilgrim Properties, LLC

Stephen Rome presented his request for a food truck license. Wilson pointed out that the use of this property for a food cart had been approved by the ZBA in the past, and the use was not abandoned. Robin O'Malley expressed his support for approving this license. Hoort said that the ZBA does not have to sign off on this request, but the Building Inspector and the Health Agent must inspect it.

MOTION 217-385: Bacon moved and Reinhart seconded to approve the request of Stephen Rome/ Provincetown Pilgrim Properties, LLC dba Kung Fu Dumplings for Common Victualler's and Food Truck License at 2520-A Route 6, Wellfleet, MA 02667 contingent on the approval of the Building Inspector and the Health Agent's approval. Janet Drohan, Board of Health member, clarified that one of the pre-requisites for a food truck is a commissary kitchen to go back to for cleaning and storage. The motion passed 5-0.

Business: Review and approve a Conservation Restriction on part of the Hamblen Farm

Denny O'Connell presented the Wellfleet Conservation Trust request for a conservation restriction and introduced the grantor Susan Anthony.

MOTION 217-386: Reinhart moved and Bacon seconded to approve the request of the Wellfleet Conservation Trust for a conservation restriction on part of Hamblen Farm as presented and sign the conservation restriction document. The motion passed 5-0.

Business: Request for a sign on Town Hall lawn to promote the Wellfleet Town Hall Common Project and permission for traffic island acknowledgement sign(s)

Sara Matto, Trudy Vermehren, Kai Potter, Tim Calis and Su Nicholson of the Wellfleet Arbor Group explained the benefits of a sign that will promote and help with fund raising for the Town Hall Common Project. Wilson advised them to check with the Building Inspector for sign sizes and requirements. Bacon and Reinhart thanked the Arbor Group for the beautiful plantings outside of Town Hall. Discussion ensued about the sign location.

MOTION 217-387: Reinhart moved and Wilson seconded to approve the request of Wellfleet Arbor Group for a sign outside of Town Hall to promote the Wellfleet Town Hall Common Project. The motion passed 5-0.

Vermehren asked the Selectmen for approval of small signs that landscaping businesses caring for traffic islands around Town could post to identify themselves. Murphy suggested checking with the Police and Fire Chiefs on this. Vermehren confirmed that the DPW and the State have been asked and no issues have been voiced. Wilson suggested making sure that no conflicts arise with the individuals who are already maintaining certain traffic islands. No formal action was taken, but there was a mutual consensus of the Board's approval.

Business: Discussion of Water and Wastewater and direction for the future: Joint meeting with Board of Water Commissioners & Comprehensive Wastewater Management Planning Committee.

Board of Water Commissioners (BWC) Present: Curt Felix, Justina Carlson, Neil Gadwa, Catharie Nass; and Alex Hay of the Comprehensive Wastewater Committee (CWWC).

Carlson introduced the request of both committees and referred to the materials provided with the meeting packet. She asked for the Selectmen's support in getting a professional hired to support the functions of the Town's Water System and to address water quality issues. She opened a discussion referring to the questions in the meeting materials. Murphy wanted to know the Board's position about the Master Plan and the fact that about 70% of the wells in Town still have a good water quality. Murphy was not sure where the next area of expansion should be, but his perspective was to get to the next problematic area with creative solutions. One option to go to South Wellfleet would be by cutting down Rose Lane to bypass some distance and install PVC pipes, which would be about third of the cost of the ductile iron pipes. Murphy said that future expansions could be worked out within the DPW work schedule. Wilson said that a management plan is required for a water system, but not a master plan. She felt that the water situation should be looked at individually and Wellfleet should avoid at any cost putting more pipe in the ground. Wilson suggested that the BWC work with the CWWC to work with neighborhoods in Town to address the water situation in Town. She felt that the BWC should pay for everything out of the Enterprise Fund. Budget. She suggested using volunteers and consultants, rather than having a full-time employee with managerial powers. Bacon expressed her gratitude to the BWC and CWWC. She said that the Housing Partnership has hired a consultant to look for creative solutions to the Housing issues in Town and suggested that the BWC do the same. Reinhart was very supportive and agreed that a consultant is the way to go. Felix talked about water quality issues and potential liability that the Town might face because of the HRRP. The Selectmen recognized the fact that this is a complex issue that requires educating visitors and home-owners. Hay talked about the 208 Plan. He said that the charge of the CWWC will be completed with the Comprehensive Waste Water Management Plan. Hay wanted to know the answer of who is accountable for water quality in Town, and the resulting requirements for reporting. Wilson cautioned about consultants that promote their own business. Felix explained that the Town of Wellfleet is the designated Waste Water Management Agency and has a shared responsibility with the towns of Eastham and Truro, but there is no designated staff person to manage this requirement. Carlson talked about the issues and the struggles of the BWC. Nass talked about the fire protection benefits of the fire hydrants and the lack of protection in most of the Town. Murphy wrapped up the discussion by summarizing the issues and agreeing that more meetings should be scheduled on this topic.

Business: Approval of contract with a CDBG grant administrator to work with program income¹

Brian Carlson presented the request of Bailey Boyd and went over the CDBG program income details.

MOTION 217-388: Reinhart moved and Wilson seconded to approve the request of Bailey Boyd Associates for \$5,000 for FY 2018 CDBG grant administrator to work with program income. The motion passed 5-0.

Business: Acceptance of Mass Department of Energy Resources (DOER) Green Communities Division Competitive Grant award of \$120,432 and sign the contract².

The Selectmen congratulated ATA Brian Carlson for securing this funding. Carlson explained that the funding will go for energy efficiency improvements at the Police Station.

MOTION 217-389: Reinhart moved and Bacon seconded to accept the \$120,432 funding offered by Mass Department of Energy Resources (DOER) Green Communities Division Competitive Grant and sign the award contract. The motion passed 5-0.

Town Administrator's Report³

Wilson and Bacon had questions, which Hoort answered.

Topics for Future Discussion

- Bacon – Old COA and Shellfish shack status. Hoort said that appraisals are in progress to find out what can be done for these two buildings and he will report back once the results are in.
- Houk – snowplowing on private roads and status of the Marina area.
- Wilson – fill the vacancies on the Personnel Board; request all boards and committees to submit minutes in timely fashion.

Correspondence⁴ and Vacancy⁵ Report

Minutes

MOTION 217-390: Reinhart moved and Wilson seconded to approve the minutes⁶ of June 13, 2017 as amended by Wilson. The motion passed 5-0.

Adjournment

MOTION 217-391: Wilson moved and Reinhart seconded to adjourn the public meeting at 9:39 pm. The motion passed 5-0.

Respectfully submitted,

Michaela Miteva, Executive Assistant

Public Records Materials

¹ **Contract with a CDBG grant administrator to work with program income**

² Mass DOER Grant Award and Contract

³ TA Report of June 23, 2017

⁴ Correspondence of June 27, 2017

⁵ Vacancy Report of June 23, 2017

⁶ Draft minutes of June 13, 2017