



**Wellfleet Board of Selectmen
Minutes of June 20, 2017
Wellfleet Senior Center**

Present: Selectmen Dennis Murphy, Chair, Janet Reinhart, Kathleen Bacon, Helen Miranda Wilson and Jerry Houk; Town Administrator Dan Hoort, Assistant Town Administrator Brian Carlson;

Chairman Murphy called the meeting to order at 4:00 PM.

Announcements, Open Session and Public Comment – None.

Business: Vote to approve issuance of bond for the Police Station

Hoort said that the interest rate came in at 2.66% - lower than the estimated 4% by the Building Needs and Assessment Committee. This lower interest rate will save money.

MOTION 217-376: Reinhart moved and Bacon seconded to approve the sale of the \$7,476,000 General Obligation Police Station Bonds of the Town dated June 29, 2017 (the “Bonds”), to FTN Financial Capital Markets at the price of \$7,765,842.15 and accrued interest, if any, is hereby approved and confirmed. The Bonds shall be payable on June 15 of the years and in the principal amounts and bear interest at the respective rates, as follows:

<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>	<u>Year</u>	<u>Amount</u>	<u>Interest Rate</u>
2018	\$306,000	4.00%	2028	\$300,000	2.05%
2019	305,000	4.00	2029	300,000	2.20
2020	305,000	4.00	2030	295,000	2.30
2021	305,000	4.00	2031	295,000	3.00
2022	305,000	4.00	2032	295,000	3.00
2023	305,000	4.00	2033	295,000	3.00
2024	305,000	4.00	2034	295,000	3.00
2025	305,000	3.00	2037	885,000	3.00
2026	300,000	2.25	2039	590,000	3.25
2027	300,000	2.25	2042	885,000	3.25

Further Voted: that the Bonds maturing on June 15, 2037, June 15, 2039 and June 15, 2042 (each a “Term Bond”) shall be subject to mandatory redemption or mature as follows:

Term Bond due June 15, 2037

<u>Year</u>	<u>Amount</u>
2035	\$295,000
2036	295,000
2037*	295,000

* Maturity

Term Bond due June 15, 2039

<u>Year</u>	<u>Amount</u>
2038	\$295,000
2039*	295,000

Term Bond due June 15, 2042

<u>Year</u>	<u>Amount</u>
2040	\$295,000
2041	295,000
2042*	295,000

* Maturity

Further Voted: that in connection with the marketing and sale of the Bonds, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated June 8, 2017, and a final Official Statement dated June 15, 2017 (the "Official Statement"), each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Bonds shall be subject to redemption, at the option of the Town, upon such terms and conditions as are set forth in the Official Statement.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a continuing disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Bonds for the benefit of the holders of the Bonds from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures in such form as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Bonds.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no deliberations or decision in connection with the sale of the Bonds were taken in executive session, all in accordance with G.L. c.30A, §§18-25, as amended. The motion passed 5-0.

The Selectmen signed bond documents. Wilson apologized to the shellfishing community that the interviews of the finalists for the Shellfish Constable vacancy were scheduled during low tide.

Business: Change order for a Lift at the Wellfleet Police Station

Police Chief Ronald Fisette presented the request for Change Order for the lift at the Police Station. The last estimate was for \$139,860.46. Fisette kindly requested the Board's approval.

MOTION 217-377: Reinhart moved and Bacon seconded to approve lift change order for the Wellfleet Police Station renovation/construction for up to \$145,000.00, and to authorize the Town Administrator to sign the change orders. The motion passed 5-0.

Business: Interviews of finalists for the Shellfish Constable vacancy

The Selectmen interviewed five finalists for the Shellfish Constable vacancy. The Board asked the applicants to introduce themselves, to explain why they were interested in the position, to talk about their experience with the shellfishing industry and enforcement of regulations, and what they would do to improve and grow the shellfishing industry under the existing budget and staffing limitations. Of the three applicants with existing ties to the Wellfleet Shellfishing Industry (John Mankevetch, Kathleen Murphy and Michael Parlante) Wilson asked an additional question - to name at least four local and/or state regulations or laws that have not been enforced in years past, occasionally or on regular basis. Kathleen Murphy and Parlante also had to answer questions about possible conflicts of interest due to the fact that both are aquaculture lease holders. All applicants were given the opportunity to state why they were the best candidate for the position. The applicants were interviewed in the following order and timeline:

1. John Mankevetch 4:19 pm To 4:59 pm
2. Stephen Wisbauer – 5:00 pm To 5:24 pm.
3. Kathleen Murphy – 5:25 pm To 5:59 pm.
4. Nancy Civetta – 6:01 Pm To 6:24 Pm.
5. Michael Parlante – 6:25 pm To 6:50 pm.

Business: Appointment of Shellfish Constable

Wilson said that one additional resume had impressed her, but that candidate was not interviewed. She felt strongly that this person should be interviewed for the position before a final decision is made. Hoort explained why he had decided to not include the applicant in the interview process – this person has not worked in the fishing industry for 11 years, and there are qualified applicants available who are local and have experience in the industry. In conclusion Hoort clarified that if the applicant was qualified to do the job, he would have invited him to an interview regardless of his location, because he would like the best candidate for the job. The rest of the Selectmen did not feel that the discussed applicant should be interviewed and did not want to delay the hiring process any longer. The Selectmen discussed the interviewed finalists. Bacon and Reinhart were ready to vote, but Houk, Wilson and Murphy needed more time to decide. Discussion ensued during which the Selectmen shared their impressions of each of the five finalists. At the end of the discussion, the Selectmen agreed to postpone the decision on the appointment to the next meeting on June 27, 2017.

Adjournment

MOTION 217-378: Houk moved and Wilson seconded to adjourn the public meeting at 7:48 pm. The motion passed 5-0.

Respectfully submitted,
Michaela Miteva, Executive Assistant

Public Records Documents: Resumes, cover letters and employment applications of the finalist for Shellfish Constable